

JANUARY 10, 2006  
Town Council Meeting

Town Council Work Session  
6:30 P.M. - 6:40 P.M. Review of Administrative Reports  
6:40 P.M. - 6:50 P.M. Review of Police Department Reports  
6:50 P.M. - 7:00 P.M. Citizen's Comment Time

7:00 P.M. - Town Council Meeting  
Call to Order

Invocation

Approval of Minutes

1. December 13, 2005

Old Business

1. Discussion on Livestock and Fowl within the town limits- Councilmember Mike McMillan
2. Capital Construction Fund Discussion

New Business

1. National Incident Management System Resolution
2. 2006 Jury Roll
3. Lexington County Joint Water & Sewer Commission Membership Resolution
4. Proposal to transfer town election management to Lexington County Election Commission
5. Water & Sewer Survey Requirements Process for Planning Grant Application
6. Annual Statement of Economics Interest models
7. Boy Scout Honor Court
8. Town Administrator position

ADJOURN

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WORK SESSION - 6:30 P.M.

Mayor Busby called the work session to order at 6:35 P.M. with Councilmembers Wells, McMillan, and Simpson present. Councilmember Davis was absent due to a prior commitment.

Staff present: Chief Wright

REVIEW OF ADMINISTRATIVE REPORTS

Written Financial and Clerical reports were made available for Councilmembers in their council packets. A verbal review of the monthly Administrative activities was provided by Mayor Busby. Mayor Busby reported the town's audit firm was reviewing several payables to insure all quarterly reports and payables had been completed in a timely manner. Mayor Busby will update council on the status of these items at the February meeting.

A second plat, concerning the Spires-Player land transaction, providing all of the individual set backs for the septic tank, water well and garage remains outstanding.

Business license and zoning permits continue to be issued without an major difficulties.

REVIEW OF POLICE DEPARTMENT REPORTS

Written Police Department reports were made available for Councilmembers in their council packets.

Chief Wright responded to several site specific inquires from councilmembers about incidents with the town, including an inquiry concerning the part time day shift patrolman vacancy.

CITIZENS COMMENT TIME:

Ms. Doris Fletcher stated she did not want water or sewer service provided to her residence when it becomes available.

A meeting attendee inquired about changes in the livestock ordinance. Council McMillan replied that council would be receiving his comments concerning this subject in the regular council meeting.

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TOWN COUNCIL MEETING - 7:00 P.M.

CALL TO ORDER

Mayor Busby called the rescheduled town council meeting to order at approximately 7:10 P.M. with Councilmembers Wells, McMillan and Simpson present. Councilmember Davis was absent due to a prior commitment.

Staff present: Chief Wright

INVOCATION:

Councilmember McMillan led those assembled in prayer.

APPROVAL OF MINUTES

1. December 13, 2005 Regular Schedule Council meeting

Councilmember Simpson made a motion that the minutes of December 13, 2005 be approved as submitted. Councilmember McMillan seconded the motion, which was unanimously approved.

OLD BUSINESS

1. Discussion on Livestock and Fowl within the town limits

Councilmember McMillan stated he had developed some basic proposed changes to the existing Livestock ordinance, however, he would like to have all councilmembers review his information before discussing the matter. Council McMillan expounded on some of his suggestions, indicated he would e-mail each councilmember a copy of the information and requested this item be carried over until the February meeting. There are four basic guidelines to be considered in the proposal by Councilman McMillan.

2. Capital Construction Fund Discussion

Mayor Busby proposed Councilman Wells assist Councilman McMillan in the development of a long range plan for capital improvements for the town of Pine Ridge.

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NEW BUSINESS

1. National Incident Management System Resolution

Mayor Busby reviewed the National Incident Management System Resolution, the purpose of the resolution, and how this resolution effects Pine Ridge. Councilman Simpson moved to approved the resolution as presented and Councilman Wells seconded the motion. Council voted unanimously to approved the resolution.

2. 2006 Jury Roll

Mayor Busby reviewed the resolution to certify the 2006 Jury Roll, the purpose of the resolution, and how this resolution effects Pine Ridge. Councilman Simpson moved to approved the resolution as presented and Councilman Wells seconded the motion. Council voted unanimously to approved the resolution.

3. Lexington County Joint Water & Sewer Commission Membership Resolution

Mayor Busby stated the town had received an incorrect resolution format in December, and this resolution was the correct resolution wording for requesting membership in the Lexington County Joint Municipal Water and Sewer Commission. Mayor Busby reviewed the Resolution to apply for membership in the Lexington County Joint Municipal Water and Sewer Commission, the purpose of the resolution, and how this resolution effects Pine Ridge. Councilman McMillan moved to approved the resolution as presented and Councilman Simpson seconded the motion. Council voted unanimously to approved the resolution. Councilman Simpson will present the resolution at the commission meeting on the January 11, 2006.

Councilman Davis arrived at the council meeting at this point in the meeting.

4. Proposal to transfer town election management to Lexington County Election Commission

Mayor Busby requested councilmembers to consider transferring the management of all town elections to the Lexington County Election Commission due to the

requirement of all electronic voting by the end of 2006. Mayor Busby stated he would begin gathering cost and related information about the election management process and report back to council.

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5. Water & Sewer Survey Requirements Process for Planning Grant Application

Mayor Busby review the Community Black Grant Survey form and outlined the basic requirements for the survey information. Mayor Busby stated this is something that must be completed by the end of February in order for the town to apply for a planning grant for 2006/07 year. Mayor Busby noted that at least two town meeting may be required to ensure we have as many forms completed by the residents as possible.

6. Annual Statement of Economics Interest requirements

Mayor Busby passed out the Statement of Economic Interest forms and reminded each council member to have these forms completed and returned to the Ethics Commission by the deadline of April 15, 2006.

7. Boy Scout Honor Court

Mayor Busby encouraged Councilmembers to attend a Boy Scout Court of Honor to be held at the Senior Center on February 5, 2006 at 3:00 p.m. for the scouts that participated in the Camp Moore/Styx Wall Park project.

8. Town Administrator position

Mayor Busby reviewed the existing Town Administrator job description and suggested the position be titled Town Clerk and that an advertisement had been placed in the Municipal Association's monthly newsletter for a Town Clerk. Mayor Busby stated he would like for all councilmembers to participate in the final selection process, but requested Councilman Wells and Councilman Simpson to assist in the initial interview process.

9. Eagle Scout Picnic Shelter Project

Councilman Simpson made a motion to add Eagle Scout Picnic Shelter Project to the agenda and Councilman Wells seconded the motion. All Councilmembers voted in favor of the motion and the Eagle Scout Picnic Shelter Project was added to the agenda. A request was received to construct a picnic shelter as part of the Eagle Scout community service projects at the Camp Moore/Styx Wall Park and council requested to receive a written project proposal.

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ADJOURN

With no further business to discuss, Councilman Simpson moved to adjourn, Councilman Well seconded the motion, and with council's unanimous approval, Mayor Busby adjourned the meeting at 8:15 P.M.

Respectfully submitted,

David L. Busby, Mayor

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Date