

July 8, 2014
TOWN COUNCIL MEETING

Town Council Work Session

- 6:30 P.M. - 6:45 P.M. Public Hearing - Ordinance 2014-13
6:45 P.M. - 6:48 P.M. Review of Administrative Report
6:48 P.M. - 6:51 P.M. Review of Police Department Report
- 6:51 P.M. - 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting

Call to Order & Invocation

Approval of Minutes

1. June 10, 2014 Regular Scheduled Meeting

Old Business

1. PA system quotes
2. Penny Sales Tax Project submission
 - a) Water & Fire Hydrant coverage
 - b) Wastewater system upgrade & extension
 - c) Town Hall/Police Department renovation & upgrade
 - d) Pine Ridge Sidewalk extension
 - e) Camp Moore/Styx Recreational Facility
3. Building Renovation
4. Cayce Municipal Water & Sewer
5. Ordinance 2014-13 13/14 Budget Amendment from 5/13/14

New Business

1. Memorandum of Agreement - Department of Juvenile Justice
2. Year End Financial Discussion

Citizen's Comment Time

ADJOURN

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Council present: Mayor Busby, Mayor Pro-tem Davis, Councilman Wells, Councilman Dinkins, & Councilman Price

Staff present: Chief Parker & Town Administrator, Viki Moak

6:30 P.M. 6:32 P.M. Public Hearing - Ordinance 2014-13

Mayor Busby read aloud the title of Ordinance 2014-13 and stated Council formally approved a change in the 2013-2014 budget moving \$3k from payroll to equipment to cover the charge of painting/decaling the part time vehicle on May 13, 2014. Mayor Busby asked for those in opposition to speak now, none did. Mayor Busby then asked for those in support to speak now, none did. Mayor Busby closed the public hearing for Ordinance 2014-13.

6:32 P.M. 6:43 P.M. Review of Administrative Report

Written Administrative reports were included in the Council packets. Council discussed the 2013/2014 year end budget, the budget comparison report and commended the Town Administrator and Police Chief on being mindful of the budget.

6:43 P.M. 7:02 P.M. Review of Police Department Report

Written Administrative reports were included in the Council packets. Chief Parker discussed the following with Council:

- Part time car is painted & detailed
- Computer & equipment is installed and working in the Impala
- Preliminary approval of \$30k on grant for radios
- Meeting with County to discuss contract on part time Officers

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7:02 P.M. - 7:04 P.M. Informational Council Discussion:

Mayor Busby stated that former Clerk of Court, Mrs. Annie Harrell has retired as June 30, 2014. Although Council formally thanked Mrs. Harrell during Christmas, Mayor Busby wanted to thank Mrs. Harrell for her years of service to the Town of Pine Ridge.

Mayor Busby closed this portion of the work session.

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TOWN COUNCIL MEETING - 7:04 P.M.

CALL TO ORDER

Mayor Busby called the Town Council meeting to order at 7:04 P.M. with Mayor Pro-tem Davis, Councilman Dinkins, Councilman Wells and Councilman Price present.

Staff present: Chief Parker & Town Administrator, Viki Moak

INVOCATION

Councilman Dinkins led those assembled in prayer.

APPROVAL OF MINUTES

1. June 10, 2014 Regular Scheduled Meeting

Councilman Wells made the motion to accept the minutes of June 10, 2014 be approved as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

OLD BUSINESS

1. PA System quotes

This item remained on the table from the February 11, 2014 meeting.

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2. Penny Sales Tax Project submission
 - a) Water & Fire Hydrant coverage
 - b) Wastewater system upgrade & extension
 - c) Town Hall/Police Department renovation & upgrade
 - d) Pine Ridge Sidewalk extension
 - e) Camp Moore/Styx Recreational Facility

Mayor Busby stated that the Water & Fire Hydrant project is currently #18 on the ballot for the November election. Council discussed having educational meetings before November and inviting County Administrator Mergo for additional information.

3. Building Renovation

Mayor Busby stated that Council is waiting on Lexington County Recreation & Aging to send a draft agreement to the Town Attorney.

4. Cayce Municipal Water & Sewer

Mayor Busby stated that he received a few responses to the e-blast that was sent out last month on water quality issues. Mayor met with Cayce to discuss those issues and needed road repairs on Fish Hatchery. A follow up e-blast was sent to residents with Cayce contact information, so that they may report the issues directly to Cayce.

5. Ordinance 2014-13 13/14 Budget Amendment from 5/13/14

Councilman Dinkins made a motion to approve the second reading of Ordinance 2014-13 as submitted. Councilman Wells seconded the motion, which was unanimously approved.

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NEW BUSINESS

1. Memorandum of Agreement - Department of Juvenile Justice

Councilman Wells made the motion to approve the Memorandum of Agreement from the Department of Juvenile Justice as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

2. Year End Financial Discussion

Council discussed year end financials to include remaining unused balance in the payroll budget. Council thanked all employees for their due diligence in making it a successful year. Council discussed a possible year end bonus with the remaining funds. In the event that the Town has a positive year end cash flow balance, Council may decide to award employees a bonus based on length of service plus productivity beyond the expected level of performance. Finance Committee Chair/Mayor Pro tem Davis suggested that the Town Administrator receive Fifteen hundred dollars, Police Chief and Lieutenant receive Twelve hundred, Chief Parker can split Five hundred between the part time and the new Clerk of Court receive Two hundred. Council ensued discussion.

Councilman Wells made a motion to award the Town Administrator Fifteen hundred, Police Chief Thirteen hundred, Lieutenant Twelve hundred, Chief to split Five hundred between part time Officers and new Clerk of Court One hundred after tax. Councilman Dinkins seconded the motion, which was unanimously approved.

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Mayor Busby stated he had been asked by Councilman Price to add the Midland Dixie Youth Baseball (MDYB) post season All Star donation to the agenda. Since this item was not in time to be set in the agenda, Council will need to make a unanimous vote to formally add it to the agenda.

Councilman Wells made a motion to add the MDYB post season All Star donation to the agenda. Councilman Dinkins seconded the motion, which was unanimously approved.

3. Midland Dixie Youth Baseball (MDYB) Post Season Donation

Council discussed the Ozone winning district and heading to the state competition. In addition, one of the other age groups will be playing for their district win this week.

Councilman Wells made a motion to send this item to the Finance Committee for a decision. Councilman Dinkins seconded the motion, which was unanimously approved.

Citizen's Comment Time

Nobody in attendance spoke.

Mayor Busby stated that he wanted to thank all of our servicemen/women, public safety and educators for all their service to our country.

ADJOURN

With no further business to discuss, Councilman Wells moved to adjourn, with a second by Councilman Dinkins. With the Council's unanimous approval, Mayor Busby adjourned the meeting at 7:50P.M.

Respectfully submitted,

Viki M. Moak, Town Administrator

APPROVED:

David L. Busby, Mayor
Date: _____