

# Town of Pine Ridge

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## August 11, 2015 TOWN COUNCIL MEETING

### Town Council Work Session

- 6:45 P.M. - 6:48 P.M. Review of Administrative Report
- 6:48 P.M. - 6:51 P.M. Review of Police Department Report
- 6:51 P.M. - 7:00 P.M. Informational Council Discussion

### 7:00 P.M. - Town Council Meeting

#### Call to Order & Invocation

#### Freedom of Information Act Compliance

#### Approval of Minutes

- 1. July 14, 2015 Regular Scheduled Meeting

#### Old Business

- 1. PA system quotes
- 2. Building Renovation
- 3. Ordinance 2015-06: Sign Ordinance - 2nd reading
- 4. Ordinance 2015-07: Noise Ordinance - 2nd reading
- 5. Property & Recreation Committee Recommendation:  
Doors & Concrete bid
- 6. Doors & Concrete Bid for Council vote

#### New Business

- 1. 22<sup>nd</sup> Annual Moving for Meals Campaign (donation)
- 2. Airport High School Football banner (donation)
- 3. Pine Ridge Middle School G.O.L.D. RUSH (donation)
- 4. Certified Stormwater Inspector training for Town Administrator
- 5. 2015 General Election information for two seats
- 6. Temporary Noise Permit form for 6-317(a)(7) & Fee

#### Citizen's Comment Time

#### ADJOURN

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Work Session**  
**August 11, 2015**

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Council present: Mayor Pro-tem Davis, Councilman Dinkins,  
Councilman Price & Councilman Wells

Staff present: Chief Parker and Town Administrator, Viki Miller

**6:45 P.M. - 6:48 P.M. Review of Administrative Report**

Written Administrative reports were included in the Council packets. Council spoke about the required submission of a Stormwater sample in accordance with our MS4 permit, 2014/2015 budget and the increase in jury trial requests for the 2015/2016 budget.

**6:48 P.M. - 6:51 P.M. Review of Police Department Report**

Written Administrative Police reports were included in the Council packets. Chief Parker spoke to Council regarding caseload amounts versus same time last year, gasoline bill and the new Victims Advocate.

**6:51 P.M. - 6:53 P.M. Informational Council Discussion:**

Council discussed the following:

- Donation policy review for donation requests on the agenda
- Councilman Price announced he will not be running for re-election but thanked Council and Residents for their support.

Mayor Pro-tem Davis closed this portion of the work session.

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TOWN COUNCIL MEETING - 6:53 P.M.

**CALL TO ORDER**

Mayor Pro-tem Davis called the Town Council meeting to order at 6:53 P.M. with Councilman Wells, Councilman Dinkins and Councilman Price present.

Staff present: Chief Parker and Town Administrator, Viki Miller

**Freedom of Information Act Compliance** - Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

1. July 14, 2015 Regular Scheduled Meeting

Councilman Wells made a motion to approve the minutes of July 14, 2015 as submitted. Councilman Dinkins seconded the motion, which opened the item for discussion.

Councilman Price stated that under Item #3 under Old Business, should be corrected to:

Mayor Pro-tem Davis made a motion to approve Ordinance 2015-06 and the attachment of Exhibit A for second reading. Councilman Price seconded the motion, which opened the floor for Council discussion.

Councilman Wells amended his previous motion to reflect the correction to the minutes under Old Business, Item #3. Councilman Dinkins seconded the motion, which was unanimously approved.

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**OLD BUSINESS**

1. PA System quotes

This item remained on the table from the February 11, 2014 meeting.

Councilman Wells made a motion to remove this item off the agenda until such time the building is purchased. Councilman Price seconded the motion, which was unanimously approved.

2. Building Renovation

Councilman Wells made a motion to remove this item off the agenda until such time the building is purchased. Councilman Dinkins seconded the motion, which was unanimously approved.

3. Ordinance 2015-06: Sign Ordinance - 2<sup>nd</sup> reading

Councilman Wells made a motion to remove this item off the table from the July 11, 2015 meeting. Councilman Dinkins seconded the motion, which was unanimously approved.

Councilman Wells made a motion to approve Ordinance 2015-06 and the attachment of Exhibit A for second reading. Councilman Dinkins seconded the motion, which opened the floor for Council discussion.

Councilman Wells stated that the generally approved size of signs is 32 square feet in size, which makes it easier and more cost efficient for contractors to purchase a 4 x 8 size board.

Councilman Price stated he appreciated the work the Planning Commission put into revising the Sign Ordinance. Councilman Price agreed with the 32 square foot change for a Temporary Development sign. However, Councilman Price stated that he did not agree on a 32 square foot sign for political campaigns. The Town would end up with too many large size signs throughout town. Councilman Price ended by stating that the 15 square foot sign is good as long as it is on personal property and out of the right-of-way.

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Councilman Price made a motion to amend the previous motion to include that Section 904.2 not be amended and left as previously approved:

(8) Signs announcing candidates seeking public office or relating to any election or public referendum. Such signs shall be confined to placement on private property and not exceeding fifteen (15) square feet per sign face. Such signs shall be removed within seven (7) days after the election or referendum has been decided.

Councilman Wells seconded the amended motion to approve Ordinance 2015-06 and the attachment of Exhibit A for second reading, with Section 904.2(8) being left as it was originally approved. Council unanimously agreed to the approval of Ordinance 2015-06 and the attachment of Exhibit A without any changes in Section 904.2(8).

5. Property & Recreation Committee Recommendation:  
Doors & Concrete bid

Councilman Wells stated that bids issued are good for a thirty day period. The Town is waiting on the County Engineer to provide details on trenching, grading and surveying. The Property and Recreation Committee recommends that the Town not take any further action at this time.

6. Doors & Concrete Bid for Council vote

Councilman Wells made a motion to remove this item off the agenda and take no further action until we get further in the process with Lexington County Recreation & Aging. Councilman Dinkins seconded the motion, which was unanimously approved.

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**New Business**

1. 22<sup>nd</sup> Annual Moving for Meals Campaign (donation)

Councilman Dinkins made a motion to send this item to the Finance Committee for a decision. Councilman Wells seconded the motion, which was unanimously approved.

2. Airport High School Football banner (donation)

Councilman Wells made a motion to send this item to the Finance Committee for a decision. Councilman Dinkins seconded the motion, which was unanimously approved.

3. Pine Ridge Middle School G.O.L.D. RUSH (donation)

Councilman Wells made a motion to send this item to the Finance Committee for a decision. Councilman Dinkins seconded the motion, which was unanimously approved.

4. Certified Stormwater Inspector training for Town Administrator

Town Administrator Viki Miller explained that currently the County is responsible for this portion of the MS4 permit through our mutual aid agreement. It would be helpful when situations arise that we can go out and inspect when we receive a complaint.

Councilman Dinkins made a motion to approve the Certified Stormwater Inspector training for the Town Administrator. Councilman Wells seconded the motion, which was unanimously approved.

5. 2015 General Election information for two seats

Mayor Pro-tem Davis announced that this November's election will be for two Council seats. A news release has been provided to all news media, emailed to residents, posted on door and Facebook. Books will be open for filing on noon August 7<sup>th</sup> until noon on August 21<sup>st</sup>, with a \$30.00 fee. If anyone is interested the forms are available during office hours at the Town Hall.

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6. Temporary Noise Permit form for §6-317(a)(7) & Fee

Town Administrator Viki Miller explained that the Noise Permit was created to comply with Town Ordinance Section § 6-317 (a) (7) which states that in cases of urgent necessity the Zoning Administrator can issue a permit allowing work between the hours of 11:00 pm and 6:00 am.

Councilman Wells made a motion to table this item until the September agenda. Councilman Dinkins seconded the motion, which opened the floor for Council discussion.

Council discussed the use of lights, fee structure and permit renewal potential.

Mayor Pro-tem Davis called for a vote on tabling the Temporary Noise Permit form. Council unanimously approved the motion to table the Temporary Noise Permit form.

This item will remain under Old Business on the September agenda.

Approved 9/8/2015

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**Citizen's Comment Time**

Ms. Doris Fletcher had some questions regarding the use of generators and the Temporary Noise Permit.

**ADJOURN**

With no further business to discuss, Councilman Price moved to adjourn, with a second by Councilman Dinkins. With the Council's unanimous approval, Mayor Pro-tem Davis adjourned the meeting at 7:37P.M.

Respectfully submitted,

Viki M. Miller, Town Administrator

APPROVED:

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David L. Busby, Mayor

Date: \_\_\_\_\_

Approved 9/8/2015