

# Town of Pine Ridge

2757 Fish Hatchery Road  
West Columbia, SC 29172  
Telephone (803) 755-2500  
Facsimile (803) 955-0605



## DECEMBER 10, 2019 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

### Town Council Work Session

- 6:45 P.M. – 6:50 P.M. Introduction & Oath of Office for Chief of Police Parks  
6:50 P.M. – 6:52 P.M. Review of Administrative Department Report  
6:52 P.M. – 6:54 P.M. Review of Police Department Administrative Report  
6:54 P.M. – 7:00 P.M. Informational Council Discussion

### 7:00 P.M. - Town Council Meeting

#### **Call to Order & Invocation**

#### Freedom of Information Act Compliance

#### Approval of Minutes

1. November 19, 2019 Rescheduled Council Meeting

#### Old Business

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure
3. Town Christmas tree lighting & parade update
4. Ordinance 2019-34: Zoning/Land Development – 2<sup>nd</sup> Reading
5. Ordinance 2019-35: Budget Amendment – 2<sup>nd</sup> Reading
6. Ordinance 2019-36: Map Amendment – 2<sup>nd</sup> Reading

#### New Business

1. RFP19-04 Cleaning of Municipal Complex for 2020-P&RC Recommendation & Council vote

#### Citizen's Comment Time

#### ADJOURN

# Town of Pine Ridge

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## **PRESS RELEASE-ANNOUNCEMENT OF NEW CHIEF OF POLICE**



The Town of Pine Ridge is pleased to announce that Keith Parks has been selected as the Town's new Police Chief. Chief Parks is a native of Chicago Illinois, born and raised on Chicago's South Side. Chief Parks has served in Law Enforcement for 15 years holding various positions to include Sergeant, Major Crimes Detective, Gang Detective, School Resource Officer, and Chief of Police. Chief Parks studied Criminal Justice at Parkland College, and went on to receive his Bachelor's Degree in Education and Human Development from the University of North Dakota, and a Master's Degree in Public Administration from Bellevue University. Chief Parks is a 2014 graduate of the FBI'S Supervisor Leadership Institute, Command Institute, and

Executive Leadership Institute completing the Federal Bureau of Investigations Executive Leadership Training. Chief Parks also holds a Gang Specialist Certification for the state of South Carolina and a B.I.D. Instructor Certification.

### **Awards & Recognition**

In 2017, Chief Parks was recognized by the South Side Help Center in Chicago Il, for his dedication with working with at risk inner-city youth. The South Side Help Center Board of Directors presented Chief Parks with the 2017 Youth Legacy Award. In 2016, Chief Parks was inducted into the Parkland College Athletic Hall of Fame by the Parkland College Board of Trustees. In 2015, the Estill Federal Prison recognized Chief Parks for his efforts with revitalizing the Town of Estill Police Department. In 2017, Orangeburg County School District Four recognized Chief Parks for his efforts with combating Gang issues through education, prevention programs within their schools.

### **Memberships**

Chief Parks serves on the Y.M.C.A. Advisory Board and serves on the Board of Directors for Mack House Ministries. He is an active member with the South Carolina Gang Investigators Association and the South Carolina Police Chief's Association, and the South Carolina Association of School Resource Officers.

Chief Parks looks to bring stability to the Police Chief position, while deploying first class 21<sup>st</sup> century police practices revolving around community oriented policing. Chief Parks and his wife Monique have 2 wonderful children. He serves as the Head Boys Basketball Coach at H.K.T. High School and volunteers as a Life Coach with Orangeburg County Consolidated School District.

Please help us welcome Chief Parks to Pine Ridge. He will be sworn in at the town council meeting on December 10<sup>th</sup> at 6:45pm.

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Council Present: Mayor Wells, Mayor Pro Tem Davis, Councilman Simms and Councilwoman Sturkie.

Staff Present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer, Chief Neeley  
\*Note: Audio of this meeting is unavailable due to a malfunction of the system.

**6:30 P.M. – 7:08 P.M. Public Hearing Ordinance 2019-34: Zoning/Land Development**

Mayor Wells read aloud the public notice and the title to Ordinance 2019-34. Mayor Wells introduced the Town's Attorney, Danny Crowe who spoke on behalf of the Town.

Mayor Wells asked for those against Ordinance 2019-34, to speak. Several residents spoke but did not identify themselves.

Mayor Wells asked for those in favor of Ordinance 2019-34, to speak. No one in attendance chose to speak.

Mayor Wells closed the public hearing for Ordinance 2019-34.

**7:08 P.M. 7:09 P.M. Public Hearing Ordinance 2019-35: Budget Amendment 2019/2020**

Mayor Wells read aloud the public notice and the title to Ordinance 2019-35.

Mayor Wells asked for those against Ordinance 2019-35, to speak. No one in attendance chose to speak.

Mayor Wells asked for those in favor of Ordinance 2019-35, to speak. No one in attendance chose to speak.

**7:09 P.M. – 7:10 P.M. Public Hearing Ordinance 2019-36: Map Amendment for Courtyards at Rockford Place subdivision**

Mayor Wells read aloud the public notice and the title to Ordinance 2019-36.

Mayor Wells asked for those against Ordinance 2019-36, to speak. No one in attendance chose to speak.

Mayor Wells asked for those in favor of Ordinance 2019-36, to speak. No one in attendance chose to speak.

Mayor Wells closed the Public Hearing for Ordinance 2019-36.

**7:10 P.M – 7:12 P.M. Review of Administrative Department Report**

Written Administrative Department reports were included in the Council packets. Mayor Wells asked Council if they had any questions about the submitted reports. Council stated they did not. Mayor Wells stated that Mrs. Miller has been working with the auditor and was unable to complete her September & October Administrative Report.

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**7:12 P.M. – 7:14 P.M. Review of Police Department Administrative Report**

Chief Neeley updated Council on the monthly statistics:

22 calls for services	5 warning tickets
16 reports written	7 assist to other law enforcement agencies
32 citations executed	39 community contacts

Chief Neeley updated Council:

- 2013 Tahoe – Repair vs. Replace

Chief Neeley stated the 2013 Tahoe has been repaired and the Town saved \$2,900.00, as it did not need a new engine.

- Stolen Four Wheelers/Trailer Incident

Mayor Wells asked Chief Neeley to update Council. Chief Neeley stated the County has provided a report which will be given to Mrs. Miller for the audit.

**7:14 P.M. - 7:15 P.M. Informational Council Discussion**

Mayor Wells stated that this is typically where Council has the opportunity to make any announcements, advise Council of events they have represented the town at or any items Council would like to be considered at the next scheduled meeting.

Mayor Wells asked Council if they had anything to discuss.

With nothing more to discuss, Mayor Wells closed the Work Session.

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TOWN COUNCIL Meeting – 7:15 P.M.

**CALL TO ORDER**

Mayor Wells called the Town Council meeting to order at 7:15 P.M. with Mayor Pro-Tem Davis, Councilman Simms and Councilwoman Sturkie present.

Staff present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer and Chief Neeley

**INVOCATION**

Mayor Pro-Tem Davis led those assembled in prayer.

**Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

**1. October 8, 2019 Regular Scheduled Meeting**

Councilwoman Sturkie made the motion to approve the minutes of October 8, 2019 with an amendment to clarify that the actual price paid for the 2013 Tahoe was \$8,805.00. The Town paid \$3,500.00 for the 2008 Tahoe as it already had lights and wiring installed. Councilman Simms seconded the motion, which was unanimously approved.

**OLD BUSINESS**

**1. Estates at Indigo Bond Estimate to repair infrastructure**

Mayor Wells stated he had asked Lexington County Councilman Todd Cullum for an update, but did not receive a reply.

**2. Indigo Place Bond Estimate to repair infrastructure**

Mayor Wells stated the County has stated that this will not be addressed until Oakhill Road has been paved.

**3. RFP18-05 Landscape maintenance for 2020 -review for revision to publish for bid.**

Mrs. Viki Miller reminded Council that they placed the item on the table in order to review and make any changes at the October meeting.

Councilman Simms made the motion to remove this item off the table. Mayor Pro-Tem Davis seconded the

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motion and it was unanimously approved.

Councilman Simms made a motion to approve the RFP format, with the additional option to renew. Councilwoman Sturkie seconded the motion, which was unanimously approved.

4. Town Christmas tree lighting and parade update

Mayor Wells asked Councilwoman Sturkie to give an update on the Christmas Tree Lighting/Parade.

Councilwoman Sturkie stated that the Tree Lighting/Parade Committee decided to change the day and time of these events to Saturday, December 7<sup>th</sup>, 2019. The parade would begin at 4pm starting at South Congaree Baptist Church and continuing to the Midland Girls Softball Field where there will be a food truck available since this will be around supper time. The Tree Lighting would take place at 5 P.M. at Camp Moore/Styx area. Due to the change in dates, our Santa and Mrs. Claus had prior arrangements and the PRMS Band and Chorus would need to be rescheduled. Councilwoman Sturkie stated that the Tree Lighting/Parade Committee would be meeting again on Thurs, November 21<sup>st</sup> at 6:30 and also on December 5<sup>th</sup>.

**NEW BUSINESS**

1. Oath of Office for newly elected members of Council

Mayor Wells asked Councilwoman Sturkie and Mayor Pro-Tem Davis to come forward and be sworn in. Pro-Tem Davis to come forward and be sworn in. Mayor Wells asked both to place their hand on the Bible and to repeat after him:

I do solemnly swear (or affirm) that I duly qualified, according to the Constitution of this State, to exercise the duties of the office to which I have been elected and that I will, to the best of my ability, discharge the duties thereof, and preserve, protect and defend the Constitution of this State and of the United States. As Councilman/Councilwoman of the Town of Pine Ridge, I will equally, fairly, and impartially, to the best of my ability and skill, exercise the trust reposed in me and will use my best endeavor to preserve the peace and carry into effect according to law the purposes for which I have been elected. So, help me, God.

Both Councilwoman Sturkie and Pro-Tem Davis repeated the above oath and were officially sworn in.

2. Election of Mayor Pro-Tem

Mayor Wells read aloud Town Ordinance 1.104, that the town council shall, at the first meeting of the newly constituted council elect one of its members as mayor pro tempore for a term of two (2) years who shall act as mayor during the absence or disability of the mayor or in case of a vacancy in the office of the mayor.

Mayor Wells made the motion to elect current Mayor Pro-Tem Daniel Davis to another term. Councilman Simms seconded the motion, which was unanimously approved.

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**3. Planning Commission Recommendation: Text Amendment for a new Zoning District designated for property currently zoned PD – Planned Development District.**

Mayor Wells stated the Planning Commission has submitted their recommendation to approve the proposed revision of the Zoning and Land Development Ordinance, that includes the addition of the new zoning district which has been submitted to Council under Ordinance 2019-34. This vote is only to accept the Planning Commission's recommendation as submitted to Council in the capacity of an advisory board.

Councilwoman Sturkie made a motion to accept the Planning Commission's recommendation, as submitted. Councilman Simms seconded the motion, which opened the item for discussion.

Mayor Pro-Tem Davis asked Town Attorney, Danny Crowe about the items that the Planning Commission added.

Councilwoman Sturkie amended her motion to exclude the additional items. Councilman Simms seconded the amended motion, which was unanimously approved.

**4. Planning Commission Recommendation: Map Amendment #20191008 for Courtyard at Rockford Place Subdivision**

Mayor Wells read aloud the recommendation of the Planning Commission to approve the proposed amendment of the zoning map, which is submitted to Council as Ordinance 2019-36.

Mayor Pro-Tem Davis made the motion to accept the Planning Commission's recommendation, as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved.

**5. Ordinance 2019-34: Zoning/Land Development Amendment - 1<sup>st</sup> Reading**

Mayor Wells read aloud Ordinance 2019-34.

Councilman Simms made the motion to approve the 1<sup>st</sup> reading of Ordinance 2019-34, as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved.

**6. Ordinance 2019-35: Budget Amendment 2019-2020 - 1<sup>st</sup> Reading**

Mayor Wells read aloud Ordinance 2019-35. Mayor Wells asked Mrs. Miller to update Council as to why the Budget Amendment is being proposed. Mrs. Miller stated that per S.C. State Law 5-9-40, Council must adopt a balanced budget. In addition, the budget reflects previously approved expenditures and is based on the average of the last four months.

Mayor Pro-Tem Davis made the motion to approve the 1<sup>st</sup> Reading of Ordinance 2019-35, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

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**7. Ordinance 2019-36: Map Amendment for Courtyard at Rockford Place subdivision 1<sup>st</sup> Reading**

Mayor Wells read aloud Ordinance 2019-36. The Planning Commission is recommending that Town Council amend the Official Zoning Map by approving all lots within the subdivision currently known Courtyards at Rockford Place located on Long Iron Court be changed from PD (Planned Development District) to LPD (Legacy Planned Development District).

Councilwoman Sturkie made the motion to approve the 1<sup>st</sup> Reading of Ordinance 2019-36, as submitted. Mayor Pro-Tem Davis seconded the motion which was approved unanimously.

**8. Consideration of Employee Time Sheet Policy**

Mayor Wells read aloud the proposed Time Sheet Policy. Mayor Wells asked Mrs. Miller to address Council as to how this item came about. Mrs. Miller stated that the time sheet policy is needed so that everyone is aware of the deadline for time sheets on payroll weeks, which will reduce wasted hours tracking down time sheets.

Councilwoman Sturkie made the motion to approve the Employee Time Sheet Policy and Mayor Pro-Tem Davis seconded the motion, which was unanimously approved.

**9. Potential Candidates for Board of Zoning Appeals appointment (2)**

Mayor Wells asked Mrs. Miller if she would tell us about the two potential candidates for the Zoning Board of Appeals. Mrs. Miller stated that Gerald C. Arvay and Maria Urbanek had submitted applications to the Board of Zoning Appeals, as a volunteer. Mayor Wells then called for a motion and a second.

Councilwoman Sturkie made a motion to appoint Mr. Arvay and Mrs. Urbanek to the Board of Zoning Appeals. Councilman Simms seconded the motion, which was unanimous.

**10. Finance Committee Donation update: 22<sup>nd</sup> Annual L.C. Lucas Memorial Tournament.**

Mayor Wells asked Mayor Pro-Tem for an update. Mayor Pro-Tem Davis stated the Finance Committee approved the donation in the amount of \$100.00 on 10/22/19.

**11. Finance Committee Donation update: Decoration of Town Signs**

Mayor Wells asked Mayor Pro-Tem Davis for an update. Mayor Pro-Tem Davis advised Council that the Finance Committee approved up to \$350.00 for reimbursement of expenses to decorate the Town signs, with submitted receipts on 10/22/19.

**12. Carpet Council/Court room, lobby and hall quotes**

Mayor Wells advised Council that 3 vendors had submitted their pricing. This will be expensed under the building renovation fund line item. Mayor Wells stated that a motion and a second was needed.

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to approve the project.

Councilman Simms made the motion to approve Floor Boys in the amount of \$5,035.56. Mayor Pro-Tem Davis seconded the motion, which was unanimously approved.

**13. Audio Council/Court Room upgrades**

Mayor Wells updated Council in detail the three (3) bids for the Audio Council/Court Room upgrade. This will be expensed under the building renovation fund line item. Mayor Wells stated that a motion and a second is needed to approve the project.

Mayor Pro-Tem Davis made a motion to approve Sound & Images in the amount of \$5,446.94. Councilwoman Sturkie seconded the motion. The vote was approved unanimously.

**14. Employee Service Recognition**

Mayor Wells stated that Council has annually used this time of year to recognize staff contributions to the town in the form of a Christmas bonus. A motion and second is needed to approve and send to the Finance Committee.

Councilman Simms made the motion and Councilwoman Sturkie seconded. The vote was animously approved.

**15. 2020 Meeting & Holiday Schedule**

Mayor Wells stated that on an annual basis, Town Council approves a "Meeting & Holiday Schedule" for the upcoming calendar year. We are required by law to publish the calendar at the beginning of every calendar year. The court dates have been confirmed by Judge Whittle. Mayor Wells stated that a motion and a second is needed to approve the schedule.

Councilwoman Sturkie made the motion and Pro-Tem Davis seconded the motion which was unanimously approved.

**16. PRPD Manual revision, Section 1.Chapter 4, Sub-section 3.0**  
**Restrictions on the use of Department Vehicles**

Mayor Wells asked Chief Neeley to expand on the policy restrictions for Department vehicles.

Chief Neeley stated that this section of the policy was generic and did not include items that the department currently has in place. Chief Neeley read the proposed PRPD Policy, Section 1, Chapter 4, Sub-section 3.0.

Department vehicles are to be used to conduct business of the Town and its operations. Employees shall not operate Department vehicles for the purpose of conducting private business of enterprise or

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any other personal use. Employees are permitted personal use of the vehicle during the course of a scheduled shift for a permitted meal break.

Only regular full-time employees who live within thirty miles of the Town of Pine Ridge may take home Department vehicles, with the permission of the Chief of Police or his/her designee. Employees shall not permit Department owned vehicles to be driven or operated by non-members of the Department, except as authorized by the Chief of Police or his/her designee.

Employee shall not use tobacco products in Department owned vehicles.

Any employee on PTO, or any other type of leave exceeding 48 hours, will not keep possession of the take home vehicle during such extended leave. The vehicle shall be parked in a secure location on Town property as directed by the Chief of Police. The exception to this will be a three-day weekend that includes one day of PTO or a Holiday.

Councilwoman Sturkie made a motion to approve the changes in Section 1, Chapter 4, sub-section 3.0. Mayor Wells seconded the motion, which was unanimously approved.

**17. PRPD Policy Manual revision, Section 4, Chapter 1, Sub-section 8.0, Probationary Status**

Mayor Wells asked Chief Neeley to update Council.

Chief Neeley stated that this proposal would reduce the amount of time that is considered probationary from one year to six months. It was originally six months but changed by former Chief Parker to one year. Employees can accrue PTO (Paid Time Off) but cannot use it until the one-year period is up, which creates a hardship on the employee.

Mayor Wells stated that the one-year probationary change in the PD manual will match up with the Employee Handbook probationary period of six months. Although the PD employees use the additional policy which covers specific law enforcement situations in depth, both the Administrative and Police Department must adhere to the Employee Handbook.

Mayor Pro-Tem made a motion to approve the changes in Section 4, Chapter 1, Sub-section 8.0. Councilwoman Sturkie seconded the motion, which was unanimously approved.

**18. Adjourn to Executive Session: Personnel matters**

Mayor Wells stated that no action may be taken in executive session and a unanimous vote is required to go into executive session. Mayor Wells stated that the floor is open for a motion and a second to adjourn to Executive Session.

Councilwoman Sturkie made a motion that Council go into executive session to discuss personnel matters as allowed by S.C. Code of Laws, Section 30-4-70 (a) (1), which includes discussion of

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employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, or a person regulated by a public body or the appointment of a person to a public body. Mayor Pro-Tem Davis seconded the motion, which was unanimously approved.

**19. Reconvene to Regular Session**

Mayor Wells stated no votes were taken during Executive Session other than to adjourn and resume the meeting. Mayor Wells called for a motion and a second to reconvene to regular session.

Councilwoman Sturkie made the motion and Councilman Simms seconded, which was unanimously approved.

**20. Possible Actions by Council in followup to Executive Session**

a) Chief of Police

Mayor Pro-Tem Davis made a motion to allow the Public Safety Committee to execute the final decision in hiring of the Police Chief position. Councilman Simms seconded the motion and it was unanimously approved.

b) Advisor to the Chief of Police

Mayor Pro-Tem Davis made a motion to allow the Public Safety Committee to hire an Advisor to assist the Chief of Police for a time period to be determined. Councilwoman Sturkie seconded the motion and it was unanimously approved.

**21. Petition against House Bill H4431 – proposed revision of State Law on Business Licensing**

Mayor Wells stated the Town had received a letter signed by several Municipalities asking for support against House Bill H 4431. Most smaller municipalities are dependent on Business Licensing for income. House Bill H 4431 will have a huge impact on the town's operating budget.

Mayor Pro-Tem Davis made a motion to support the petition against House Bill # 4431. Councilwoman Sturkie seconded the motion, which was unanimously approved.

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**ADJOURN**

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 8:11 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Susan C. Kyzer, Municipal Clerk

APPROVED:

\_\_\_\_\_  
Robert M. Wells, Jr., Mayor

Date: \_\_\_\_\_

TOWN OF PINE RIDGE  
BUDGET REPORT  
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2019

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
<b>REVENUES</b>				
BUSINESS LICENSE	98,000.00	2,018.28	8,792.09	8.97
FINES AND PENALTIES	117,500.00	3,857.61	9,440.14	8.03
S.C. AID TO SUBDIVISIONS	46,624.00	0.00	24,467.90	52.48
MASC - COURT FINES	1,000.00	0.00	180.63	18.06
MASC - ADMIN FEES	500.00	0.00	25.00	5.00
OFF-DUTY EMPLOYMENT	0.00	140.00	330.00	0.00
SCE&G	140,000.00	0.00	104.15	0.07
SANITATION	377.00	101.10	203.70	54.03
ZONING	2,500.00	0.00	766.00	30.64
REVENUE ENHANCEMENT-BL	100,000.00	717.86	1,974.51	1.97
TIME WARNER TV	17,700.00	4,666.97	9,338.93	52.76
MASC - BL	150,000.00	0.00	8,893.18	5.93
BELLSOUTH	5,000.00	0.00	2,445.62	48.91
TNC ASSESSMENT	65.00	24.22	47.85	73.62
FUND BALANCE	140,167.33	0.00	24,367.68	17.38
INTEREST INCOME	3,800.00	246.98	1,438.75	37.86
FILING FEES	0.00	0.00	60.00	0.00
SHOP WITH A COP-WALMART G	0.00	200.00	2,200.00	0.00
SCINRF-LEGAL	0.00	0.00	4,206.69	0.00
MC-BOND ESTREATMENT	0.00	0.00	1,906.25	0.00
SUNDRY	50.00	12.00	22.00	44.00
<b>TOTAL REVENUES</b>	<b>823,283.33</b>	<b>11,985.02</b>	<b>101,211.07</b>	<b>12.29</b>
<b>EXPENSES</b>				
ADM. TRAINING	700.00	0.00	258.76	36.97
OFFICE SUPPLIES/PRINTING	4,300.00	350.62	1,079.05	25.09
ADM. TECH SUPPORT	5,000.00	0.00	56.95	1.14
ZONING TECH SUPPORT	6,000.00	0.00	19.97	0.33
ACCOUNTING	6,800.00	0.00	0.00	0.00
LEGAL	8,000.00	10,973.16	21,258.86	265.74
INSURANCE & BONDING	15,000.00	0.00	0.00	0.00
BANK CHARGES	150.00	7.08	42.42	28.28
MILEAGE	500.00	0.00	0.00	0.00
POSTAGE	1,500.00	221.80	196.50	13.10
UTILITIES	16,700.00	924.06	6,044.03	36.19
REVENUE ENHANCEMENT-BL	31,500.00	0.00	5,656.28	17.96
TELEPHONE	6,000.00	521.58	2,472.24	41.20
INTERNET SERVICES	2,200.00	174.97	864.85	39.31
PUBLIC NOTICES	600.00	0.00	142.50	23.75
DUES	1,550.00	0.00	250.00	16.13
BUILDING & MAINTENANCE	16,840.00	793.97	7,079.93	42.04
NPDES PERMITS	5,000.00	0.00	0.00	0.00
PINE RIDGE WEB SITE	1,755.00	0.00	0.00	0.00
BUILDING PURCH/RENO-FUND 1	140,167.33	2,131.35	26,499.03	18.91
EQUIPMENT	500.00	0.00	0.00	0.00
CAPITAL IMPROVEMENT	5,000.00	0.00	0.00	0.00
DONATIONS	6,500.00	680.93	2,512.69	38.66
CHRISTMAS TREE LIGHTING	1,200.00	250.00	255.31	21.28
CHRISTMAS PARADE	350.00	0.00	0.00	0.00

Gray = pending Audit Adjustments

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BUDGET REPORT  
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Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
MEALS AND MEETING - COUNC	500.00	0.00	73.19	14.64
SUNDRY	50.00	0.00	0.00	0.00
REPAIR&MAINT	9,000.00	407.30	12,320.27	136.89
GAS AND OIL	8,500.00	401.28	3,038.96	35.75
PD TECH SUPPORT	7,000.00	43.00	329.49	4.71
POLICE DEPT.SUPPLIES	3,500.00	43.48	1,678.13	47.95
DUES	300.00	0.00	0.00	0.00
1033 PROGRAM	500.00	0.00	500.00	100.00
EQUIPMENT	15,000.00	0.00	2,371.67	15.81
VEHICLE INSURANCE	4,000.00	0.00	0.00	0.00
UNIFORMS	4,000.00	(480.61)	65.14	1.63
NATIONAL NIGHT OUT	650.00	0.00	0.00	0.00
COMMUNITY RELATIONS	500.00	236.98	236.98	47.40
LAWTRAK LICENSE	3,700.00	0.00	450.00	12.16
K-9 PROGRAM	8,800.00	203.79	1,878.91	21.35
TRAINING & MEALS	2,250.00	0.00	80.00	3.56
SALARIES - JUDGES	7,000.00	1,736.40	3,472.80	49.61
JURY FEES	1,000.00	0.00	0.00	0.00
INDIGENT DEFENSE	2,000.00	0.00	0.00	0.00
COURT SUPPLIES	400.00	28.08	45.72	11.43
DETENTION FEES	200.00	0.00	0.00	0.00
COURT TRAINING	2,300.00	200.00	1,183.45	51.45
COURT ASSESSMENTS	52,000.00	874.16	6,259.05	12.04
COURT DEFENSE ATTORNEY	1,000.00	0.00	0.00	0.00
VA - TRAINING	3,500.00	0.00	691.08	19.75
VA - PAYROLL	8,000.00	664.08	3,226.50	40.33
VA - STATE FUND	10,000.00	0.00	0.00	0.00
VA - OTHER	2,000.00	45.35	226.11	11.31
VA - SOFTWARE	2,500.00	0.00	0.00	0.00
PAYROLL	215,000.00	16,820.80	74,103.85	34.47
TAXES - PAYROLL	22,000.00	1,614.28	6,777.98	30.81
PART-TIME CLERICAL	26,000.00	1,323.75	4,552.50	17.51
PART-TIME POLICE	35,000.00	2,275.92	6,478.58	18.51
OFF-DUTY EMPLOYMENT	0.00	0.00	178.14	0.00
WORKMEN'S COMPENSATION	10,000.00	0.00	0.00	0.00
RETIREMENT-POLICE	22,000.00	1,714.37	4,917.33	22.35
RETIREMENT-ADMIN.	19,600.00	2,275.48	5,748.20	29.33
GROUP LIFE	700.00	34.66	231.80	33.11
HEALTH INSURANCE	31,000.00	2,157.22	11,733.82	37.85
<b>TOTAL EXPENSES</b>	<b>825,262.33</b>	<b>49,649.29</b>	<b>227,539.02</b>	<b>27.57</b>
<b>NET INCOME</b>	<b>(\$ 1,979.00)</b>	<b>(\$ 37,664.27)</b>	<b>(\$ 126,327.95)</b>	<b>6,383.42</b>

Gray = pending Audit Adjustments

STATE OF SOUTH CAROLINA        )  
   )  
 COUNTY OF LEXINGTON            )        **ORDINANCE 2019-34**  
   )  
 TOWN OF PINE RIDGE             )

**AN ORDINANCE TO AMEND THE TOWN OF PINE RIDGE ZONING AND LAND DEVELOPMENT ORDINANCE TO ADD AND DESCRIBE A NEW ZONING DISTRICT FOR PROPERTIES CURRENTLY ZONED AS PLANNED DEVELOPMENT DISTRICT.**

**WHEREAS**, the Town Council desires to provide a new zoning district designation for properties that are zoned as Planned Development District at the time of this amendment that will recognize certain basic features of the District as approved by the Pine Ridge Town Council at the time of initial zoning as a Planned Development District but also will provide certain design revisions to facilitate the future build out of subdivision development; and

**WHEREAS**, the Pine Ridge Planning Commission by a unanimous vote, recommended at its meeting held October 22, 2019, that Town Council approve the proposed amendments to the Town of Pine Ridge Zoning and Land Development Ordinance; and

**NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF PINE RIDGE, SOUTH CAROLINA; AND IT IS ORDAINED BY THE AUTHORITY OF THE SAID COUNCIL:**

**Section 1.            Purpose**

The purpose of this Ordinance is to amend the Town of Pine Ridge Zoning and Land Development Ordinance to provide for and describe a new zoning district designation for properties that are zoned as Planned Development District at the time of this amendment by amending Sections 300, 301, and 301.1 thereof, and adding a new Section 511 thereto.

**Section 2.            Zoning Ordinance Amendments**

Sections 300, 301, and 301.1 of the Town of Pine Ridge Zoning and Land Development Ordinance, are amended, and a new Section 511 and a new Section 512 are added in Article 5 (“District regulations”), as follows:

(a) Section 300 (“Establishment of Districts”) is amended to add a new entry to the chart to read:

<u>DISTRICT</u>	<u>USES</u>	<u>MINIMUM LOT</u>
LPD	Legacy Planned Development District	Per initial PDD description

(b) Section 301 (“District Purposes”) is amended to add a new paragraph as its last paragraph, to read:

LPD Legacy Planned Development District: This district is intended to provide a new zoning district designation for properties that were zoned as Planned Development District at the time of the 2019 amendment creating this district. An LPD recognizes certain basic features of the District as approved by the Pine Ridge Town Council at the time of initial zoning as a Planned Development District but also provides certain revisions as to design to facilitate the future build out of the subdivision development.

STATE OF SOUTH CAROLINA            )  
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 COUNTY OF LEXINGTON                )  
   )  
 TOWN OF PINE RIDGE                 )  
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**ORDINANCE 2019-34**

(c) Section 301.1 (“PD Planned Development District retired”) is amended to add a new last sentence to read:

A zoning district designation of LPD Legacy Planned Development District was added to the Zoning Ordinance in 2019 to provide an alternative district designation for properties zoned PD Planned Development District retired at the time of the adoption of the amendment.

(d) A new Section 511 LPD Legacy Planned Development District entry is added to the charts in Article 5 (“District Regulations”), to read:

<u>PERMITTED USES</u>	<u>PARKING SPACES REQUIRED</u>
a. Single-family residential (excluding mobile homes and manufactured homes)	Two (2) per dwelling unit
b. Employment of workers primarily engaged in household operations (cooks, maids, butlers, nannies, sitters, caretakers, gardeners, etc.)	None additional
c. Accessory uses on same lot with principal use, as follows:	
(1) private garage with front or side entry for vehicles;	
(2) private garden in rear of residence; and	
(3) private swimming pool.	

CONDITIONAL USES  
 None, except customary home occupation in single-family dwelling with all conditions as in R-1.

SPECIAL EXCEPTIONS  
 None

(e) A new Section 512 LPD Legacy Planned Development District entry is added to the charts in Article 5 (“District Regulations”), to read:

LPD Legacy planned development regulations  
 The following regulations apply to all uses in the LPD districts:

- (a) Those regulations specified in the initial PD zoning and/or plat, including lot sizes, except that
  - (1) the front portion of the house facing the street shall be constructed as at least 25% brick and/or stone or a combination of brick and stone equal to 25%; and

STATE OF SOUTH CAROLINA            )  
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 COUNTY OF LEXINGTON                )       **ORDINANCE 2019-34**  
   )  
 TOWN OF PINE RIDGE                 )

(2) when two lots are side by side and the developer determines it to be not practical to put two houses on the two lots due to conditions on site, the owner shall be entitled to combine two adjacent lots to create one lot but can only put one house on the new lot.

(b) In the absence of specified regulations in the initial PD zoning, and except as above in (a) above, the R-1 district regulations shall apply as appropriate.

**Section 3.            Severability**

If any part of this Ordinance is held to be unconstitutional or otherwise invalid, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional or invalid provision, and the remainder of said Ordinance shall be deemed to be valid as if such portion had not been included. If said Ordinance, or any provisions thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

**Section 4.            Effective Date**

This Ordinance shall be effective upon its enactment by the Town Council for the Town of Pine Ridge.

**PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF PINE RIDGE ON THIS 10<sup>TH</sup> DAY OF DECEMBER 2019.**

Public Hearing:       November 19, 2019  
 First Reading:       November 19, 2019  
 Second Reading:     December 10, 2019

\_\_\_\_\_  
 Robert M. Wells, Jr., Mayor

Attest:  
  
 \_\_\_\_\_  
 Viki M. Miller, Town Administrator



**TOWN OF PINE RIDGE  
2019-2020 BUDGET  
ORDINANCE 2019-35**

**EXHIBIT "A"**

	Approved 2019-2020 Budget	Amended 2019-2020 Budget	Amount of Change	Percentage of Change
<b>REVENUES</b>				
<b>BUSINESS LICENSE</b>	<b>98,000.00</b>	<b>115,000.00</b>	<b>17,000.00</b>	<b>17.35</b>
<b>FINES AND PENALTIES</b>	<b>117,500.00</b>	<b>100,000.00</b>	<b>(17,500.00)</b>	<b>(14.89)</b>
S.C. AID TO SUBDIVISIONS	46,624.00	46,624.00	0.00	0.00
MASC - COURT FINES	1,000.00	1,000.00	0.00	0.00
MASC - ADMIN FEES	500.00	500.00	0.00	0.00
<b>SCE&amp;G</b>	<b>140,000.00</b>	<b>145,000.00</b>	<b>5,000.00</b>	<b>3.57</b>
SANITATION	377.00	377.00	0.00	0.00
<b>ZONING</b>	<b>2,500.00</b>	<b>5,000.00</b>	<b>2,500.00</b>	<b>100.00</b>
<b>REVENUE ENHANCEMENT</b>	<b>100,000.00</b>	<b>20,000.00</b>	<b>(80,000.00)</b>	<b>(80.00)</b>
<b>TIME WARNER TV</b>	<b>17,700.00</b>	<b>18,000.00</b>	<b>300.00</b>	<b>1.69</b>
<b>MASC-BUSINESS LICENSE</b>	<b>150,000.00</b>	<b>158,000.00</b>	<b>8,000.00</b>	<b>5.33</b>
BELLSOUTH (AT&T)	5,000.00	5,000.00	0.00	0.00
TNC ASSESSMENT	65.00	65.00	0.00	0.00
FUND BALANCE	140,167.33	140,167.33	0.00	0.00
LC GRANT - FESTIVAL	0.00	0.00	0.00	0.00
INTEREST INCOME	3,800.00	3,800.00	0.00	0.00
<b>IRF - LEGAL</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>100.00</b>
<b>FILING FEES</b>	<b>0.00</b>	<b>60.00</b>	<b>60.00</b>	<b>100.00</b>
<b>SHOP WITH A COP-WALMART</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>100.00</b>
<b>MC-BOND ESTREATMENT</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>100.00</b>
<b>OFF-DUTY EMPLOYMENT</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>100.00</b>
<b>BULLET PROOF VEST PARTNERSHII</b>	<b>0.00</b>	<b>1,936.00</b>	<b>1,936.00</b>	<b>100.00</b>
SUNDRY	50.00	50.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>823,283.33</b>	<b>782,079.33</b>	<b>(41,204.00)</b>	<b>(5.00)</b>
<b>EXPENSES</b>				
ADM. TRAINING	700.00	700.00	0.00	0.00
PRINTING/OFFICE SUPPLIES	4,300.00	4,300.00	0.00	0.00
ADM. TECH SUPPORT	5,000.00	5,000.00	0.00	0.00
ZONING TECH SUPPORT	6,000.00	6,000.00	0.00	0.00
<b>ACCOUNTING</b>	<b>6,800.00</b>	<b>7,000.00</b>	<b>200.00</b>	<b>2.94</b>
<b>LEGAL</b>	<b>8,000.00</b>	<b>15,000.00</b>	<b>7,000.00</b>	<b>87.50</b>
INSURANCE & BONDING	15,000.00	15,000.00	0.00	0.00
BANK CHARGES	150.00	150.00	0.00	0.00
MILEAGE	500.00	500.00	0.00	0.00
POSTAGE	1,500.00	1,500.00	0.00	0.00
<b>UTILITIES</b>	<b>16,700.00</b>	<b>15,000.00</b>	<b>(1,700.00)</b>	<b>(10.18)</b>
<b>REVENUE ENHANCEMENT</b>	<b>31,500.00</b>	<b>10,000.00</b>	<b>(21,500.00)</b>	<b>(68.25)</b>
<b>TELEPHONE</b>	<b>6,000.00</b>	<b>6,250.00</b>	<b>250.00</b>	<b>4.17</b>
<b>INTERNET SERVICES</b>	<b>2,200.00</b>	<b>2,000.00</b>	<b>(200.00)</b>	<b>(9.09)</b>
<b>PUBLIC NOTICES</b>	<b>600.00</b>	<b>800.00</b>	<b>200.00</b>	<b>33.33</b>
<b>DUES</b>	<b>1,550.00</b>	<b>1,400.00</b>	<b>(150.00)</b>	<b>(9.68)</b>
<b>BUILDING &amp; MAINTENANCE</b>	<b>16,840.00</b>	<b>20,000.00</b>	<b>3,160.00</b>	<b>18.76</b>
NPDES PERMITS	5,000.00	5,000.00	0.00	0.00
PINE RIDGE WEB SITE	1,755.00	1,755.00	0.00	0.00
FUND BALANCE-PURCH/RENO	140,167.33	140,167.33	0.00	0.00
STORAGE	0.00	0.00	0.00	0.00
EQUIPMENT	500.00	500.00	0.00	0.00
CAPITAL IMPROVEMENT FUND	5,000.00	5,000.00	0.00	0.00
DONATIONS	6,500.00	6,500.00	0.00	0.00

**TOWN OF PINE RIDGE  
2019-2020 BUDGET  
ORDINANCE 2019-35**

**EXHIBIT "A"**

	Approved 2019-2020 Budget	Amended 2019-2020 Budget	Amount of Change	Percentage of Change
CHRISTMAS TREE LIGHTING	1,200.00	1,200.00	0.00	0.00
CHRISTMAS PARADE	350.00	350.00	0.00	0.00
MEALS AND MEETING - COUNCIL	500.00	500.00	0.00	0.00
SUNDRY	50.00	50.00	0.00	0.00
<b>REPAIR&amp;MAINT</b>	<b>9,000.00</b>	<b>14,000.00</b>	<b>5,000.00</b>	<b>55.56</b>
GAS AND OIL	8,500.00	8,500.00	0.00	0.00
PD TECH SUPPORT	7,000.00	7,000.00	0.00	0.00
POLICE DEPT.SUPPLIES	3,500.00	3,500.00	0.00	0.00
DUES	300.00	300.00	0.00	0.00
1033 PROGRAM	500.00	500.00	0.00	0.00
<b>EQUIPMENT</b>	<b>15,000.00</b>	<b>2,000.00</b>	<b>(13,000.00)</b>	<b>(86.67)</b>
<b>VEHICLE INSURANCE</b>	<b>4,000.00</b>	<b>5,000.00</b>	<b>1,000.00</b>	<b>25.00</b>
<b>UNIFORMS</b>	<b>4,000.00</b>	<b>3,000.00</b>	<b>(1,000.00)</b>	<b>(25.00)</b>
NATIONAL NIGHT OUT	650.00	650.00	0.00	0.00
COMMUNITY RELATIONS	500.00	500.00	0.00	0.00
<b>SHOP WITH A COP-WALMART</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>100.00</b>
LAWTRAK LICENSE	3,700.00	3,700.00	0.00	0.00
<b>K-9 PROGRAM</b>	<b>8,800.00</b>	<b>4,250.00</b>	<b>(4,550.00)</b>	<b>(51.70)</b>
<b>TRAINING &amp; MEALS</b>	<b>2,250.00</b>	<b>1,300.00</b>	<b>(950.00)</b>	<b>(42.22)</b>
SALARIES - JUDGES	7,000.00	7,000.00	0.00	0.00
JURY FEES	1,000.00	1,000.00	0.00	0.00
INDIGENT DEFENSE	2,000.00	2,000.00	0.00	0.00
<b>COURT TRAINING</b>	<b>2,300.00</b>	<b>2,235.00</b>	<b>(65.00)</b>	<b>(2.83)</b>
COURT SUPPLIES	400.00	400.00	0.00	0.00
COURT DEFENSE ATTORNEY	1,000.00	1,000.00	0.00	0.00
<b>COURT ASSESSMENTS</b>	<b>52,000.00</b>	<b>44,000.00</b>	<b>(8,000.00)</b>	<b>(15.38)</b>
DETENTION FEES	200.00	200.00	0.00	0.00
<b>VICTIMS ASSISTANCE-TRAINING</b>	<b>3,500.00</b>	<b>1,300.00</b>	<b>(2,200.00)</b>	<b>(62.86)</b>
VICTIMS ASSISTANCE-PAYROLL	8,000.00	8,000.00	0.00	0.00
VICTIMS ASSISTANCE-STATE FUNDS	10,000.00	10,000.00	0.00	0.00
VICTIMS ASSISTANCE-OTHER	2,000.00	2,000.00	0.00	0.00
VICTIMS ASSISTANCE-VOYAGER	2,500.00	2,500.00	0.00	0.00
<b>PAYROLL</b>	<b>215,000.00</b>	<b>211,000.00</b>	<b>(4,000.00)</b>	<b>(1.86)</b>
<b>TAXES - PAYROLL</b>	<b>22,000.00</b>	<b>21,000.00</b>	<b>(1,000.00)</b>	<b>(4.55)</b>
<b>PART-TIME CLERK</b>	<b>26,000.00</b>	<b>19,000.00</b>	<b>(7,000.00)</b>	<b>(26.92)</b>
<b>PART-TIME POLICE</b>	<b>35,000.00</b>	<b>25,000.00</b>	<b>(10,000.00)</b>	<b>(28.57)</b>
<b>OFF-DUTY EMPLOYMENT</b>	<b>0.00</b>	<b>300.00</b>	<b>300.00</b>	<b>100.00</b>
<b>TRANSITION ADVISOR</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>100.00</b>
WORKMEN'S COMPENSATION	10,000.00	10,000.00	0.00	0.00
RETIREMENT-POLICE	22,000.00	22,000.00	0.00	0.00
<b>RETIREMENT-ADMIN.</b>	<b>19,600.00</b>	<b>18,600.00</b>	<b>(1,000.00)</b>	<b>(5.10)</b>
<b>GROUP LIFE</b>	<b>700.00</b>	<b>675.00</b>	<b>(25.00)</b>	<b>(3.57)</b>
HEALTH INSURANCE	31,000.00	31,000.00	0.00	0.00
<b>TOTAL EXPENSES</b>	<b>825,262.33</b>	<b>778,032.33</b>	<b>(47,230.00)</b>	<b>(5.72)</b>
<b>NET INCOME</b>	<b>(\$ 1,979.00)</b>	<b>\$ 4,047.00</b>	<b>6,026.00</b>	



