

Town of Pine Ridge

2757 Fish Hatchery Road
West Columbia, SC 29172
Telephone (803) 755-2500
Facsimile (803) 955-0605



April 9, 2019 TOWN COUNCIL MEETING AGENDA

Town Council Work Session

6:45 P.M. – 6:50 P.M. Review of Administrative Department Report

6:50 P.M. – 6:55 P.M. Review of Police Department Administrative Report

6:55 P.M. – 7:00 P.M. Informational Council Discussion:

- a) Special Council Meeting – April 16th @6:30pm: Ordinance 2019-24 Public Hearing and First Reading for a 90-day Moratorium on approvals relating to the pending revision of the Zoning and Land Development Ordinance
- b) Special Council Meeting – April 25th @6:30pm: Ordinance 2019-24 Second Reading for a 90-day Moratorium on approvals relating to the pending revision of the Zoning and Land Development Ordinance
- c) Ordinance 2019-25 – Revised Zoning & Land Development Ordinance Public Hearing & First Reading to be held May 14, 2019
- d) 2019/2020 Budget Discussion – Public Hearing & First Reading to be held May 14, 2019
Ordinance 2019-26

7:00 P.M. - Town Council Meeting

Call to Order & Invocation

Freedom of Information Act Compliance

Approval of Minutes

1. March 12, 2019 Regular Scheduled Meeting

Old Business

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure
3. Courtyards at Rockford Place Bond Estimate to repair infrastructure
4. Town Hall/PD upfit:
 - a) Council/Court Chamber Furniture

New Business

1. RFP19-01: Municipal Lighting P&RC Recommendation & Council vote
2. Finance Committee Donation update: Midland Dixie Youth Baseball Pride Golf Classic (donation)
3. Finance Committee Donation update: Midland Blessing Box (donation)
4. Proclamation for Peace Officers' Memorial Day

Citizen's Comment Time

ADJOURN

TOWN OF PINE RIDGE
BUDGET REPORT
FOR THE NINE MONTHS ENDING MARCH 31, 2019

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
REVENUES				
BUSINESS LICENSE	85,000.00	7,272.03	40,022.08	47.08
FINES AND PENALTIES	117,500.00	4,861.45	70,280.14	59.81
S.C. AID TO SUBDIVISIONS	46,624.00	0.00	23,306.52	49.99
MASC - COURT FINES	1,000.00	609.88	611.74	61.17
MASC - ADMIN FEES	500.00	50.00	75.00	15.00
SCE&G	140,000.00	0.00	0.00	0.00
SANITATION	2,458.60	0.00	2,326.20	94.61
ZONING	2,500.00	300.00	1,330.00	53.20
REVENUE ENHANCEMENT-BL	158,000.00	7,515.40	90,873.90	57.52
TIME WARNER TV	17,700.00	0.00	8,850.32	50.00
MASC - BL	147,000.00	4,543.47	10,482.94	7.13
BELLSOUTH	4,620.00	0.00	2,305.96	49.91
TNC ASSESSMENT	65.00	0.00	41.60	64.00
FUND BALANCE	140,167.33	0.00	49,832.67	35.55
INTEREST INCOME	3,660.00	351.14	2,800.06	76.50
GRANT - FESTIVAL	2,500.00	0.00	2,500.00	100.00
60TH ANNIVERSARY FUND	17,320.00	0.00	17,320.00	100.00
SCINRF-CAPITAL ASSETS	8,329.44	0.00	8,329.44	100.00
SEIZURE INCOME	7,875.00	0.00	7,875.00	100.00
SCINRF-LEGAL	15,000.00	0.00	0.00	0.00
SUNDRY	50.00	0.00	17.75	35.50
TOTAL REVENUES	917,869.37	25,503.37	339,181.32	36.95
EXPENSES				
ADM. TRAINING	700.00	130.00	801.80	114.54
OFFICE SUPPLIES/PRINTING	4,100.00	794.07	2,226.40	54.30
ADM. TECH SUPPORT	2,500.00	317.90	974.15	38.97
ZONING TECH SUPPORT	12,745.00	0.00	0.00	0.00
ACCOUNTING	6,800.00	0.00	6,450.00	94.85
LEGAL	23,000.00	2,722.88	13,560.00	58.96
INSURANCE & BONDING	15,000.00	0.00	0.00	0.00
BANK CHARGES	150.00	35.26	100.96	67.31
MILEAGE	960.00	0.00	144.22	15.02
POSTAGE	1,500.00	280.35	860.99	57.40
UTILITIES	17,500.00	797.75	11,375.78	65.00
REVENUE ENHANCEMENT-BL	65,000.00	0.00	38,537.51	59.29
TELEPHONE	6,500.00	657.52	4,223.65	64.98
INTERNET SERVICES	2,200.00	164.97	1,490.43	67.75
PUBLIC NOTICES	600.00	0.00	480.25	80.04
DUES	1,550.00	0.00	1,115.12	71.94
60TH ANNIVERSARY	16,506.70	0.00	16,506.70	100.00
BUILDING & MAINTENANCE	14,975.00	1,833.44	10,079.75	67.31
NPDES PERMITS	8,000.00	0.00	2,142.67	26.78
PINE RIDGE WEB SITE	1,755.00	0.00	0.00	0.00
BUILDING PURCH/RENO-FUND BAL	140,167.33	0.00	49,832.67	35.55
STORAGE	455.00	0.00	455.00	100.00
EQUIPMENT	500.00	0.00	0.00	0.00
CAPITAL IMPROVEMENT	5,000.00	0.00	0.00	0.00
DONATIONS	5,500.00	600.00	5,124.05	93.16

TOWN OF PINE RIDGE
BUDGET REPORT
FOR THE NINE MONTHS ENDING MARCH 31, 2019

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
CHRISTMAS TREE LIGHTING	1,200.00	0.00	1,112.14	92.68
CHRISTMAS PARADE	350.00	0.00	123.05	35.16
MEALS AND MEETING - COUNCIL	500.00	0.00	99.02	19.80
SUNDRY	50.00	0.00	0.00	0.00
REPAIR&MAINT	9,000.00	1,256.83	14,925.69	165.84
GAS AND OIL	8,500.00	559.79	5,517.56	64.91
PD TECH SUPPORT	3,000.00	64.50	1,966.00	65.53
POLICE DEPT.SUPPLIES	3,500.00	64.17	1,261.83	36.05
DUES	300.00	0.00	150.00	50.00
1033 PROGRAM	500.00	0.00	500.00	100.00
EQUIPMENT	10,053.00	0.00	10,053.00	100.00
VEHICLE INSURANCE	3,600.00	25.93	25.93	0.72
UNIFORMS	4,000.00	0.00	1,499.31	37.48
NATIONAL NIGHT OUT	650.00	0.00	131.37	20.21
COMMUNITY RELATIONS	500.00	0.00	0.00	0.00
LAWTRAK LICENSE	3,700.00	0.00	3,644.00	98.49
K-9 PROGRAM	13,795.58	750.43	4,247.06	30.79
TRAINING & MEALS	2,250.00	0.00	639.84	28.44
SUNDRY	0.00	0.00	37.73	0.00
SALARIES - JUDGES	6,400.00	0.00	4,883.41	76.30
JURY FEES	1,000.00	0.00	0.00	0.00
INDIGENT DEFENSE	2,000.00	0.00	0.00	0.00
COURT SUPPLIES	400.00	0.00	258.95	64.74
DETENTION FEES	200.00	0.00	0.00	0.00
COURT TRAINING	1,900.00	0.00	1,521.04	80.05
COURT ASSESSMENTS	80,400.00	2,068.61	37,006.72	46.03
COURT DEFENSE ATTORNEY	500.00	0.00	0.00	0.00
VICTIM ASSISTANCE-TRAINING	3,500.00	(25.00)	1,184.88	33.85
VICTIMS ASSISTANCE-PAYROLL	8,000.00	469.00	5,067.16	63.34
VICTIMS ASSISTANCE-STATE FUND	75,000.00	272.67	64,399.50	85.87
VICTIMS ASSISTANCE-OTHER	2,000.00	44.94	484.41	24.22
SEIZURE EXPENDITURES	0.00	0.00	1,589.93	0.00
PAYROLL	185,000.00	13,018.68	125,327.55	67.74
TAXES - PAYROLL	17,500.00	1,174.37	10,988.97	62.79
PART-TIME CLERICAL	3,400.00	0.00	1,806.93	53.15
PART-TIME POLICE	20,000.00	1,803.45	11,083.23	55.42
WORKMEN'S COMPENSATION	16,500.00	0.00	9,524.00	57.72
RETIREMENT-POLICE	17,000.00	1,373.98	8,007.41	47.10
RETIREMENT-ADMIN.	16,000.00	887.70	7,364.62	46.03
GROUP LIFE	500.00	25.20	301.95	60.39
HEALTH INSURANCE	36,500.00	1,816.56	25,735.58	70.51
TOTAL EXPENSES	912,812.61	33,985.95	528,951.87	57.95
NET INCOME	\$ 5,056.76	(\$ 8,482.58)	(\$189,770.55)	(3,752.81)

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Special Council Meeting April 16, 2019 AGENDA

Town Council Work Session

6:30 P.M. – 6:45 P.M. Public Hearing: Ordinance 2019-24 Zoning/Land Development Moratorium for a 90-day period on approvals relating to the pending revision of the Zoning and Land Development Ordinance

6:45 P.M. - Town Council Meeting

Call to Order & *Invocation*

Freedom of Information Act Compliance

New Business

1. Adjourn to Executive Session:
 - a) Receipt of legal advice and discussion of negotiations incident to proposed franchise arrangements for SCE&G and Mid-Carolina Cooperative Inc. (SC Law 30-4-70 (a)(2))
2. Reconvene to Regular Session
3. Possible Actions by Council in follow up to Executive Session
4. Ordinance 2019-24 Zoning/Land Development Moratorium for a 90-day period on approvals relating to the pending revision of the Zoning and Land Development Ordinance – 1st reading

Citizen's Comment Time

ADJOURN

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
TOWN OF PINE RIDGE)

ORDINANCE 2019-24

WHEREAS, the Mayor and Town Council believe that a moratorium will not deny property owners economically viable use of their property and will afford Town officials and the Town Council the time necessary to put into place reasonable regulations to further the aforesaid purposes.

NOW THEREFORE, BE IT ORDERED AND ORDAINED by the Town of Pine Ridge, South Carolina, in Council duly assembled and by the authority thereof, that:

**SECTION I.
FINDINGS OF FACT**

The Town of Pine Ridge, South Carolina, is in process of updating its zoning and land development ordinance. It is necessary and in the public interest to delay, for a reasonable period, applications for, sign permits and zoning decisions during such period of preparation to ensure future activity related thereto is consistent with the long-term planning objectives of the Town.

**SECTION II.
IMPOSITION OF MORATORIUM**

1. A moratorium shall be enacted upon the application for, or the issuance of, rezoning, variances, land disturbance permits, land use permits, land development permits, sign permits, administrative permits, and any and all other permits or licenses dependent upon, or related to the zoning of land within the territorial limits of the Town effective upon adoption of this ordinance to allow for the consideration and adoption of zoning and land development ordinances.
2. During the period of the moratorium, no applications for rezoning, variances, or for land use permits, administrative permits, land disturbance permits, land development permits, sign permits or other such permits relating to the development or use of land shall be accepted, nor any such permits be issued.
3. The moratorium shall begin after second reading of Ordinance 2019-24, and shall end at midnight July 15, 2019, unless sooner terminated by action of Mayor and Town Council.
 - a. It is hereby declared to be the intention of the Mayor and Town Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are and were, upon their enactment, believed by the Mayor and Town Council to be fully valid, enforceable and constitutional.

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
TOWN OF PINE RIDGE)

ORDINANCE 2019-24

- b. It is hereby declared to be the intention of the Mayor and Town Council that, to the greatest extent allowed by law, each section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Town Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.
- c. In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Town Council that such invalidity, unconstitutionality, or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.
- d. All ordinances or resolutions and parts of ordinances or resolutions in conflict herewith are hereby expressly repealed.

4. Ordinance 2019-24 and moratorium shall become effective upon its adoption.

DULY ADOPTED THIS 25th day of April, 2019 under the corporate seal of the Town of Pine Ridge.

Public Hearing: April 16, 2019
First Reading: April 16, 2019
Second Reading: April 25, 2019

Mayor Robert M. Wells, Jr.

Mayor Pro-tem Daniel D. Davis

Councilmember Floyd W. Dinkins III

Councilmember Beth S. Sturkie

Councilmember Scott N. Simms

Town of Pine Ridge

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Special Council Meeting April 25, 2019 AGENDA

6:30 P.M. - Town Council Meeting

Call to Order & *Invocation*

Freedom of Information Act Compliance

Old Business

1. Ordinance 2019-24 Zoning & Land Development Moratorium for a 90-day period on approvals relating to the pending revision of the Zoning and Land Development Ordinance – 2nd reading

Citizen's Comment Time

ADJOURN

TOWN OF PINE RIDGE
Town Council Minutes
Work Session
March 12, 2019

Council present: Mayor Wells, Mayor Pro-tem Davis, Councilman Dinkins,
Councilman Simms and Councilwoman Sturkie

Staff present: Town Administrator, Mrs. Viki Miller and Chief Neeley

6:45 P.M. – 6:52 P.M. Friends of South Congaree-Pine Ridge Library presentation

Mrs. Gambrell introduced the Friends of the Library in attendance and Ms. Carol Clark, Librarian. Mrs. Gambrell updated Council with various programs for all ages that are being held at the South Congaree-Pine Ridge Library. Councilwoman Sturkie asked if the Library will be bringing back a past reading event that included a themed cake. Ms. Clark stated that she will put that on the list of items for consideration

6:52 P.M. – 6:53 P.M. Review of Administrative Department Report

Written Administrative Department reports were included in the Council packets. Mayor Wells stated that Mrs. Miller was able to get caught up on her monthly reports and will remind Council about a budget item during the second reading of Ordinance 2019-02.

6:53 P.M. – 6:55 P.M. Review of Police Department Administrative Report

Chief Neeley updated Council on the February statistics:

30 calls for service	3 arrests
19 reports written	43 community contacts
23 uniform traffic tickets	50 property checks
30 warning tickets	several assists to other law enforcement agencies

Chief Neeley stated that the Police Department has been working on four cases of burglary in the Bachman Road area that occurred from November 2018 to February 2019. They have several suspects that they are actively investigating.

TOWN OF PINE RIDGE
Town Council Minutes
Work Session
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6:55 P.M. - 7:06 P.M. Informational Council Discussion

- a) Midlands Blessing Box Project update: Mayor Wells stated a Kindness box has been donated by Midlands Blessing Box Project and is in the process of being built. The Kindness Box is where resident can donate or pick up non-perishable food at any time, no questions asked. Update Box has been sent to the painters but no time table given when ready. Would be nice if we have any money left at year-end to donate \$50.00 towards this worthy cause.
- b) Lexington County Stormwater Consortium update: Mayor Wells attended the quarterly meeting for Mrs. Miller in which they discussed upcoming outreach activities, workshops and training. The Consortium assists the town in meeting the South Carolina Department Health and Environmental Control's mandated National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit as the town has limited funds and personnel to complete this requirement on our own.
- c) Tree Lighting 2019: Mayor Wells stated that we needed to go ahead and set the date as Santa & Mrs. Claus's schedule is filling up fast but they have an opening on Friday, December 6th.
- d) Christmas Parade 2019: Mayor Wells stated that Santa & Mrs. Claus have an opening on Saturday, December 7th until 5pm. Councilman Dinkins stated that he would like to create a committee with assigned duties and make it more of an outdoor event near our Christmas tree. Council discussed repairing the stairs prior to the event and agreed that the Tree Lighting would be December 6th and the Parade would be December 7th.
- e) March for Meals: Mayor Wells stated that Lexington County Recreation & Aging is no longer requesting Municipalities to pass the annual proclamation supporting Meals on Wheels. However, they are continuing the annual Mayors Delivery week from March 18-22, 2019. Mayor Wells stated that he is unable to participate this year, as it is the week of his son's wedding and they will be decorating and preparing. Mayor asked if any members of Council would be interested in volunteering about an hour of their time to let Mrs. Miller know so she could get it set up.

TOWN OF PINE RIDGE
Town Council Minutes
Work Session
March 12, 2019

- f) Councilman Simms stated he would like to make a service announcement that all four of the hospitals that were under the Palmetto Health name have now become Prisma Health which includes seven Greenville Health hospitals that are in the upstate region.

- g) Mayor Wells stated that Council received an invitation to the Grand Opening in the North Tower Atrium at Lexington Medical Center on Thursday, March 14th.

- h) Councilman Dinkins asked Chief Neeley to let Officer Swanson know what a huge asset he has been to Congaree-Wood Early Childhood Center and Herbert A. Wood Elementary. Officer Swanson has been going to the school every morning walking around and talking to the children, parents and even participated in the morning news show. Councilman Dinkins stated that they really appreciate Officer Swanson.

With nothing more to discuss, Mayor Wells closed the work session.

TOWN OF PINE RIDGE
Town Council Minutes
March 12, 2019

TOWN COUNCIL MEETING – 7:06 P.M.

CALL TO ORDER

Mayor Wells called the Town Council meeting to order at 7:06 P.M. with Mayor Pro-tem Davis, Councilman Dinkins, Councilman Simms and Councilwoman Sturkie present.

Staff present: Town Administrator, Mrs. Viki Miller and Chief Neeley

INVOCATION

Councilman Dinkins led those assembled in prayer.

Freedom of Information Act Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

APPROVAL OF MINUTES

1. February 12, 2019 Regular Scheduled Meeting

Councilman Simms made a motion to approve the minutes of February 12, 2019, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

OLD BUSINESS

1. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells stated that there are no updates other than paving will begin on Oakhill Road when the weather warms up.

2. Indigo Place Bond Estimate to repair infrastructure

Mayor Wells stated that there are no updates other than paving will begin on Oakhill Road when the weather warms up.

TOWN OF PINE RIDGE
Town Council Minutes
March 12, 2019

3. Courtyards at Rockford Place Bond Estimate to repair infrastructure

Mayor Wells stated that this item is currently in litigation.

4. Town Hall/PD Upfit

A) Council/Court Chamber Platform

Mayor Wells stated he has received one quote but has not had a chance to prepare the ad.

5. Ordinance 2019-02: Amend 2018/2019 Budget *2nd Reading

Mayor Wells stated the public hearing and first reading was held at the February 12, 2019, Council meeting. Mayor Wells reminded Council that the only change at the February meeting for the amended 2018/2019 budget was under Revenue for the South Carolina Insurance Reserve Fund reimbursement for repairs to the 2008 Chevrolet Tahoe that totaled \$8,329.44.

Mayor Pro-tem Davis made a motion to approve Ordinance 2019-02 for second reading as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved.

6. Ordinance 2019-03: Adopt Lexington County Animal Control
Ordinance 18-21*2nd Reading

Mayor Wells stated the public hearing and first reading was held at the February 12, 2019, Council meeting. Lexington County handles any animal control issues within the town limits as we do not have the funds or personnel to handle on our own. Lexington County has updated their Animal Control Ordinance 18-21. In order for the County to continue enforcement for the Town, we will need to adopt their new ordinance.

The amended ordinance includes implementation of the following new County program initiatives:

- Mandatory sterilization and microchipping of animals impounded at the shelter.
- Managed intake for owner surrender dogs.
- Lexington County will no longer accept owner surrender cats.

TOWN OF PINE RIDGE
Town Council Minutes
March 12, 2019

Councilman Dinkins made a motion to approve Ordinance 2019-03, which adopts the Lexington County Animal Control Ordinance 18-21, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

NEW BUSINESS

1. Friends of South Congaree-Pine Ridge Library (donation)

Mayor Wells stated that we currently have \$500.00 allocated in the 2018/2019 budget under donations and would need a motion and second to approve this donation.

Mayor Pro-tem Davis made a motion to donate \$500.00 to the Friends of South Congaree-Pine Ridge Library. Councilman Dinkins seconded the motion, which was unanimously approved.

2. RFP19-01: Municipal Lighting

Mayor Wells stated that the Request for Proposal (RFP) was created for Municipal Lighting. The RFP been posted on the South Carolina Business One Stop website for free. The proposals are due by 3/31/2019 and will be on the 4/9/2019 agenda for Property & Recreation Committee recommendation and Council vote. Council discussed Mr. Summers experience with the audit firms changing to LED lights and the long-term cost savings since the current lights, which T12's nor the ballast are no longer being made. The project consists of sixty-four indoor lights, outdoor flood lights, garage lights, outdoor sign lights and a new installed light for the flag pole. Councilman Dinkins added that they changed the lighting in the schools last year and they have not had any problems with any of the lights being out and how bright they are in the classrooms.

TOWN OF PINE RIDGE
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March 12, 2019

Citizen's Comment Time

Ms. Carol Clark from the South Congaree-Pine Ridge Library asked for more information regarding the Blessing Box project. Mayor Wells stated that our Clerk of Court, Ms. Brittany Burns had been working hard on this project and could give her the information she needed to help with the Blessing Box as a project for the Library.

Mrs. Maria Urbanek of 106 Brookfield Circle stated that her road needed to be re-paved.

ADJOURN

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:19 P.M.

Respectfully submitted,

APPROVED:

Viki M. Miller, Town Administrator

Robert M. Wells, Jr., Mayor

Date: _____

Benefits

- Reduced energy use and costs.
- A more pleasant environment for your employees and customers.
- We pay 80% of the cost, up to \$6,000, for recommended energy efficiency measures!

Eligibility

The program is available to small business and nonprofit customers with five or fewer electric service accounts and an annual energy use of 350,000 kWh or less. For complete program eligibility, please see the Terms and Conditions found in the program's Participation Agreement.

EnergyWise® for Your Business

With **Small Business Energy Solutions**, program contractors use local installers throughout the service area. If you prefer to select your own contractor, we also offer **EnergyWise for Your Business**, a program available to any size commercial, industrial, institutional and government customers. This program provides incentives for energy-efficient equipment installations – including other lighting and HVAC upgrades that can improve your bottom line.

Program Contractors

- Facility Solutions Group (FSG)
- ICF
- National Resource Management (NRM)

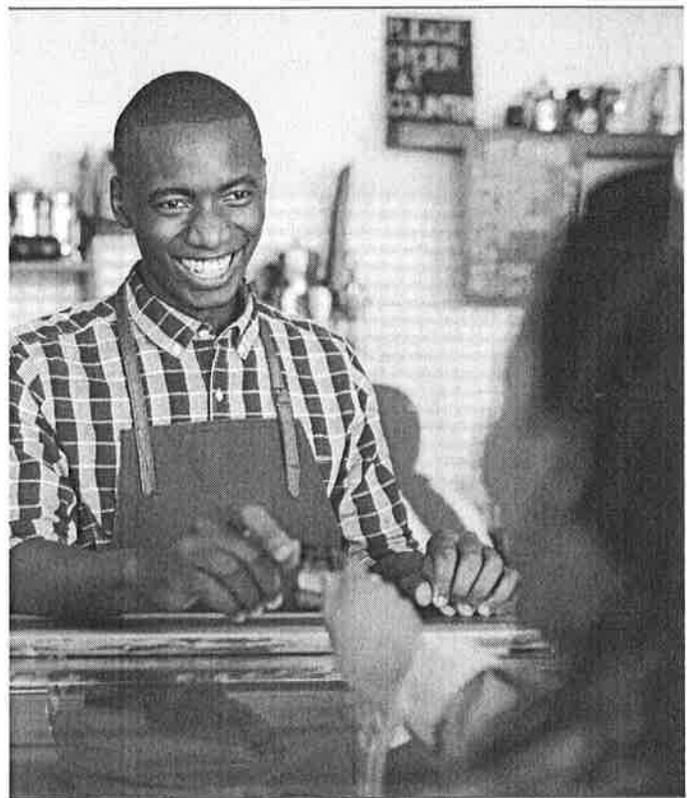
For more information or to schedule your FREE on-site energy analysis, contact us at:

1-877-784-7234
sceg.com/smallbusiness

SCE&G is becoming



SCE&G Small Business Energy Solutions



Incentives up to 80% of cost
for energy efficiency upgrades
to lighting and refrigeration

Big Savings for Small Businesses

In today's competitive marketplace, small businesses must make every dollar count. Enhancing your business' energy efficiency is an effective way to reduce energy use and save money. It's one of the best investments you can make to reduce monthly expenses while enhancing customer comfort and workplace productivity.

Small Business Energy Solutions is a turnkey program tailored to help owners of small businesses manage their energy costs by providing incentives of up to 80% of the cost of energy-efficient lighting and refrigeration.

How the Program Works

To start, simply contact us to schedule a free on-site energy analysis. After the analysis, the contractor will provide a report outlining energy savings opportunities and associated costs. To proceed with the proposed upgrades, just sign a Small Business Energy Solutions Participation Agreement. Once the project is completed, you pay 20% to the contractor and we pay the remaining 80%, up to \$6,000, to the contractor.

Key Features

- Free on-site energy analysis of your business' energy use.
- Simple, cost-effective options and easy-to-follow recommendations to help you manage your lighting and refrigeration-related expenses.
- Financial incentives that cover up to 80% (not to exceed \$6,000) of the total cost of most lighting and refrigeration retrofit projects.
- Fast return on investment.
- Local contractors to perform the work at your convenience.
- Removal and environmentally friendly disposal of old lamps and ballasts.



Equipment Upgrades

Financial incentives can be applied to the following upgrades:

Lighting Measures:

- Retrofit or replacement of existing fluorescent lighting with high performance LED technologies.
- Conversion of existing incandescent fixtures to hard-wired or screw-in LEDs.
- Replacement of non-LED exit signs to LED units.
- Installation of high-performance LED fixtures in place of existing high-intensity discharge fixtures.
- Installation of lighting controls (e.g., photocells, timers and occupancy sensors).

Refrigeration Measures:

Installation of refrigeration control and efficiency technologies, including:

- Electronically commutated motors
- LED cooler lights
- Evaporator/compressor controls
- Vending machine controls



ADD:

Install new ground lighting + wiring
at two signs located at intersection
Pine Ridge Dr + Fish Hatchery Road

TOWN OF PINE RIDGE, SC

Request for Proposal

Municipal Lighting Project

- ① Retrofit existing Lay-in fixtures to LED
- ② Total replacement of existing Lay-in fixtures to LED

Complex - inside 64 - 2x4 fixtures + 2 surface mounted lights
All containing 4 bulbs

Complex - outside 4 fixtures w/ 2 spotlights each = 8 total
4 back porch pot lights
4 front porch pot lights
1 side door pot light (pd)
2 side door hanging lights (admin)

Garage - inside: Install new wiring + lighting in
PD + Admin storage room

Garage - outside: Replace 5 fixtures containing 10 bulbs w/LED
Install new wiring + lighting over
center garage door

Flag pole - Install wiring + lighting

3/01/2019 Outdoor sign - Replace 4 fixtures containing 8 bulbs w/LED

Overview

The Town of Pine Ridge is seeking proposals from qualified contractors to assist with an LED lighting upgrade for the Town that includes fixtures at the main municipal building, 2757 Fish Hatchery Road and the storage building located behind the municipal building.

Scope of Services

The successful firm shall agree to contract with the Town of Pine Ridge to provide the following lighting upgrade services at the following municipal facilities:

1. *Municipal Complex: 2757 Fish Hatchery Road*
 - a. Inside Upgrades: Replace older T-12, T-8, and scattered incandescent lights with new LED fixtures throughout the main building, on the outside of the building and the storage building located behind the municipal complex. Specific areas of work are listed below.
 - i. LED upgrade of all lights in the hallways through the building that includes Town Hall and Police Department.
 - ii. New lighting in all offices/rooms that includes: The administration & police offices/rooms, Lobby, Council/Courtroom, bathroom's & storage closets, video/server room, and Maintenance offices. Also includes new lighting in all storage/garage areas: Town vehicle/storage. *please note that supervision is needed by an officer while performing upgrades in the police department
 - iii. All conference rooms and break rooms throughout the building.
 - b. Outside Upgrades:
 - i. All flood lights on the outside of the building.
 - ii. All front porch security lights
 - iii. All back-porch security lights.
 - iv. Install flag pole lights that will face upwards at the flag pole.
 - v. Install lights above storage/garage bay doors.

General Instructions

1. The proposal must be submitted by **March 31, 2019** in a sealed envelope marked "Municipal Electrical Services" to Viki Miller, 2757 Fish Hatchery Road, West Columbia, SC 29172.
2. Taxes: The Town pays applicable South Carolina State Sales Taxes. All applicable taxes should be shown as separate line items on the proposal form.
3. Guarantee with Proposal & Warranties: Proposer shall provide information on their product and service warranties.
4. Company background to be provided: Company's location, Company's local business license information if company located in the Town of Pine Ridge, Company's stability and length of time in business, Company's size and ability to dedicate staff to the service, Company's bonding information.
5. An invitation to bid or request for proposals may be canceled by notice at any time prior to the opening of bids.
6. The determination of award of a contract for more than \$5,000 to the low responsible bidder shall be made by council after receiving the recommendation of the Property & Recreation Committee.
7. A tie bid shall be awarded to the firm selected by a majority vote of council.
8. Any actual or prospective Bidder who is aggrieved in connection with the solicitation or award of a contract may protest to the Town Council. A protest with respect to this Invitation to Bid shall be submitted in writing prior to the scheduled opening date of this proposal, unless the aggrieved person did not know and could not have been reasonably expected to have knowledge of the facts giving rise to such protest prior to the scheduled opening date of this proposal. The protest shall be submitted within seven calendar days after such aggrieved person knows or could have reasonably been expected to know of the facts giving rise thereto.
9. If awarded bid, Contractor will be required to purchase a Business License with the Town of Pine Ridge.
10. The Town of Pine Ridge reserves the right to terminate this agreement for nonconformance with RFP19-01 requirements.
11. Respondents are responsible for their own expense in preparing, delivering or presenting a proposal.
12. All questions may be directed to the following contact person: Mayor Robert Wells (803)920-2877.

Proposed Timeline

1. Request for proposal announcement: March 1, 2019
2. Proposals must be received by: March 31, 2019
3. Review/recommendation/Council vote: April 9, 2019

STATE OF SOUTH CAROLINA)
COUNTY OF LEXINGTON)
TOWN OF PINE RIDGE) **PROCLAMATION FOR
PEACE OFFICERS'
MEMORIAL DAY**

WHEREAS, The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day; and

WHEREAS, the members of the Pine Ridge Police Department play an essential role in safeguarding the rights and freedoms of the citizens of our community; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement officers, and that law enforcement officers recognize their duty to serve the people of this community, by protecting them against violence and disorder; and

WHEREAS, the law enforcement officer of the Pine Ridge Police Department unceasingly provides a vital public service;

NOW, THEREFORE, BE IT RESOLVED, that the Pine Ridge Town Council directs that all flags on Town building be flown at half staff on May 15, 2019, in recognition of Peace Officers' Memorial Day and in memory of those law enforcement officers, who through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and to honor those law enforcement officers presently serving the community.

Witness our hands and seals this 9th day of April 2019, at Pine Ridge, South Carolina.

Mayor Robert M. Wells, Jr.

Councilmember Floyd W. Dinkins III

Mayor Pro-tem Daniel D. Davis

Councilmember Scott N. Simms

Councilmember Elizabeth S. Sturkie