

Town of Pine Ridge

2757 Fish Hatchery Road
West Columbia, SC 29172
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**NOVEMBER 1, 2022
RESCHEDULED FROM NOVEMBER 8, 2022
REGULAR SCHEDULED
TOWN COUNCIL MEETING
AGENDA**

6:45 P.M. - Town Council Work Session

6:45 P.M. – 6:47 P.M. Review of Administrative Department Report

6:47 P.M. – 6:50 P.M. Review of Police Department Administrative Report

6:50 P.M. – 6:55 P.M. Council Standing Committee Reports:

- a) Finance Committee-Chair Davis & Member Dinkins
- b) Property & Recreation Committee-Chair Sturkie & Member Simms
- c) Employee Grievance Committee-Chair Dinkins & Members Lewie & Sturkie

6:55 P.M. – 7:00 P.M. Informational Council Discussion:

- a) Clean-up event(s) update: Fall (10/15/2022) Spring (5/20/2023)
- b) Annual Senior Center Luncheon on Friday, December 2nd
- c) Pine Ridge Christmas Parade to be held Saturday, December 3rd at 4pm
- d) Pine Ridge Tree Lighting to be held immediately after the parade

7:00 P.M. - Town Council Meeting

1. Call to Order
2. Roll Call and Determination of Quorum
3. Invocation
4. Pledge of Allegiance
5. Freedom of Information Act Compliance

Approval of Minutes

1. September 13, 2022 Regular Scheduled Council Meeting Correction of Minutes
2. October 11, 2022 Regular Scheduled Council Meeting

Old Business

1. Update on new commercial Christmas pole lights
2. Update on Police Department vehicles
3. Consideration of purchasing Police Department equipment: (6) Body-Worn Camera (2) In-Car Video

New Business

1. Finance Committee Donation update: L.C. Lucas Memorial Golf Tournament
2. Consideration of Employee Service Recognition
3. Consideration of No Littering Signs
4. Consideration of Victims Assistance Procedure Manual
5. Consideration of Resolution 2022-16: Waive BL & Zoning fees for Tree Lighting Celebration

Citizen's Comment Time – (email to skyzer@townofpineridgesc.com by 5pm on 10/31/2022)

ADJOURN

TOWN OF PINE RIDGE
Town Council Minutes
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Council members present: Mayor Davis, Mayor Pro-Tem Simms, Councilwoman Lewie and Councilman Dinkins and Councilwoman Sturkie.

Staff present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer and Police Chief Neeley.

6:32 P.M. – 6:33 P.M. - Town Council Work Session

Mayor Davis welcomed those in attendance, as well as those who were viewing electronically.

6:34 P.M. – 6:39 P.M. - Presentation by Ms. Nancy Ornduff, Empower Retirement: South Carolina Deferred Compensation Program through Public Employee Benefit Authority

Ms. Ornduff explained that the S.C. Deferred Compensation Program provides participants with investing options through its 401(k) and 457(b) retirement savings plans. She covered the following:

- How much can I contribute?
- Investment Options
- Contribution and Investment Changes
- Vesting
- Service Credits
- Loans
- Fees
- Ms. Ornduff asked if there were any questions and Mayor Davis asked if this would include part-time employees and she stated yes and that it is up to the employer.

Mayor Davis thanked her for coming and explaining this program.

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6:40 – 6:41 P.M. - Review of Administrative Department Reports

Mayor Davis stated that each Council member has a copy of this information in their packet for review. He mentioned that gas prices have gone down in the past several months. There were no questions or comments for the staff.

6:42 P.M. – 6:43 P.M. - Introduction & Oath of Office for Sergeant Lynch

Chief Neeley gave some background information on Sgt. Lynch and then Councilman Dinkins joined Chief Neeley and Sgt. Lynch in administering the Oath of Office.

6:44 P.M. – 6:56 P.M.- Review of Police Department Administration Report

Chief Neeley stated that we gladly brought on a new officer, but sadly, the Department was also be losing an officer. He read aloud a letter of resignation from Officer Joshua Hale stating that he would be joining the SC Highway Patrol as a full time State Trooper, to be effective as of 9/20/2022.

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Chief Neeley gave the following statistics:

- 97 citations written
- 1 business license violation
- 2 arrests for the month of August
- 57 warning citations
- 72 community contacts

Chief Neeley asked if he could go ahead and address Item #8 under “New Business”, regarding Police Department vehicles.

Mayor Davis answered yes and then confirmed with Council that this was alright with them.

Chief Neeley ~~begin~~ **began** by saying that on the 29th of August, 2022 his 2014 Chevy Tahoe was broadsided and totaled by a lady that ran a red light at the corner of Old Barnwell Road and Emanuel Church Road. ~~I~~ **He** had previously gone to Council about two vehicles that we had on order since February or March of 2022. When we ordered those vehicles from Santee Automotive, ~~I~~ **he** was told they would be scheduled for production starting in July of 2022. After ~~my~~ **the** vehicle was wrecked, ~~I was told by Santee Automotive~~ **said** that the production dates were pushed back. One vehicle has been scheduled to be produced in October, which means that we will probably receive it in December, 2022 or January, 2023. That is the SRO’s vehicle which is a standard v6. Santee Automotive could not give ~~me~~ a production date on the other two

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vehicles but most likely it would be 2023. He talked with the Town Administrator and reached back out to Santee Automotive and asked them if they would take the two-turbo charged v6's off the board and just get two standard v6s' which hopefully would get those back to us sooner.

He went by State Surplus and they have a white 2017 Ford Taurus Interceptor. It's coming from Home Land Security out of Maryland. It is equipped with a lightbar, siren, lights & radio. We would have to mark it up and put a radar unit in it. The vehicle has 62,000 miles and they are asking ~~\$16,000.00~~ **\$18,000.00**. It has been reduced to \$13,600.00. The only thing wrong with the vehicle is that the heating and air is not working and that **the mechanic stated** it would be **approximately best-case scenario \$65.00 to worst \$2,000.00**.

~~Mayor Davis asked if there was any discussion. Chief Neeley stated that the wrap would be around \$700.00.~~

~~Councilwoman Sturkie made a motion to purchase the vehicle from State Surplus and to give Chief Neeley the latitude to fix the heating and air and place the graphics on the vehicle. Councilman Dinkins seconded the motion, which was unanimously approved.~~

Chief Neeley stated that Officer Hale & he had stripped out all the equipment out of the Tahoe and the radar can be used in the Interceptor.

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He asked that Council consider this vehicle, as it will be used as a patrol vehicle.

Chief Neeley reminded Council about two quotes on body cameras that he had given to Council. Body cameras are used on a daily bases by the Officers for any type of public contact. Watchguard is phasing out the Vista cameras and replacement batteries are difficult to come by. The two quotes given to Council were for six new style body cameras and two in-car cameras, because our current Digital Aly cameras are in operable and have also been phased out. Watchguard is a better brand of in-car cameras. The top quote of \$29,174.00 is an out-right purchase. The bottom quote was \$43,124.00 for an out-right purchase with a contract. Chief Neeley stated he doesn't believe we need the contract, as the equipment is warrantied. If cameras go out during the warranty period, the equipment will be replaced. If the cameras go out after the warranty period, Chief Neeley believes it will be cheaper to replace the item than enter into the contract. Service providers like Watchguard are moving towards selling equipment through contracts. The benefit the contract provides is replacement, but that usually happens during the warranty period. The software license is the most expensive part of the purchase. Chief Neeley is hoping to get the \$29,174.00 reduced by \$6,000.00, because the quote includes a desktop storage computer which the Police Department already has. Chief Neeley asked Council to consider the purchase of the Motorola equipment and reminded them that the ARP funds can be used to purchase this equipment. He also added that they currently have four working body cameras. Sergeant Lynch is having to charge his camera at least two or three times a day.

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Mayor Davis asked Chief Neeley if this was something urgent that would need a special called meeting for Council to approve a resolution to use the ARP funds to purchase.

Town Administrator, Mrs. Miller confirmed that since this item was not on the September 13th agenda, there would need to be a special called meeting or it could be placed on the October agenda.

Mayor Davis asked again what kind of time frame was Chief Neeley looking at. Chief Neeley stated that October was fine. When he is not working, he leaves his assigned body camera here and it was not hard to change the assignment of the body camera in the computer, should Sergeant Lynch's camera go out. He added that at some point the cameras will go out and he would like to put it on the agenda for October.

Mayor Davis stated that once Chief Neeley has an answer, to let him know and if its going to be several weeks before the October meeting, we can schedule a special called meeting as he wants to make sure the department has the equipment they need to operate.

Chief Neeley stated that unless anyone had any questions, that was all he had for the Police Department report.

Councilman Dinkins stated he had the opportunity to meet Sergeant Lynch when his dogs escaped over the weekend. He stated Sergeant Lynch was very visible in the town on Sunday and took a great deal of time and effort in assisting another lost dog. Councilman Dinkins added

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that anyone who can do that for a dog, it speaks volumes about their character.

Chief Neeley added that we are lucky to have Sergeant Lynch and has known him eight or nine years, he's a quality soldier and is performing above and beyond his expectations.

At the November 1, 2022 Council meeting a motion was made by _____ to correct the September 13, 2022, as submitted. _____ seconded the motion, which was unanimously approved.

6:57 P.M. – 6:59 P.M. – Council Standing Committee Reports:

- a) Finance Committee-Chair Davis & Member Dinkins –
No report
- b) Property & Recreation Committee-Chair Sturkie &
member Simms
No report
- c) Employee Grievance Committee-Chair Dinkins &
Members Lewie & Sturkie
No report

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7:00 P.M. – 7:04 P.M. – Informational Council Discussion:

- a) October 11, 2022: RFP2022-05: Municipal Complex Ceiling Tile Replacement
- b) October 11, 2022: RFP2022-06: Focal Wall Design & Town Hall Lobby
- c) October 11, 2022: RFP2022-07: Codification Services, Publication and Supplement Services for the Town's Municipal Code

Mayor Davis stated that the above Request for Proposals (RFP's) have been advertised on S.C. Business One Stop (SCBOS), Lexington Chronicle, Town's Facebook and Website. Pending receipt of proposals, they will be on the October 11th Council agenda for a vote.

Councilman Dinkins mentioned that after reviewing the Administrative Department Report and seeing the many tasks accomplished, he didn't see something the Town Administrator, Mrs. Miller had done for him.

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Councilman Dinkins stated that she had gotten him registered for a workshop held by the SC Community Development Association. This workshop includes a planning strategy for downtown streetscapes and festival planning that he will be attending on October 6th.

Councilwoman Lewie asked for consideration of the date of May 20, 2022 for our Spring Clean-Up event, which is also the date of National Clean-Up Day. With no response she stated that Council could look at other dates as well. Mayor Davis stated, “absolutely”.

The mayor stated that he wanted to thank the administrative staff and the Police Department for their efforts during the past month and mentioned how much he appreciated everything that is done for the Town.

With nothing further to discuss, Mayor Davis closed the Work Session at approximately 7:04 P.M.

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7:05 P.M. Town Council Meeting

1. Call to Order

Mayor Davis called the Regular Scheduled Town Council Meeting to order with Mayor Pro-Tem Simms, Councilwoman Lewie, Councilman Dinkins and Councilwoman Sturkie present.

Staff present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer, Officer Lynch and Police Chief, Neeley.

2. Invocation

Councilwoman Lewis led those assembled in prayer.

3. Pledge of Allegiance

Mayor Davis led those in attendance in the Pledge of Allegiance.

4. Freedom of Information Act Compliance

Mayor Davis stated, that for the record, the town had met all of the requirements of the Freedom of Information Act Compliance.

5. Approval of Minutes

1. August 9, 2022 Regular Scheduled Council Meeting

Councilwoman Lewie made the motion to approve the 8/9/2022 Regular Scheduled Council Meeting minutes as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

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Old Business

1. Consideration of Memorandum of Agreement – Department of Juvenile Justice

Mayor Davis stated that at the last Council meeting, this item was tabled.

Mayor Pro-Tem Simms made the motion to remove this item from the table. Councilman Dinkins seconded the motion, which was unanimously approved.

Mayor Davis explained the Memorandum of Agreement with the Department of Juvenile Justice.

Councilman Dinkins made the motion to approve the Memorandum of Agreement with the Department of Juvenile Justice. Councilwoman Sturkie seconded the motion, which was unanimously approved.

New Business

1. Consideration of Capital Assets Management Software

Mayor Davis explained the Capital Assets Management Software. The Town received two quotes.

Councilwoman Sturkie made the motion to accept the bid from Thomson Reuters for the Capital Assets Management Software in the amount of \$2,265 initial cost and \$545 annual renewal. Councilwoman Lewie seconded the motion, which was unanimously approved.

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2. Fall Clean-up Event budget & update – October 15, 2022

Councilwoman Lewie stated that there were just a couple of weeks until the Fall Clean-up event and she encouraged everyone to come out and participate.

It was suggested that a \$1000.00 budget be considered for the Fall and Spring Clean-Up Events.

Mayor Pro-Tem Simms made a motion to set the budget at \$1000.00 for the Fall and Spring Clean-Up Events. Councilwoman Sturkie seconded the motion, which was approved unanimously.

3. Consideration of Agreement & Resolution 2022-14: A Resolution to Bring the Town of Pine Ridge into the S.C. Deferred Compensation Program, as an Employer, under the provision of S.C. Code annotated Sections 8-23-10 et. seq. (the “Code”).

Councilman Dinkins made a motion to accept Resolution 2022-14 and in addition give our Town Administrator the authority to complete the application. Councilwoman Lewie seconded the motion, which was unanimously approved.

4. Consideration of Christmas Tree Lighting & Parade budget for 2022

Councilman Dinkins made a motion to adopt a budget of \$1,550.00 for the Pine Ridge Christmas Tree Lighting & Parade and allow the PRWC to take the lead on that. Councilwoman Sturkie seconded the motion, which was unanimously approved.

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The Municipal Clerk, Mrs. Kyzer, added that there is an abundance of drop cords, plug adapters, Christmas tree decorations, etc. in the outside supply room. She encouraged anyone involved with the Tree Lighting to check the outside supply room for items they might need prior to purchasing new items.

5. Consideration of new commercial Christmas pole lights
Mayor Davis stated that because of the age of the snowflake lights that the town currently owns, Dominion was unable to put those up last year due to compatibility issues. He mentioned that the Town Administrator is in the process of getting prices for replacements of the LED lights.

Mayor Davis also stated that several years ago, the Town held its' 60th Anniversary celebration, and funds were set aside for that event, which were not used. These funds have been sitting in a dormant account in the amount of \$3,313.30. We are hoping that Council would agree to allow us to use those funds to offset the cost of the purchase of the new lights. The balance from the general fund would be approximately \$432.52. In addition, extra hardware would be needed in order for Dominion to put those lights up for the town. That cost would be approximately \$207.00 for that hardware.

Mayor Davis asked if Council had any further questions.

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The Town Administrator, Mrs. Miller spoke up to clarify that there were actually three (3) items to consider.

- 1) Replacement of the LED lights
- 2) Using the Anniversary Funds would be to apply to the six new snowflakes lights to add to the eight that we already have and they come with the hardware and LED lights.
- 3) Purchase of 3 additional sets of hardware @ \$69.00 each for a total of \$207.00.

Mayor Davis stated that the three items will be:

1. Redirection of funds from the 60th Anniversary account.

Councilwoman Sturkie made a motion to use the Anniversary funds ~~(\$3,013.30)~~ from the dormant account to purchase the Christmas pole lights. Councilman Dinkins seconded the motion, which was unanimously approved.

Councilwoman Sturkie did not include a dollar amount in her motion. The total amount remaining in the 60th Anniversary Fund was \$3,313.30. At the November 1, 2022 Council meeting a motion was made by _____ to correct the September 13, 2022, as submitted. _____ seconded the motion, which was unanimously approved.

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2. Purchase of three extra sets of hardware for the pole lights.

Councilman Dinkins made the motion to purchase three (3) extra sets of hardware in the amount of \$207.00 from Evangeline Specialties. Councilwoman Lewie seconded the motion, which was approved unanimously.

3. Purchase of six additional lights.

Councilman Dinkins made a motion that the Town purchase six additional snowflake lights in the amount of ~~\$3,742.82~~ \$3,745.82 from Evangeline Specialties. Mayor Pro-Tem Simms seconded the motion, which was unanimously approved.

Councilman Dinkins included the amount of \$3,745.82 in his motion. At the November 1, 2022 Council meeting a motion was made by _____ to correct the September 13, 2022, as submitted. _____ seconded the motion, which was unanimously approved.

6. Comprehensive Plan update

Mayor Davis updated Council and residents that Council approved Benchmark Planning as the vendor for the Comprehensive Plan update and allowed negotiations. Removed vendor hosting website, for total of \$32,250.00.

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Council chose to use the revenue replacement option under the American Rescue Act Plan. The Comprehensive Plan provides a sustainable benefit and value to the Town and its residents. It guides Council and Planning/Zoning Boards to base a large portion of their decisions on what the current and future needs of the town are. We are incorporating MORE public participation in the process.

If Council is in agreement with the use of ARP funds, a resolution will be on the October agenda.

7. Consideration of Central Midlands (CMCOG) Planning/Zoning
Technical Assistance

Mayor Davis stated that Central Midlands Council of Government (CMCOG) proposal will assist staff with various advisements on planning and zoning to include keeping the town maps updated. Also, the Planning Commission and Zoning Board of Appeals will benefit from their professional advice on issues that come before their boards. That cost would be \$5,500.00 and \$6,000.00 was budgeted for this in our current budget.

Councilman Dinkins made the motion to approve the Technical Assistance from Central Midlands Council of Government (CMCOG). Councilwoman Lewie seconded the motion, which was unanimously approved.

8. Police Department vehicles

Mayor Davis stated that earlier, during the Review of Police Department Administration Reports, Chief Neeley had mentioned that the town

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would need to purchase another vehicle to replace the vehicle that was totaled.

Mayor Davis also stated that Chief Neeley had looked at a 2017 Ford which could be purchased for \$13,600.00. This vehicle would also need to replace the heating and air, which would run approximately another \$2,000.00.

Councilwoman Sturkie made a motion to purchase the 2017 Ford for \$13,600.00 and to give Chief Neeley the latitude to have the heating and air fixed (approximately \$2,000.00) and have the vehicle wrapped with the appropriate markings for the Town of Pine Ridge. Councilman Dinkins seconded the motion, which was unanimously approved.

The Town Administrator, Mrs. Miller asked Mayor Davis for a clarification on that as far as ARP funds being used for that as well.

Mayor Davis answered yes and said that Council would take this up in the October council meeting.

9. Digital Message Board Sign

Mayor Davis stated that several months ago, Council had agreed to use ARP Funds to replace the existing message board with a Digital Message Board Sign. The town has been recommended by the company installing the new sign board, that the base be redone for safety reasons. The cost to tear down and rebuild the structure would be \$12,504.70. Councilman Dinkins stated that he originally voted yes for the Digital

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Message Board Sign but was under the impression that the new sign would be brick to match the front of the building.

Mayor Davis stated that he would see if there would be any latitude on this.

Mayor Pro-Tem Simms made a motion to approve the construction of the Digital Message Board Sign, using the ARP funds and at the cost of \$12,504.70. Councilman Dinkins seconded the motion, which was approved unanimously.

Citizen's Comment Time

There were no comments or emails

Adjourn

With no further business to discuss, Councilwoman Sturkie made a motion to adjourn, which was seconded by Councilwoman Lewie. With Council's unanimous approval, Mayor Davis adjourned the meeting at 7:45 P.M.

Respectfully submitted.

Susan C. Kyzer
Municipal Clerk

APPROVED:

Daniel D. Davis, Mayor
Date: _____



222 Clubhouse Drive ♦ West Columbia, SC 29172 ♦ (803) 755-2000 ♦ www.charwood.com

To Our Friends, Neighbors and Business Associates:

It is that time of year again that Charwood Golf Club honors our founder and our military. On Friday, November 11, 2022, the 25th Annual L.C. Lucas Memorial Tournament will be held at Charwood Golf Club in the Pine Ridge community in honor of Mr. Lucas, who was a resident and business owner in the West Metro area for forty-five years. He started several businesses during this time and was notably a homebuilder and founder of Charwood Country Club in 1978. As you recall one of our faithful suggested we hold this tournament on Veterans Day to honor our Vets as well as our founder Lester "LC" Lucas, who was a WWII Navy Veteran.

After his death in 1998, the Lucas family established Charwood Charities to honor his memory and to perpetuate his caring and giving nature. The charity provides direct grants in the form of gift certificates for Christmas, medications, food, clothing, utilities, and shelter to needy families within the Midlands. Local area schools participate in our efforts to help needy families throughout the year. Last year we raised over \$10,000. With your help, we can do even better this year.

The sole source of funding for this charity is the annual L.C. Lucas Memorial Golf Tournament held in the fall at Charwood Golf Club. All the proceeds are used to help those less fortunate than ourselves. Yes, I know, it is hard to believe these days that there may be some out there less fortunate than what some are currently going thru, but there is. We hold this day of golf, food, friendship and fellowship to raise the funds to help those locally who struggle to get by with many of the things we take for granted.

We need your financial support to continue the good work in Mr. Lucas's name. Please consider participating by playing, sponsoring a hole, donating a gift, prize, or money, and accept our pledge that every single dollar goes directly to those in need. Hole sponsors will have a business sign posted on the golf course during the tournament. Charwood Golf Club donates the golf course each year for this event and non-tournament play will be limited.

Once again we will start registration at 9:00AM and shotgun start at 10:30 AM. So be ready for your choice of some morning Mimosa's, Bloody Mary's, coffee, etc. to help get your morning kick started and on your way to a fun filled day.

If you are interested in making a donation or playing golf, please contact:

Charwood Pro Shop: (803) 755-2000; info@charwood.com
Rock Lucas: (803) 603-1342; rock@charwood.com
Daniel Lucas: (803) 603-1759; daniel@charwood.com

As a token of our appreciation, anyone playing, donating or sponsoring will receive a certificate for one (1) round of golf for cart fee only.

Make checks payable to: **CHARWOOD CHARITIES.**

Thank you in advance for your participation and generous contributions. We look forward to seeing you!



222 Clubhouse Drive ♦ West Columbia, SC 29172 ♦ (803) 755-2000 ♦ www.charwood.com

25th Annual L.C. Lucas Memorial Tournament

- Date:** Friday, November 11, 2022
- Location:** Charwood Golf Club
- Format:** 4-Person Captain's Choice
- Start Time:** 10:30 Shotgun Start
- Entry Fee:** \$200 a team (includes golf, food, cart, prizes, etc.)
- Registration:** 9:00-10:30 a.m.
- Deadline:** Friday, November 4th, 2022

****Please note that we changed the start time from 9:00 to 10:30 to allow you time to put fires out at work (for those of you who still have to work!)**

Directions: From Greenville on I-26, take Exit# 115 going towards Swansea. Stay in the far right lane and make a right on Fish Hatchery Rd at the 2nd light. Go 2.8 miles and turn left on Bachman Rd. Charwood is 0.2 miles on the left. From Charleston on I-26, take Exit 115 and turn left. Go through 3 stop lights and turn right onto Fish Hatchery Rd. Follow above directions.
From I-77, Exit#1, straight through light, continue about 2.8 miles on Fish Hatchery Rd to Bachman Rd. Turn left on Bachman. Charwood is 0.2 miles on the left.

FOR ANY QUESTIONS PLEASE CALL (803) 755-2000

**Reservation and Donation form for
25th Annual L.C. Lucas Memorial Tournament
November 11, 2022**

Team Captain: _____ **Phone:** _____
Player 2: _____ **Player 3:** _____
Player 4: _____

Donation Amount: _____ **or Donated Item Description:** _____

Hole Sponsorship = \$100 per hole x number of holes: _____

Hospitality/Product on Hole = \$250: _____

How Hole Sponsor Sign Should Read: _____

Check Enclosed: _____

Return To: Charwood Golf Club, 222 Clubhouse Drive, West Columbia, SC 29172

MAKE CHECKS PAYABLE TO CHARWOOD CHARITIES. ANY ADDITIONAL INFORMATION, CONTACT CHARWOOD GOLF CLUB AT (803-755-2000). CANCELLATIONS NEED TO BE MADE AT LEAST 24 HOURS IN ADVANCE.

STATE OF SOUTH CAROLINA)
COUNTY OF LEXINGTON)
TOWN OF PINE RIDGE)

RESOLUTION 2022-16

RESOLUTION OF THE MAYOR AND COUNCIL FOR THE TOWN OF PINE RIDGE, SOUTH CAROLINA TO WAIVE BUSINESS LICENSE REQUIREMENTS, TAXES AND ZONING FEES AT THE ANNUAL TREE LIGHTING CELEBRATION FOR THE TOWN OF PINE RIDGE ON DECEMBER 3, 2022.

WHEREAS, the municipality of the Town of Pine Ridge, South Carolina, is incorporated under the laws of the State of South Carolina, and

WHEREAS, a charter was established on June 2, 1958, by the South Carolina Secretary of State, and

WHEREAS, the Pine Ridge Town Council wishes to celebrate the annual Town Tree Lighting, and

WHEREAS, the Town of Pine Ridge is sponsoring the annual parade and Tree Lighting Celebration to be held on December 3, 2022, and

WHEREAS, it has been determined that the annual parade and Tree Lighting Celebration would be in the public interest because it shows people the true importance of community and fellowship, and

WHEREAS, the Pine Ridge Town Council wishes to waive the requirement of a business license, any relevant business license taxes and zoning fees for this event, and

WHEREAS, the vendors will still be required to comply with zoning regulations during the special event, and

WHEREAS, that only pedestrian traffic will be allowed within the event area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, golf carts, animals of any type, is prohibited.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Pine Ridge that the requirement of a business license, any relevant business license taxes and zoning fees be waived at the annual Tree Lighting Celebration on December 3, 2022.

Witness our hands and seals this 1st day of November 2022, at Pine Ridge, South Carolina.

Mayor Daniel D. Davis

Mayor Pro-tem Scott N. Simms

Councilmember Floyd W. Dinkins III

Councilmember Beth S. Sturkie

Councilmember Melissa A. Lewie

PINE RIDGE ZONING ORDINANCE
 CERTIFICATION OF COMPLIANCE
 FOOD TRUCKS

Name of Business		Tax Identification Number (Social Security or Federal ID Number)	
Name of Food Truck			
Address (Including City, State, ZIP)			Business Phone Number
Name of Applicant		Email Address	Mobile Phone Number
Applicant Initials	Conditions		
	Food truck vendor shall prominently display the SCDHEC letter grade		
	Food truck vendor must comply with all requirements and regulations as established by SCDHEC in the Retail Food Establishments Regulation 61-25, including but not limited to		
	<ul style="list-style-type: none"> a. The food truck shall have a potable water system under pressure. The system shall furnish hot and cold water for all food preparation, utensil cleaning, and handwashing. The water inlet shall be located so that it will not be contaminated by waste discharge, road dust, oil, or grease, and it shall be kept capped unless being filled 		
	<ul style="list-style-type: none"> b. Grease must be contained and disposed of in an approved grease receptacle 		
	<ul style="list-style-type: none"> c. Grey water must be contained and disposed of in a sanitary sewer 		
	Maintains within the food truck proof of written permission from the property owner or authorized lease holder of the private property of each vending location, if operating on private property		
	Receives annually a zoning compliance permit to operate a food truck, a copy of which shall remain in the food truck during operation		
	When not in operation, the food truck must be removed from the parcel and the operator must remove from the parcel all materials associated with the business. No food truck shall operate outside of the designated special event hours of operation.		
	The use of any sound amplification is prohibited regardless of the intended purpose		
	The sale or service of alcoholic beverages is prohibited, except as may be specifically permitted.		
	Signs affixed to the food truck advertising the name of truck and a menu of items sold are permitted. All other signs, balloons, banners, streamers or other similar devices to attract customers are prohibited		
	The food truck vendor shall not operate the food truck as a drive-in window		
	The noise level from the food truck motor and generator must comply with the Town's Noise Ordinance.		
	A garbage receptacle shall be provided for customers in a convenient location that does not impede pedestrian or vehicular traffic. All litter or debris generated within a minimum of a 25-foot radius of the food truck shall be collected and removed by the food truck operator.		
	Ancillary service items (tables, chairs, etc.) which are not a component of the mobile food service vehicle shall not be allowed.		
	No temporary lighting shall be provided on site where the food truck is operating, except that localized lighting may be used on or in the mobile food truck for the purpose of inside food preparation and menu illumination		
	Mobile food truck operators must provide hand sanitation for customers		
	The mobile food service vehicle shall be positioned in a parking space; shall not block drive aisles, other access to loading/service areas, or emergency access and fire lanes; and shall maintain a minimum distance of 15 feet.		

PINE RIDGE ZONING ORDINANCE
 CERTIFICATION OF COMPLIANCE
 FOOD TRUCKS

Applicant Initials	
	Proof of general liability insurance, naming the town as an additional insured.
	The creation of any unreasonably loud, disturbing and unnecessary noise in the town is hereby prohibited, particularly between the hours of 11:00 p.m. and 6:00 a.m.

The undersigned hereby acknowledges receipt of and compliance with the requirements of the Pine Ridge Ordinance regarding Food Trucks and understands that the Planning Official must approve any Food Truck prior to the issuance of a business license. Failure to comply with these requirements during the course of business may result in the revocation of the zoning permit and the business license.

Applicant Signature: _____ Date: _____

FOR OFFICE USE

<input type="checkbox"/> Approved. Conditions:		
<input type="checkbox"/> Denied. Reasons:		
<small>Appeals may be made within 30 days</small>		
Planning Official	Date:	Business License Number

Must Be Attached to Business License Application