

FEBRUARY 11, 2014
TOWN COUNCIL MEETING

Town Council Work Session

6:30 P.M. - 6:40 P.M. Public Hearing: Ordinance 2014-04
6:40 P.M. - 6:45 P.M. CERT - Ms. Cynthia Barfus
6:45 P.M. - 6:50 P.M. Friends of the Library-Ms. Delores Gambrell
6:50 P.M. - 6:52 P.M. PD Pinning Ceremony
6:52 P.M. - 6:54 P.M. Review of Administrative Report
6:54 P.M. - 6:56 P.M. Review of Police Department Report
6:56 P.M. - 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting

Call to Order & Invocation

Approval of Minutes

1. January 14, 2014 Regular Scheduled Meeting
2. January 25, 2014 Special Called Meeting

Old Business

1. Committee Reports on Infrastructure & Maintenance Improvement projects:
 - a) Property & Recreation Committee -
Camp Moore/Styx Historical Park - Dinkins/Busby
 - b) Town Hall/Police Department - Wells
2. Update on Impala *** a) computer equipment - Price
3. 2013 Police Department Policy Manual - Chapter 5 & 6
4. PA system quotes
5. Grant update on Tahoe, equipment & vests
6. Ordinance 2014-01 - 2013/2014 Budget Amendment**2nd reading
7. Penny Sales Tax Project submission

New Business

1. Ordinance 2014-04 Business License Ordinance Amendment/Update
2. Mayoral Proclamation 2014-05 - March for Meals Community Champions Week
3. Letter of Support to CMCOG funding for LCRAC
4. Friends of South Congaree-Pine Ridge Library (donation)
5. Letter of Support for LCRAC PIP grant submission

Citizen's Comment Time

ADJOURN

TOWN OF PINE RIDGE
Town Council Minutes
Work Session
February 11, 2014

Council present: Mayor Busby, Mayor Pro Davis, Councilman Dinkins,
& Councilman Wells
Staff present: Chief Parker &
Town Administrator, Viki Moak

6:30 P.M. 6:33 P.M. Public Hearing: Ordinance 2014-04

Mayor Busby read aloud Ordinance 2014-04, in addition highlighting the proposed changes. Mayor Busby asked for anyone in opposition to speak: none did. Mayor Busby asked for anyone in favor to speak: none did. Mayor Busby closed the public hearing for Ordinance 2014-04.

6:33 P.M. - 6:34 P.M. CERT-Ms. Cynthia Barfus

The representative from CERT was unable to attend due to being called in by SCEMD due to the inclement weather.

6:34 P.M. - 6:37 P.M. Friends of the Library-Ms. Delores Gambrell

Ms. Gambrell described the variety of programs throughout the year that donations are used for. Additionally donations are also used to help with refreshments and supplies during these programs.

6:37 P.M. 6:38 P.M. PD Pinning Ceremony

Officer Bramlett was on his way to Lexington County and will be unable to attend. The Pinning Ceremony will be rescheduled to the March Council meeting.

6:38 P.M. 6:40 P.M. Review of Administrative Report

Written Administrative reports were included in the Council packets. Council discussed the budget and code violations.

6:40 P.M. 6:42 P.M. Review of Police Department Report

Written Administrative reports were included in the Council packets. Council discussed a complaint handled by the Public Safety Committee and gas mileage.

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6:42 P.M. - 6:45 P.M. Informational Council Discussion:

Council discussed the following items:

- Midlands baseball
- West Metro Salkahatchee
- Advanced Sanitation

Mayor Busby closed this portion of the work session.

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TOWN COUNCIL MEETING - 6:45 P.M.

CALL TO ORDER

Mayor Busby called the Town Council meeting to order at 6:45 P.M. with Mayor Pro-tem Davis, Councilman Wells and Councilman Dinkins present.

Staff present: Chief Parker &
Town Administrator, Viki Moak

INVOCATION

Mayor Pro-tem Davis led those assembled in prayer.

APPROVAL OF MINUTES

1. January 14, 2014 Regular Scheduled Meeting

Councilman Wells made the motion to accept the minutes of January 14, 2014 be approved as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

2. January 25, 2014 Special Called Meeting

Councilman Wells made the motion to accept the minutes of January 25, 2014 be approved as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

OLD BUSINESS

1. Committee reports on Infrastructure & Maintenance Improvement projects:

a) Property & Recreation Committee -
Camp Moore/Styx Historical Park - Dinkins/Busby
This item has been submitted under the Penny Sales Tax project.

b) Town Hall/Police Department - Wells
Mayor Busby and Councilman Wells have met are awaiting a reply from Lexington County Recreation and Aging Commission. Town Hall/Police Department renovations has been submitted under the Penny Sale Tax project.

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2. Update on Impala-a) computer equipment - Councilman Price

Chief Parker stated that he is still awaiting word from the SCHP on the equipment that they recommend.

3. 2013 Police Department Policy Manual

Councilman Wells made a motion to approve Chapter 5 & 6 as submitted. Councilman Dinkins seconded the motion, which opened the item up for Council discussion:

Surveillance equipment to be used by the County.
Chief's responsibility to keep LCSC updated
Investigations/on call duty roster

Council discussed the following changes:

ALL - Town Clerk to Town Administrator

Chapter 5, page 9 - change the second Chief to Sheriffs
Department

Chapter 5, page 10 - change a member to the finance, replace town clerk with Finance Committee and Finance Officer with Town Administrator. Replace Finance Officer with the Mayor shall review and approve all account reconciliations.

After these discussions, Council voted unanimously to approve Chapter 5 & 6 as submitted.

Councilman Wells made a motion to amend Chapter 5 & 6 as discussed. Councilman Dinkins seconded the motion, which was unanimously approved.

4. PA/Camera System quotes

Councilman Wells made a motion to table this item until a later date. Mayor Pro-tem Davis seconded the motion, which was unanimously approved.

5. Grant update on Tahoe, equipment and vests

Chief Parker stated that the Police Department has received the bullet proof vests.

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6. Ordinance 2014-01 - 2013/2014 Budget Amendment*2nd reading

Mayor Busby read aloud the title of Ordinance 2014-01 and stated the public hearing was held on January 14, 2014. Council discussed the budget amendment that includes the only change from the first reading of donations.

Councilman Dinkins made a motion to approved Ordinance 2014-01 as submitted. Councilman Wells seconded the motion.

Mayor Pro-tem Davis discussed changing the donations to include more for the South Congaree-Pine Ridge Library which would be covered with a total of \$4,300.00.

Councilman Dinkins made a motion to amend Ordinance 2014-01 to include the change in donations to \$4,300.00. Councilman Wells seconded the motion, which was unanimously approved.

7. Penny Sales Tax Project submission

Mayor Busby stated that the Penny Sales Tax Projects were submitted on January 31st to Lexington County, as required. Mayor Busby stated he received an agreement from Mr. Lucas on the easements for Rockford Place, Sawgrass and Courtyards at Rockford Place after 5pm on January 31st. Although the approval from Mr. Lucas was not included in the actual submission, the projected costs of the fire hydrant system for those areas were left in the final submission to Lexington County earlier that day.

NEW BUSINESS

1. Ordinance 2014-04 Business License Ordinance

Mayor Busby read aloud the title of Ordinance 2014-04.

Councilman Wells made a motion to approve Ordinance 2014-04 for first reading as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

February 11, 2014

2. Mayoral Proclamation 2014-05 - March for Meals Community

Mayor Busby read aloud mayoral Proclamation 2014-05.

Councilman Dinkins made a motion to approve Mayoral Proclamation 2014-05 as submitted. Councilman Wells seconded the motion, which was unanimously approved.

3. Letter of Support to CMCOG funding for LCRAC

Mayor Busby read aloud the letter of support.

Councilman Wells made a motion to approve the Letter of Support to CMCOG funding for LCRAC. Councilman Dinkins seconded the motion, which was unanimously approved.

4. Friends of South Congaree-Pine Ridge Library (donation)

Mayor Pro-tem Davis made a motion to approve a donation of \$500.00 to the Friends of South Congaree-Pine Ridge Library. Councilman Wells seconded the motion, which was unanimously approved.

5. Letter of Support for LCRAC PIP grant submission

Mayor Busby read aloud the letter of support.

Councilman Wells made a motion to approve the Letter of Support for LCRAC PIP grant submission. Councilman Dinkins seconded the motion, which was unanimously approved.

**TOWN OF PINE RIDGE
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Citizen's Comment Time

Ms. Delores Gambrell and Ms. Mechelle Mabry, of the Friends of the Library, thanked Council for the donation.

ADJOURN

With no further business to discuss, Councilman Wells moved to adjourn, with a second by Councilman Dinkins. With the Council's unanimous approval, Mayor Busby adjourned the meeting at 7:49P.M.

Respectfully submitted,

Viki M. Moak, Town Administrator

APPROVED:

David L. Busby, Mayor
Date: _____