

Town of Pine Ridge

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September 8, 2015 TOWN COUNCIL MEETING

Town Council Work Session

- 6:30 P.M. - 6:35 P.M. Mr. Josh Limehouse-Employee benefits proposal
- 6:35 P.M. - 6:40 P.M. Review of Administrative Report
- 6:40 P.M. - 6:45 P.M. Review of Police Department Report
- 6:45 P.M. - 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting

Call to Order & Invocation

Freedom of Information Act Compliance

Approval of Minutes

1. August 11, 2015 Regular Scheduled Meeting

Old Business

1. 2015 General Election information for two seats
2. Temporary Noise Permit form for 6-317(a)(7) & Fee

New Business

1. Resolution 2015-08 September Library card month
2. Donation Policy: Request between Council meetings renewal
3. Donation update
4. Reception for Chief Turner (donation)
5. Town Christmas decorations
6. Town 60th Anniversary in 2018

Citizen's Comment Time

ADJOURN

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Council present: Mayor Busby, Mayor Pro-tem Davis, Councilman
Dinkins & Councilman Price

Staff present: Town Administrator, Viki Miller

6:33 P.M. - 6:39 P.M. Mr. Josh Limehouse-Employee benefits proposal

Mr. Limehouse submitted a formal request to be on the agenda for a presentation to Council. Mr. Limehouse passed out informational packets to Council and stated they provide supplemental insurance to all employees who work at least twenty hours a week. Mr. Limehouse stated that the additional insurance would be paid by the employee's through a payroll deduction program. Mayor Busby stated at this time, the Town has three full time employees and the part time do not generally work the minimum hours needed.

6:39 P.M. - 6:41 P.M. Review of Administrative Report

Written Administrative Reports were included in the Council packets. Council spoke about the 2015/2016 budget, victims assistance fund and Mayor Busby thanked the Clerk of Court, Mrs. Bobbie Kliever for the update of the August Facebook postings.

6:41 P.M. - 6:44 P.M. Review of Police Department Report

Written Administrative Police reports were included in the Council packets. Mayor Busby stated Chief Parker was not in attendance due to medical leave. Mayor Busby stated that the new Patrolman ad has been submitted, on average a ticket is written every hour and fifteen minutes while an Officer is on duty. In addition, Mayor Busby stated that twenty eight percent of what is written is a warning ticket.

6:44 P.M. - 6:48 P.M. Informational Council Discussion:

Ms. Doris Fletcher asked Mayor Busby for a copy of the budget, in which he replied that she would receive a copy as soon as the meeting ended.

Council discussed the following:

- 902 Arborgate Drive is in bank foreclosure. Mayor Busby has cut the yard numerous times and will retrieve the needed information off the door of the home for the Town Administrator to write a code violation letter.

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- Greater Cayce-West Columbia Chamber of Commerce will be presenting Patrolman Jonathan Watkins with the Law Enforcement Officer of the Month on Tuesday, September 22nd at 7:30 am.
- Lexington County Economic Development Golf Tournament will be held at Timberlake Country Club in Chapin, SC.
- Mayor Busby asked Ms. Beth Sturkie to give an update on the joint Christmas parade with South Congaree. Ms. Sturkie stated the parade will be held on December 5th. A Joint Committee meeting is scheduled on September 17th to discuss more details of the parade.

Mayor Busby closed this portion of the work session.

Draft

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TOWN COUNCIL MEETING - 6:48 P.M.

CALL TO ORDER

Mayor Busby called the Town Council meeting to order at 6:48 P.M. with Mayor Pro-tem Davis, Councilman Dinkins and Councilman Price present.

Staff present: Town Administrator, Viki Miller

Freedom of Information Act Compliance - Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

APPROVAL OF MINUTES

1. August 11, 2015 Regular Scheduled Meeting

Mayor Busby read aloud the following minutes needed to the August 11th minutes:

- ~~Approval of Minutes - July 14th : Mayor Pro-tem Davis made a motion to approve Ordinance 2015-06 and the attachment of Exhibit A for second reading. Council Price Davis seconded the motion, which opened the floor for Council discussion.~~ Should say: Mayor Pro-tem Davis made a motion to approve Ordinance 2015-06 and the attachment of Exhibit A for second reading. Council Price seconded the motion, which opened the floor for Council discussion.
- ~~Approval of Minutes - July 14th : Councilman Wells made a motion to amend his previous motion to reflect the correct to the minutes under Old Business, Item #3.~~ Should say: Councilman Wells amended his previous motion to reflect the correction to the minutes under Old Business, Item #3.
- ~~Old Business # 3 : Ordinance 2015-06: Councilman Price stated he appreciate the work the Planning Commission put into revising the Sign Ordinance.~~ Should say: Councilman Price stated he appreciated the work the Planning Commission put into revising the Sign Ordinance.

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- ~~Old Business # 3 : Councilman Price made a motion to amend the previous motion to include that Section 904.2 not be amended to and left as previously approved: Should say: Councilman Price made a motion to amend the previous motion to include that Section 904.2 not be amended and left as previously approved:~~
Should say: Councilman Price made a motion to amend the previous motion to include that Section 904.2 not be amended and left as previously approved: Should say: Councilman Price made a motion to amend the previous motion to include that Section 904.2 not be amended and left as previously approved:

Councilman Price made a motion to approve the submitted minutes of August 11, 2015 with the amendments to the July 14th Approval of minutes and under Old Business Item #3. Councilman Dinkins seconded the motion which was unanimously approved.

OLD BUSINESS

1. 2015 General Election information for two seats

PUBLIC NOTICE - ran in the Chronicle July 30th & August 16th, 2015, posted on Town Hall door August 3rd, 2015, eblast to residents on August 3rd, August 6th, August 14th, August 17th and August 20th, 2015, posted on the Town of Pine Ridge outdoor sign located at 2757 Fish Hatchery Road & the Town of Pine Ridge Facebook site.

Incumbent Daniel Davis and Resident Beth Spires Sturkie submitted their filing fee and documentation within the required time frame. As of today, waiting on Lexington County Election Commission to advise if any write in candidates were received within the required filing time frame.

2. Temporary Noise Permit form for §6-317(a)(7) & fee

This item was tabled at the August 11, 2015 meeting.

Councilman Dinkins made a motion to remove this item off the table. Mayor Pro-tem Davis seconded the motion, which was unanimously approved.

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Council discussed potential fees, permit expiration time limit and issuance will be based on urgent necessity in the interest of public safety. The business will be responsible for this permit and not the resident.

Mayor Pro-tem Davis made a motion to approve the Temporary Noise Permit form with a hundred dollar fee. Councilman Price seconded the motion, which was unanimously approved.

NEW BUSINESS

1. Resolution 2015-08 September Library card month

Mayor Busby read aloud Resolution 2015-08, which supports September as library card month.

Mayor Busby recognized Ms. Carol Clark from the South Congaree-Pine Ridge Library. Ms. Clark explained the benefits of the library card, which is available on October 20, library Facebook site and the programs going on at the library.

Councilman Dinkins made a motion to approve Resolution 2015-08 as submitted. Councilman Price seconded the motion, which was unanimously approved.

2. Donation Policy: Request between Council meetings renewal

Mayor Busby stated that "Requests between Council meetings" portion of the Donation Policy has to be renewed each year allowing the Finance Committee the authority to approve donation requests.

Councilman Price stated that he would like for Council to reevaluate the funding limits that were set in 2009. Mayor Busby stated this should be looked at when the January mid-year budget adjustments are proposed for the fiscal year of 2015-2016.

Councilman Dinkins made a motion to renew the "Requests between Council meetings" portion of the Donation Policy and that a reevaluation be done in January 2016 of the fund limits. Councilman Price seconded the motion, which was unanimously approved.

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3. Donation update

Mayor Busby stated that the following donation funds have been previously approved and paid:

\$ 300.00 - MDYB Summer All-Stars
\$ 99.88 - Bramlett Memorial
\$ 500.00 - Pine Ridge Senior Center Meals on Wheels
\$ 150.00 - Pine Ridge Middle School GOLD Sponsor
\$ 100.00 - Simmons Memorial
\$ 100.00 - Kliewer Memorial
\$1,249.88

The donation fund has a remaining balance of \$2,800.12.

4. Reception for Chief Turner (donation)

Mayor Busby stated that Chief Eddie Turner has served a long and productive public service to this area of Lexington County.

Councilman Price made a motion to donate \$100.00 to help with the reception that is being planned on September 30th for Chief Turner. Councilman Dinkins seconded the motion, which was unanimously approved.

5. Town Christmas decorations

Mayor Busby asked Ms. Beth Sturkie to head up a Committee to discuss the possible purchase of additional Christmas decorations for the town. Mayor Busby stated that we will also need to consider an electrical contractor to install anything purchased.

6. Town 60th Anniversary in 2018

Mayor Busby stated that the Town's 60th Anniversary is coming up in 2018 and he would like to go ahead and start planning a celebration. Many years ago, the Pine Ridge Women's Club had about fourteen banners put up and most of the brackets are still up.

Council discussed reviving the festival, purchasing new banners and t-shirts marking the occasion.

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Citizen's Comment Time

Resident, Ms. Doris Fletcher had some questions regarding the roof at Pine Ridge Middle School and the Temporary Noise Permit.

South Congaree Councilman, Jerry Smith reminded Council and those in attendance of the Pine Ridge Middle School GOLD Fest Car Show on October 3rd.

ADJOURN

With no further business to discuss, Councilman Price moved to adjourn, with a second by Councilman Dinkins. With the Council's unanimous approval, Mayor Busby adjourned the meeting at 7:34P.M.

Respectfully submitted,

Viki M. Miller, Town Administrator

APPROVED:

David L. Busby, Mayor

Date: _____