

July 12, 2005

TOWN COUNCIL MINUTES

WORK SESSION - 6:30 P.M.

Mayor Busby called the work session to order with Councilmembers Davis, McMillan, Simpson and Wells present.

Staff present: Town Administrator Sherry Brooks and Chief Wright

REVIEW OF ADMINISTRATIVE REPORTS

Written Administrative, Financial, and Clerical reports were made available for Councilmembers in their council packets on July 8, 2005.

Ms. Brooks reported that she had received a few calls concerning the annexation. She felt she had been able to answer the callers questions and said they were generally positive in nature. Ms. Brooks said that she advised the callers to please contact Mayor Busby if they felt they needed additional information.

Council discussed the business license ordinance in regards to charging a business license to building supply companies making deliveries of building supplies to contractors in town. They made no decisions regarding the situation but asked Ms. Brooks to research some specific questions before the next meeting.

REVIEW OF POLICE DEPARTMENT REPORTS

Written Police Department reports were distributed to Councilmembers by Chief Wright during the work session.

Chief Wright reported on the status of the police vehicle maintenance needs.

CITIZENS COMMENT TIME:

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TOWN COUNCIL MEETING 7:00 P.M.

CALL TO ORDER

Mayor Busby called the council meeting to order at approximately 7:28 P.M. with Councilmembers Davis, McMillan, Simpson and Wells present.

Staff present: Town Administrator Sherry Brooks and Chief Wright.

INVOCATION:

Councilmember McMillan led those assembled in prayer.

APPROVAL OF MINUTES

1. June 21, 2005

Councilmember Davis made a motion that the minutes of the special scheduled meeting of June 21, 2005 be approved as submitted. Councilmember Simpson seconded the motion, which was unanimously approved.

OLD BUSINESS

1. Update on Pine Ridge Website

Ms. Brooks stated that she had anticipated receiving an email update before the meeting to present on Mrs. Turner's behalf, but unfortunately she had not received one. She said that Mrs. Turner had advised her that they had taken new photographs throughout the town for possible use on the website. Chief Wright stated that Mrs. Turner still needs to secure a few more sponsors for the website. After further discussion, Council requested that Ms. Brooks speak with Mrs. Turner regarding a completion date for the project. Council requested Ms. Brooks to indicate the need to have the web site up and running within the next three months and to follow up the telephone conversation with Ms. Turner by letter. Ms. Brooks will report her finding back to Council.

(Chief Wright left the meeting at this point in the meeting)

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2. 1st Reading of Bachman Road-Stonebridge Subdivision Annexation

Mayor Busby stated that Ms. Brooks had sent information letters out to the property owners in the annexation area of Bachman Road and Stonebridge, which also contained a map showing the interim zoning as proposed by the Pine Ridge Planning Commission. He further explained that the legal requirements in accordance with the SC State Code of Laws, *Section 5-3-150* had been met and with having identified the interim zoning plan, the town was now prepared to move forward with the annexation. After a reading of the ordinance, Councilmember Simpson moved to accept *1st reading of an Ordinance to Annex Properties into the Town of Pine Ridge*. The motion was seconded by Councilmember Davis and unanimously approved by all members of Council. The 2nd reading is planned for August 9, 2005.

NEW BUSINESS:

1. Consider Memorandum of Agreement with the S.C. Department of Juvenile Justice for Juvenile Detention Services

Councilmember Simpson moved to approve the *Department of Juvenile Justice Memorandum of Agreement* as submitted. The motion was seconded by Councilmember Davis, which was unanimously approved by all those present.

OTHER BUSINESS ADDED TO THE AGENDA:

Councilmember Simpson made a motion to amend the agenda to add discussion concerning two donation requests. Councilmember Wells seconded the motion. All members voted to approve amending the agenda as stated.

After discussions took place, Councilmember Simpson moved to approve a request of \$300.00 for Council to participate in the Havird Oil Golf Tournament. The purpose

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of the tournament is to raise funds for Muscular Dystrophy. The motion was seconded by Councilmember Wells and unanimously approved by all those present.

Councilmember Davis then made a motion to approve a donation in the amount of \$100.00 to the Midlands Dixie Youth Baseball League in support of their participation in the State Championship Playoffs. The motion was seconded by Councilmember Wells. Mayor Busby called for debate on the motion. Councilmember McMillan requested consideration of a \$200.00 donation. Councilmember Davis agreed to amend the motion to a donation of \$200.00, which was unanimously approved by all those present.

Other Discussion:

Before closing the meeting Mayor Busby stated that he would like for Council to begin considering the use of an Architectural Review Board. He said that he would like for this committee to work with the Planning Commission in reviewing possible compatibility issues with building styles and landscaping plans. Mayor Busby also recommended that the President of the Pine Ridge Women's Club serve as an Ex-officio on the board.

Mrs. Laura Collins was in attendance and asked Council to consider her as a candidate for the board. She stated this area was something that she had received specialized training in, during college.

ADJOURN

With no further business to discuss, Mayor Busby adjourned the meeting at 8:05 P.M.

Respectfully submitted,

Sherry L. Brooks
Administrator/Clerk

August 9, 2005
Approved by Town Council

