

December 10, 2013
TOWN COUNCIL MEETING

Town Council Work Session

6:30 P.M. - 6:40 P.M. Public Hearing: Ordinance 2013-12
6:41 P.M. - 6:46 P.M. PA/Camera System: Elite Audio-Video Specialists
6:47 P.M. - 6:48 P.M. Review of Administrative Report
6:49 P.M. - 6:50 P.M. Review of Police Department Report
6:51 P.M. - 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting

Call to Order & Invocation

Approval of Minutes

1. November 12, 2013 Regular Scheduled Meeting

Old Business

1. Committee Reports on Infrastructure & Maintenance Improvement projects:
 - a) Property & Recreation Committee -
Camp Moore/Styx Historical Park - Dinkins/Busby
 - b) Town Hall/Police Department - Wells
2. Update on Impala *** a)computer equipment - Price
3. 2013 Police Department Policy Manual - Chapter 1 & 2
4. PA system quotes
5. Ordinance 2013-11 Amendment of Town Code, Chapter 6, Article III
***second reading

New Business

1. Request for Street Lights (3) on Dogwood Road - Councilman Wells
2. Ordinance 2013-12 \$1-309 (4) Property and Recreation
3. Penny for Progress proposed projects from Committee meeting 11/26
4. Grant update on Tahoe, equipment & vests
5. Grant matching funds \$3,526.00 for Tahoe, equipment & vests
6. 2013/2014 Budget Amendment - discussion

Citizen's Comment Time

ADJOURN

**TOWN OF PINE RIDGE
Town Council Minutes
Work Session
December 10, 2013**

Council present: Mayor Busby, Councilman Dinkins &
Councilman Price
Staff present: Chief Parker, Officer Bramlett &
Town Administrator, Viki Moak

6:32 P.M. 6:37 P.M. Public Hearing: Ordinance 2013-12

Mayor Busby read aloud Ordinance 2013-12. Mayor Busby asked for anyone in opposition to speak: none did. Mayor Busby asked for anyone in favor to speak: none did. Mayor Busby closed the public hearing for Ordinance 2013-12

6:37 P.M. - 6:38 P.M. PA/Camera System: Elite Audio-Video Specialists

The person from Elite Audio-Video Specialist misunderstood the time of the meeting and is now unavailable. Mayor Busby would like to reschedule to the January meeting.

6:38 P.M. 6:42 P.M. Review of Administrative Report

Written Administrative reports were included in the Council packets. Council spoke about the upcoming Senior luncheon on Friday, December 20th at noon.

6:42 P.M. 6:54 P.M. Review of Police Department Report

Written Administrative reports were included in the Council packets. Council discussed with Chief Parker the following:

- Grant administration & new Tahoe.
- Bullet proof vest
- Impala equipment
- Drug seizure
- Thanks for getting the lights up

7:10 P.M. - 7:23 P.M. Informational Council Discussion:

- Palmetto tree removal/replacement in spring or summer
- Committee appointments in January
- Senior Luncheon with box of chocolate covered cherries

Mayor Busby closed this portion of the work session.

**TOWN OF PINE RIDGE
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TOWN COUNCIL MEETING - 6:56 P.M.

CALL TO ORDER

Mayor Busby called the Town Council meeting to order at 6:56 P.M. with Councilman Dinkins and Councilman Price present.

Staff present: Chief Parker, Officer Bramlett &
Town Administrator, Viki Moak

INVOCATION

Councilman Dinkins led those assembled in prayer.

APPROVAL OF MINUTES

1. November 12, 2013 Regular Scheduled Meeting

Councilman Dinkins made the motion to accept the minutes of November 12, 2013 be approved as submitted. Councilman Price seconded the motion, which was unanimously approved.

OLD BUSINESS

1. Committee reports on Infrastructure & Maintenance Improvement projects:

- a) Property & Recreation Committee -
Camp Moore/Styx Historical Park - Dinkins/Busby

No updates were available at this time.

- b) Town Hall/Police Department - Wells

No updates were available at this time.

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2. Update on Impala-a) computer equipment - Councilman Price

Council discussed the items that need to be purchased and were already voted on to be included in the upcoming amendment to the budget. Councilman Price stated that Chief Parker should begin purchasing the needed hardware for the Impala.

3. 2013 Police Department Policy Manual

Mayor Busby submitted proposed changes to Council with reference to the Employee Handbook, include the wording "This is not a contract".

Councilman Dinkins made a motion to approve Chapter 1 & 2 as submitted. Councilman Price seconded the motion, which was unanimously approved.

7:05pm - Mayor Pro-Davis arrived.

4. PA/Camera System quotes

Council discussed the camera system quotes received and required by SLED for the Police Department.

Councilman Price made a motion to accept the quote provided by PC Complete as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

5. Ordinance 2013-11 Amendment of Town Code, Chapter 6,
Article III ***second reading

Mayor Busby read aloud the title and ordinance number.

Mayor Pro-tem Davis made a motion to approve the second reading of Ordinance 2013-11 as submitted. Councilman Price seconded the motion, which was unanimously approved.

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NEW BUSINESS

1. Request for Street Lights (3) on Dogwood Road - Councilman Wells

Since Councilman Wells was not in attendance, Mayor Busby reminded those who were here that Council's policy has been to only provide street lights at roadway intersections.

2. Ordinance 2013-12 §1-309 (4) Property and Recreation

Mayor Busby read aloud Ordinance 2013-12 and stated that the original was drafted in 1959 and needs to reflect current responsibilities and duties of the committee.

Councilman Dinkins made a motion to approve Ordinance 2013-12 as submitted. Mayor Pro-tem Davis seconded the motion.

Councilman Price made a motion to amend Ordinance 2013-12 to change the word "reaction" to "recreation". Mayor Pro-tem Davis seconded the motion, which was unanimously approved.

3. Penny for Progress proposed projects from Committee meeting 11/26

Mayor Busby stated that Mayor Pro-tem Davis, Councilman Price and himself attended a Penny for Progress meeting at South Congaree Town Hall on November 26th held by Alliance Engineering Consultants whom the County has hired to run the proposed program. Councilman Wells met with a group of residents to discuss potential projects to be submitted to the Lexington County Committee comprised of six members appointed by County Council. The County Committee will look at submitted projects and prioritize them based on several factors. The Pine Ridge Penny Tax Committee prioritized them as follows:

- 1) Fire Hydrant project with additions down Bachman Road
- 2) Sewer system throughout town
- 3) Town Hall/Police Department - acquisition and renovations
- 4) Sidewalk Pedestrian Plan with additions down Pine Ridge Drive to future ballfield and Bachman Road
- 5) Walking trail behind Town Hall - purchase and construction
- 6) Camp Moore/Styx Historical Park - purchase

Mayor Busby will meet with Alliance Engineering Consultants to help us finalize the numbers on the projects before the final Council vote on January 14, 2014.

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4. Grant update on Tahoe, equipment & vests

Chief Parker stated that \$1k is included in the 2013 grant for bullet proof vests. However, it will not cover the costs for both the Chief and Officer Bramlett. Chief Parker stated that he will only need an additional \$600 to cover both vests. Chief Parker stated that if the three old cars were sold, we could use those funds to go towards a newer vehicle.

5. Grant matching funds \$3,526.00 for Tahoe, equipment & vests

Mayor Pro-tem Davis made a motion to add \$3,526.00 in the 2013/2014 budget for grant matching funds for the Tahoe, equipment and vests. Councilman Dinkins seconded the motion, which was unanimously approved.

6. 2013/2014 Budget Amendment - discussion

Council discussed the proposed amendment for the 2013/2014 budget. Council will have a public hearing and first reading at the January 14th Council meeting.

Citizen's Comment Time

Mr. Fouche Shealy - Penny Sales Tax projects

Mr. Greg Cowell - Penny Sales Tax funding & projects

ADJOURN

With no further business to discuss, Mayor Pro-tem Davis moved to adjourn, with a second by Councilman Price. With the Council's unanimous approval, Mayor Busby adjourned the meeting at 8:00P.M.

Respectfully submitted,

Viki M. Moak, Town

Administrator

APPROVED:

David L. Busby, Mayor

Date:_____