

November 14, 2006

TOWN COUNCIL MEETING

Town Council Work Session

6:30 P.M. - 6:40 P.M. Review of Administrative Report
6:40 P.M. - 6:50 P.M. Review of Police Department Report
6:50 P.M. - 7:00 P.M. Citizen's Comment Time

7:00 P.M. - Town Council Meeting

Call to Order

Invocation

Approval of Minutes

1. October 11, 2006

Presentation

1. Lexington County Stormwater Management
2. Eagle Scout Project - Mr. Chuck Bachman

Old Business

1. Update on Carolina Clear Program

New Business

1. Lexington County Stormwater Ordinance
2. Utility Infrastructure Consultant Services Contract
3. 2007 Meeting/Holiday Schedule
4. Planning Committee - Potential members

ADJOURN

**TOWN OF PINE RIDGE
Town Council Minutes
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Council present: Mayor Busby and Councilmen Simpson, Wells and McMillan

Staff present: Chief Wright and Town Clerk, Viki Moak

6:32 P.M. - 6:36 P.M. Review of Administrative Report

Ms. Moak went over the Administrative report and updated Council on the final Budget report for 2005/2006, after audit adjustments had been made. Included in the packet for council: investment information for the Finance Committee, Thank you letter from Harvest Hope, an estimated statement for 2007 from the State Accident Fund, Christmas in Cayce flyer and a list of maps on file at Town Hall.

6:36 P.M. - 6:42 P.M. Review of Police Department Report

Chief Wright reviewed the Police Department Report with Council, including new requirements to collect data on warning citations issued for seatbelt violations. Also, in order to reduce emissions associated with outdoor burning, and to meet EPA air quality standards, Lexington County is in the process of developing an Outdoor Burning Ordinance. All municipalities are encouraged to participate, as Federal funding for roads may be cut off. Council was also provided with copies of the following information: Magistrate Court Financial Accounting Order, Lexington County Public Notification System, Meth and your Community, Thank you letters to Sheriff Metts, Cayce Department of Public Safety and Lexington County Recreation and Aging. Pine Ridge Drive and Fish Hatchery Road are available for adoption under the Adopt-a-Highway program.

Chief Wright reminded Council that Soup Day was on Thursday, December 7th, 2006, and to please make plans to attend.

6:42 P.M.- 6:43 P.M. Citizen's Comment Time

Mayor Busby announced the Citizen's Comment Time. No citizens in attendance wished to speak.

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6:43 P.M. - 6:50 P.M. Additional Information for Council

- South Congaree/Pine Ridge Library - Mayor Busby asked Ms. Moak to find a contact person for people interested in joining Friends of the Library. Chief Wright provided Council layout plans of library.
- Councilman McMillan, stated that the recent work done by Cayce Water on Fish Hatchery Road, left a big mess which included the removal of a fire hydrant and a large area of hydraulic fluid. Mayor Busby stated that he would look into this.
- Councilman Simpson stated he had not had a chance to look into any details on hiring a crew to help keep the old Town Hall and along the roadway cleaned during the growing season.
- Lexington County Public Works is in the process of widening Fish Hatchery Road to accommodate turning lanes, and replace the sidewalks that had to be moved. They expect to be complete with their portion of the job by mid December, next DOT will begin installation of the new traffic lights.

At this point, Councilman Davis arrived and Mayor Busby updated him on everything that had been discussed.

With no further business Mayor Busby closed the work session.

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TOWN COUNCIL MEETING - 7:00 P.M.

CALL TO ORDER

Mayor Busby called the Town Council meeting to order at 7:00 P.M. with Councilmembers Simpson, Wells, McMillan and Davis present.

Staff present: Chief Wright and Town Clerk, Viki Moak

INVOCATION

Councilman McMillan led those assembled in prayer.

APPROVAL OF MINUTES

1. October 11, 2006 Re-scheduled Council Meeting

Councilman Simpson made the motion to accept the minutes of October 11, 2006 be approved as submitted. Councilman Davis seconded the motion, which was unanimously approved.

Presentation

1. Lexington County Stormwater Management - Ms. Synithia Williams and Ms. Sherry Armstrong explained to Council that the Stormwater Management was one of the six measures included in the MS4 Phase 2, that the Town is required to implement. The Town has the option of delegating this responsibility to DHEC or implementing a plan to review, inspect, permit and enforce regulations on new construction. Lexington County is in the process of preparing a final draft ordinance, which should be complete in February 2007. However, to participate, the Town will need to send a letter to DHEC to request delegated review for land disturbance. Mayor Busby thanked Ms. Williams and Ms. Armstrong for their time and information.
2. Eagle Scout Project - Mr. Chuck Bachman informed Council the Scouts had completed the steps that will lead to the picnic shelter which should be starting in the next couple of weeks. Mr. Bachman asked Council to reimburse Mr. Germershausen, and provided receipts for consideration. Mr. Bachman invited Council to attend the Eagle Scout ceremony on January 7, 2006. A motion was made by Councilman Davis and seconded by Councilman Simpson, and agreed to by all to reimburse Mr. Germershausen.

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OLD BUSINESS

1. Update on Carolina Clear Program

Ms. Moak stated the Carolina Clear Program is two of the six measures included in the MS4 Phase 2, that the Town is required to implement. Ms. Moak included a copy of the letter sent to the Public Works Department to request aiding the Town in public education and public involvement.

NEW BUSINESS

1. Lexington County Stormwater Ordinance

Ms. Moak stated that after hearing the earlier presentation from Ms. Williams and Ms. Armstrong, that either Town personnel had to review plans, issue permits, inspections and enforcement or we could adopt Lexington County's Stormwater Ordinance. If we wish to adopt the ordinance, we need to send a letter to DHEC advising them of our participation, and intention to adopt the ordinance when finalized by Lexington County.

2. Utility Infrastructure Consultant Services Contract

Mayor Busby stated he had filed a request for an Eighty Thousand Dollar Grant to assist the Town in hiring a consultant to help with the water and sewer project. Mayor Busby also discussed the purchase of Midlands Utility by Cayce Water.

3. 2007 Meeting/Holiday Schedule

Council was presented with the Meeting/Holiday Schedule for 2007.

4. Planning Committee - Potential members

Council was presented with two potential member applications, which will complete the Planning Committee. Ms. Moak stated that the Town still needs two members for the Zoning Board. Mayor Busby asked Ms. Moak to add the following to the Planning Committee's agenda: revision of the Mobile Home Park codes, sidewalk extensions, additional recreational fields and the impending County Burn Ordinance. Council will look over the applications and advise Ms. Moak at a later date.

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5. Mayor Pro-tem Mike McMillan - resignation

Mayor Busby announced with deep regret his acceptance of Councilman McMillan's resignation. Councilman McMillan has accepted a nomination on the Lexington County Recreation and Aging Board, and will be unable to serve as an elected official. Mayor Busby asked Ms. Moak to look into what needed to be prepared to hold a special election. Congratulations and thanks for all Councilman McMillan's work over the years were extended from all Councilmembers and personnel.

ADJOURN

With no further business to discuss, Councilman Davis moved to adjourn, Councilman Simpson seconded the motion, and with council=s unanimous approval, Mayor Busby adjourned the meeting at 7:50 P.M.

Respectfully submitted,
Viki M. Moak, Town Clerk

APPROVED:

David Busby, Mayor

Date:_____