

Town of Pine Ridge

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January 8, 2019 TOWN COUNCIL MEETING AGENDA

Town Council Work Session

- 6:30 P.M. – 6:35 P.M. Introduction & Oath of Office for Patrol Officer Belval
6:35 P.M. – 6:40 P.M. Introduction & Oath of Office for Patrol Officer Swanson
6:40 P.M. – 6:45 P.M. Review of Administrative Department Report
6:45 P.M. – 6:50 P.M. Review of Police Department Administrative Report
6:50 P.M. – 7:00 P.M. Informational Council Discussion:
- Annual Mid-Year Budget Adjustments
 - Lexington County Green Team
 - Midlands Blessing Box Project update
 - Revenue Enhancement Project update

7:00 P.M. - Town Council Meeting Call to Order & Invocation

Freedom of Information Act Compliance

Approval of Minutes

- December 11, 2018 Regular Scheduled Meeting

Old Business

- Estates at Indigo Bond Estimate to repair infrastructure
- Indigo Place Bond Estimate to repair infrastructure
- Courtyards at Rockford Place Bond Estimate to repair infrastructure
- Town Hall/PD upfit:
 - Council/Court Chamber Platform
- Ordinance 2018-11: Amending Franchise Agreement with SCE&G – 2nd Reading
- Ordinance 2018-12: Amending Franchise Agreement with MCEC – 2nd Reading

New Business

- 2008 Chevrolet Tahoe update on repairs
- PD K-9 Proposal: Public Safety Committee Recommendation & Council Vote
- PD Canine Operations Policy
- Proclamation Commemorating School Choice Week
- Midland Dixie Youth Baseball Sponsorship (donation)
- Midland Girls Softball Sponsorship (donation)
- Resolution 2019-01 Certification of Jury Roll

Citizen's Comment Time

ADJOURN

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Council present: Mayor Wells, Mayor Pro-tem Davis, Councilman Dinkins,
Councilman Simms and Councilwoman Sturkie

Staff present: Town Administrator, Mrs. Viki Miller, Interim-Chief Neeley, Lieutenant
Silano, Patrol Officer Swanson, Patrol Officer Belval, Victims Advocate Mrs.
Frances Shealy and Clerk of Court, Ms. Brittany Burns.

6:30 P.M. – 6:32 P.M. Introduction & Oath of Office for Patrol Officer Belval

Interim-Chief Neeley welcomed and introduced Patrol Officer Jayme Belval to those in attendance. Interim-Chief Neeley administered the Oath of Office to Patrol Officer Belval with the assistance of Mr. Jeff Beaman.

6:32 P.M. – 6:34 P.M. Introduction & Oath of Office for Patrol Officer Swanson

Interim-Chief Neeley welcomed and introduced Patrol Officer Patrick Swanson to those in attendance. Interim-Chief Neeley administered the Oath of Office to Patrol Officer Swanson with the assistance of the Officer's wife, Maria.

6:34 P.M. – 6:35 P.M. Review of Administrative Department Report

Written Administrative Department reports were included in the Council packets. Councilman Dinkins thanked the Police Department and Residents on the support shown for the adoptive family.

6:35 P.M. – 6:38 P.M. Review of Police Department Administrative Report

Interim-Chief Neeley updated Council on the December statistics:

12 calls for service	No arrests
5 reports written	67 community contacts
12 uniform traffic tickets	
7 warning tickets	

Interim-Chief Neeley stated that he is preparing a Sergeant position job description for the third full-time opening.

Interim-Chief Neeley stated that Lieutenant Silano and Ms. Burns were able to go shopping to get any items that were not donated for the family. Lieutenant Silano and his wife wrapped a lot of toys before the Police Department and Ms. Burns delivered the gifts and food. Interim-Chief Neeley thanked all those who donated and helped the adoptive family.

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6:38 P.M. - 6:41 P.M. Informational Council Discussion

Mayor Wells gave the following updates:

- a) Annual Mid-Year Budget Adjustments: will be presented at the February Council meeting. The adjustments will reflect income and expenses that Council has approved at meetings from July 2018-January 2019. Additionally, adjustments will reflect actual income and expenses versus those projected from initial approval of budget in May and June of 2018.
- b) Lexington County Green Team: attended a meeting at the Lexington County Solid Waste Landfill. County & Municipalities were in attendance to hear the issues with glass, plastics recycling, 2019 Recycling events, marketing efforts and other affiliated programs.
- c) Midlands Blessing Box Project update: A Kindness box was donated by Midlands Blessing Box Project and is in the process of being built. The Kindness Box is where resident can donate or pick up non-perishable food at any time, no questions asked.
- d) Revenue Enhancement Project update: This project was approved at the November Council meeting. As of January 4th, we have received \$46,100.26. Per the contract, we must remit a sliding scale of 40-50% of the funds received back to the agent.
- e) Mayor read aloud a thank you note from Midlands Baseball.

With nothing more to discuss, Mayor Wells closed the work session.

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TOWN COUNCIL MEETING – 6:41 P.M.

CALL TO ORDER

Mayor Wells called the Town Council meeting to order at 6:41 P.M. with Mayor Pro-tem Davis, Councilman Dinkins, Councilman Simms and Councilwoman Sturkie present.

Staff present: Town Administrator, Mrs. Viki Miller, Interim Chief Neeley, Lieutenant Silano and Clerk of Court, Ms. Brittany Burns.

INVOCATION

Mayor Pro-tem Davis led those assembled in prayer.

Freedom of Information Act Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

APPROVAL OF MINUTES

1. December 11, 2018 Regular Scheduled Meeting

Councilman Dinkins made a motion to approve the minutes of December 11, 2018, changing New Business Item#5 removing Mayor Busby calling for a motion and changing it to Mayor Wells. Councilman Simms seconded the motion, which was unanimously approved by all members of Town Council who were present.

OLD BUSINESS

1. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells stated that County Councilman Cullum has assured the Town, Oakhill Road is scheduled to be paved Spring 2019. Once that is completed, the County will begin to assess the road issues.

2. Indigo Place Bond Estimate to repair infrastructure

Mayor Wells stated that once Oakhill is paved the County will begin to assess the road issues.

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3. Courtyards at Rockford Place Bond Estimate to repair infrastructure

Mayor Wells stated that this item is currently in litigation.

4. Town Hall/PD Upfit

A) Council/Court Chamber Platform

Mayor Wells stated he has contacted a couple contractors and did not receive quotes as promised.

5. Ordinance 2018-11: Amending Franchise Agreement with SCE&G - 2nd Reading

Mayor Wells stated this item was tabled at the December Council meeting.

6. Ordinance 2018-12: Amending Franchise Agreement with MCEC - 2nd Reading

Mayor Wells stated this item was tabled at the December Council meeting.

NEW BUSINESS

1. 2008 Chevrolet Tahoe update on repairs

Mayor Wells stated the vehicle was damaged in an accident on 11/16/2018. The Insurance Reserve Fund appraiser provided an estimate of repairs on the same day, totaling \$5,177.93 in which our deductible is \$500.00. The vehicle was taken to a local body shop on 11/19/2018. The body shop has had some difficulty in obtaining side airbags and has said that it may take another 6-8 weeks. South Carolina State Accident Fund has denied a claim that was submitted, on the basis that it did not meet their requirements.

2. PD K-9 Proposal: Public Safety Committee Recommendation & Council Vote

Mayor Wells asked Lieutenant Silano to begin his presentation to Council.

Lieutenant Silano stated that while Pine Ridge is a mostly quiet town, it does have its share of crime. Most of these crimes are committed by people passing through the town. Narcotics are being brought into our neighborhoods and schools. Lieutenant Silano is a certified K9 handler who owns his own certified K9. Some of the reasons a K9 program would be good for the town: provide random sweeps of the schools for narcotics, demonstrations for the schools and residents which would improve community relations and education, combat narcotics traffic coming through town as they try to avoid the main thoroughfares of Highway 302 and 321, assist in traffic stops for Officer safety and pursue suspects that run. Additionally, the town may receive more seizure funds from traffic stops.

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The County has K9's but sometimes they are not close or are on other calls. There will be no additional increase in liability insurance, per the Town's insurance carrier. K9 liability is limited per SC Code of Laws 47-3-110. The initial training for the program will be paid by an outside source. Lieutenant Silano advised Council and prepared a spreadsheet showing that an average cost of starting a K9 program would be about \$50,000.00. Since he is Certified and has an outside source paying for the initial training, the Town's portion would be a little over \$17,000.00.

Councilwoman Sturkie asked Lieutenant Silano if he would be able to assist the South Congaree Police Department as they used to assist Pine Ridge when we needed it. Lieutenant Silano replied that he would be available twenty-four hours a day to assist.

Councilman Simms asked if there were any similar size towns that have K9 units. Lieutenant Silano replied that Springdale Police Department currently has one canine named Bruce Wayne.

Councilwoman Sturkie asked if Lieutenant Silano's dog has a cool name. Lieutenant Silano replied that he has multiple dogs, but the one he is speaking of is named Kira, she is a three-year-old Belgium Malinois.

Councilman Dinkins asked if Council needed to vote. Mayor Wells replied that a motion was needed to approve the K9 program.

Mayor Wells pointed out that the quote of \$5,825.78 is for a portable kennel that will be installed in the back of the vehicle. Lieutenant Silano confirmed that it would be the cost to upfit a vehicle for a K9 insert. The dog would be housed in the insert, with a heating system and sensors that would notify the Lieutenant if it got to a certain temperature in the vehicle and a door popper, which would allow the canine to assist if a suspect was combative.

Interim-Chief Neeley added that the quote is for the cost to upfit the 2008 Tahoe. He is currently looking for an additional vehicle that already contains the needed equipment. The quote is a worse case scenario, if they are unable to find a used vehicle in good condition with the equipment already installed.

Mayor Wells stated that the equipment would be interchangeable. Lieutenant Silano confirmed and stated that the equipment would work in any 2007-2014 Tahoe.

Mayor Pro-tem Davis stated that besides the benefit of possible seizure funds, it speaks to safety as it pertains to drug enforcement. Mayor Pro-tem Davis added a second point based on the Revenue Enhancement Program approved in November, which has generated enough funds in one month to fund the worse case scenario cost of the K9 program.

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Councilwoman Sturkie asked if the Public Safety Committee was recommending the approval of the K9 program. Mayor Wells confirmed that the Public Safety Committee is recommending the approval of the K9 program.

Councilwoman Sturkie made a motion to approve the K9 program and budget of \$17,401.00, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

3. PD Canine Operations Policy

Mayor Wells asked Lieutenant Silano to tell Council about the PD Canine Operations Policy. Lieutenant Silano stated that the policy is standard operating procedures for the K9 handler and dog. Lieutenant Silano spoke to Chief Cornett of Springdale Police Department who gave him some pointers on the policy. The policy covers training and every different aspect of building searches, traffic stops, narcotic sweeps, vet care and prohibited uses of the canine. Lieutenant Silano has sent the policy to other handlers who have run a K9 program and is confident that the policy will meet the needs for Pine Ridge.

Mayor Wells called for a motion to approve the Canine Operations Policy as submitted by Lieutenant Silano.

Councilwoman Sturkie made a motion to approve the Canine Operations Policy, as submitted. Mayor Pro-tem Davis seconded the motion, which was unanimously approved.

4. Proclamation Commemorating School Choice Week

Mayor Wells stated that this has been requested by the President of the National School Choice Week and the Town has approved it in 2017 and 2018. Mayor Wells asked members of Council if they would like him to read the Proclamation in its entirety. Several members of Council agreed that Mayor Wells did not need to read the Proclamation aloud.

Mayor Wells called for a motion to approve the Proclamation Commemorating School Choice Week.

Councilman Simms made a motion to approve the Proclamation Commemorating School Choice Week, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

5. Midland Dixie Youth Baseball Sponsorship (donation)

Mayor Wells read aloud the donation policy:

Projects/events that take place in the Town of Pine Ridge and the proceeds are used to provide a service or assistance to the Pine Ridge community. It is the Council's responsibility to determine the merit of

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each project/event and, it is the Council's prerogative not to fund a project/event or fund it up to \$500.00 with the discretion to go higher for special events

Mayor Wells called for a motion to approve the donation to Midland Dixie Youth Baseball.

Councilwoman Sturkie made a motion to approve a donation in the amount of \$700.00 for two teams at Midland Dixie Youth Baseball. Councilman Simms seconded the motion, which was unanimously approved.

6. Midland Girls Softball Sponsorship (donation)

Mayor Wells called for a motion to approve the donation to Midland Girls Softball.

Councilwoman Sturkie made a motion to approve a donation in the amount of \$700.00 for two teams at Midland Girls Softball. Councilman Dinkins seconded the motion, which was unanimously approved.

7. Resolution 2019-01 Certification of Jury Roll

Mayor Wells stated that this is required annually by SC Code of Laws §14-25-135. The jury roll is prepared and purchased from the South Carolina Election Commission.

Mayor Wells read aloud Resolution 2019-01.

Mayor Pro-tem Davis made a motion to approve Resolution 2019-01, as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved.

Mayor Pro-tem Davis asked Ms. Burns how many jury trials we have had in the past year. Ms. Burns stated that we had one scheduled but it was withdrawn.

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Citizen's Comment Time

No one in attendance chose to speak.

ADJOURN

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:05 P.M.

Respectfully submitted,

APPROVED:

Viki M. Miller, Town Administrator

Robert M. Wells, Jr., Mayor

Date: _____

APPROVED 2/12/2019