

STATE OF SOUTH CAROLINA)
COUNTY OF LEXINGTON) **ORDINANCE 2019-30**
TOWN OF PINE RIDGE)

TO ADOPT AND ESTABLISH CERTAIN NEW FEES WITH FEE AMOUNTS AND FEE AMOUNTS FOR EXISTING FEES AS IDENTIFIED IN THE MASTER FEE SCHEDULE FOR THE TOWN OF PINE RIDGE, SOUTH CAROLINA

WHEREAS, pursuant to S.C. Code of Law § 5-7-30, a municipality is authorized to enact regulations, resolutions, and ordinances, not inconsistent with the Constitution and general law of the State of South Carolina, including the exercise of powers in relation to roads, streets, markets, law enforcement, health and order in the municipality or respecting any subject which appears necessary and proper for the security, general welfare, and convenience of the municipality or for preserving health, peace, order, and good government in it, including the authority to fix fines and penalties for the violation of municipal ordinances and regulations and,

WHEREAS, the Pine Ridge Town Council is authorized to impose reasonable fees with respect to the administrative costs involved in processing the various permits and licenses that are needed to preserve the health, peace, order, and good government for the citizens of the municipality and,

WHEREAS, the Pine Ridge Town Council wishes to adopt and establish certain new fees and fee amounts for certain specified administrative and other Town services, along with fee amounts for existing fees, all of which were duly noticed to the public as required by S.C. Code of Law § 6-1-330(A) and,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Pine Ridge, in Council, duly assembled, as follows:

SECTION 1 – MASTER FEE SCHEDULE – As a part of the revenue portions of the annual budget, the Council hereby establishes and adopts certain new fees and fee amounts for certain administrative and other services, as identified in the attached Master Fee Schedule exhibits are incorporated into, and made a part of this Ordinance. The Council further hereby establishes and adopts the new fee amounts for existing fees as set out and specified in the attached and incorporated Master Fee Schedule. These new fees and fee amounts and fee amounts for existing fees shall continue in effect from year to year until revised or modified by subsequent Council action.

SECTION 2 – INCONSISTENT RESOLUTIONS – All Resolutions inconsistent herewith are repealed and of no force and effect.

SECTION 3 – INCONSISTENT ORDINANCES – If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

**STATE OF SOUTH CAROLINA
COUNTY OF LEXINGTON
TOWN OF PINE RIDGE**

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ORDINANCE 2019-30

SECTION 4 – DISCLAIMER – The failure to list, in the Master Fee Schedule, a fee that is properly listed elsewhere shall not eliminate the responsibility to pay that fee.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF PINE RIDGE ON THIS 10TH DAY OF SEPTEMBER 2019.

Public Hearing: September 10, 2019
First Reading: September 10, 2019
Second Reading: October 8, 2019

Attest:

Robert M. Wells, Jr.
Mayor

Viki M. Miller, Town Administrator

TOWN OF PINE RIDGE MASTER FEE SCHEDULE

Section I - Miscellaneous Fees			
Item/Description	Basis	Fee	Previous Fee
Mailing Fee	Per Occurance - 10 pages or less	0.40 (in addition to copy & postage fee)	No change
Mailing Fee	Per Occurance - 10 pages or more	0.40 for each 10 pages over the first 10 pages	No change
Fax Services	Per Occurance - up to 20 pages	7.00	No change
Certified Copies	Per Page	1.00 (in addition to copy fee)	No change
Black & White Copies - Letter size	Per Copy	0.25	No change
Black & White Copies - Legal size	Per Copy	0.40	No change
FOIA-Black & White Copies	Per Copy	0.25	No change
FOIA- CD Copy	Per Disc	10.00	No change
FOIA - Staff time for Research, Copies, Review*	Per Hour	20.00	No change
FOIA - Staff time for Research, Copies, Review*	Per 1/2 Hour Minimum	10.00	No change
FOIA-Audio transcript of Council/Planning/BZA meeting	Per Copy	\$10.00 plus actual cost	No change
Election Fees - Mayor	Per Election per Candidate	50.00	No change
Election Fees - Council	Per Election per Candidate	30.00	No change
Administrative - NSF Returned Check Fee	Per Check	30.00	No change
Smoking - Penalties & Enforcement	Per Occurance	25.00	No change
Floodplain - Penalties & Enforcement	Per Occurance	\$500.00 plus court cost	No change
Chargeback Refund - not our error	Per Occurance	5%	No change

*Staff time fees may be higher if the lowest paid employee is not qualified to complete the request.

Section II - Police Department Fees			
Item/Description	Basis	Fee	Previous Fee
Credit Card Chargeback Fee	Per Occurance	30.00	0.00
Mailing Fee	Per Occurance - 10 pages or less	0.40 (in addition to copy & postage fee)	No change
Mailing Fee	Per Occurance - 10 pages or more	0.40 for each 10 pages over the first 10 pages	No change
Fax Services	Per Occurance - up to 20 pages	7.00	No change
Certified Copies	Per Page	1.00 (in addition to copy fee)	No change
Black & White Copies - Letter size	Per Copy	0.25	No change
Black & White Copies - Legal size	Per Copy	0.40	No change
Fingerprinting - Resident	Per Set	5.00	No change
Fingerprinting - In Town Businesses	Per Set	5.00	No change
FOIA-Police Report (No fee for victim)	Per Report up to 3 pages plus per page	\$5.00 + .25 cents per page above 3	No change
FOIA-Accident Report	Per Report up to 3 pages plus per page	SCDOT	No change
FOIA-Photographs, Audio or Video Recordings	Per Request plus actual cost	\$20.00 plus actual cost	No change
FOIA - Audio Transcripts	Per Disc	\$10.00 plus actual cost	No change
FOIA - Staff time for Research, Copies, Review*	Per Hour	17.30	No change
FOIA - Staff time for Research, Copies, Review*	Per 1/2 Hour Minimum	8.65	No change
Alarm Permit -	Per Property	0.00	No change
Alarm Permit - Failure to Update Information	Per Occurance	\$500.00 plus court cost	No change
Alarm Permit - False Alarm 3rd	Per Occurance	50.00	No change
Alarm Permit - False Alarm 4th	Per Occurance	75.00	No change
Alarm Permit - False Alarm 5th	Per Occurance	100.00	No change

PO = Planning Official
 PC = Planning Commission
 BZA = Board of Zoning Appeals
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TOWN OF PINE RIDGE MASTER FEE SCHEDULE

Alarm Permit - False Alarm 6th-9th	Per Occurance	150.00	No change
Alarm Permit - False Alarm 10th	Per Occurance	300.00	No change
Alarm Permit - Failure to Register	Per Occurance	100.00	No change
Alarm Permit - Reconnection Fee	Per Occurance	25.00	No change
Alarm -Penalties & Enforcement	Per Occurance	\$500.00 plus court cost	No change
Ordinance Summons	Per Occurance	\$500.00 plus court cost	No change
Contempt of Court	Per Occurance	\$500.00 plus court cost	No change
Parade Permit	Per Occurance	0.00	No change
Parade - Penalties & Enforcement	Per Occurance	\$500.00 plus court cost	No change

*Staff time fees may be higher if the lowest paid employee is not qualified to complete the request.

Section III - Business License Fees

Item/Description	Basis	Fee	Previous Fee
Penalty - Failure to renew	Per Month	5%	No change
Penalty - Failure to obtain	Per Occurance	\$1092.50 max-\$100.00 min	No change

Business License Tax Schedule

Rate Class	Income: \$0 - \$2,000	Income Over \$2,000	Previous Fee
	Minimum Tax	Rate per Thousand or fraction thereof	
1	\$35.00 (R) & \$70.00 (NR)	\$1.40 (R) & \$2.80 (NR) + Minimum Tax	No change
2	\$40.00 (R) & \$80.00 (NR)	\$1.45 (R) & \$2.90 (NR) + Minimum Tax	No change
3	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change
4	\$50.00 (R) & \$100.00 (NR)	\$1.55 (R) & \$3.10 (NR) + Minimum Tax	No change
5	\$55.00 (R) & \$110.00 (NR)	\$1.60 (R) & \$3.20 (NR) + Minimum Tax	No change
6	\$60.00 (R) & \$120.00 (NR)	\$1.65 (R) & \$3.30 (NR) + Minimum Tax	No change
7	\$65.00 (R) & \$130.00 (NR)	\$1.70 (R) & \$3.40 (NR) + Minimum Tax	No change
8.1 - Contractors	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change
8.1A - One Job License	One Location & up to \$1k ONLY \$35.00	One Location & up to \$1k ONLY \$35.00	No change
8.1B - Limited Year License	Up to \$50k - \$200.00	\$1.50 (R) & \$3.00 (NR) + \$200.00	No change
8.2 - Railroad Companies	Set by state statute	Set by state statute	No change
8.3 - Telephone Companies	MASC Telecommunications	\$ set by state statute	No change
8.41 - Satellite Install/Junk Dealers	\$60.00 (R) & \$120.00 (NR)	\$1.65 (R) & \$3.30 (NR) + Minimum Tax	No change
8.42 - Pawn Brokers	\$250.00	\$4.00 + Minimum Tax	No change
8.5 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail	\$250.00	\$4.00 + Minimum Tax	No change
8.61 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales	\$60.00 (R) & \$120.00 (NR)	\$1.65 (R) & \$3.30 (NR) + Minimum Tax	No change
8.62 - Seasonal activities	\$35.00 (R) & \$70.00 (NR)	\$1.40 (R) & \$2.80 (NR) + Minimum Tax	No change
8.7 - Insurance Companies	MASC Insurance	\$ set by state statute	No change
8.81 - Amusement Machines, coin operated (except gambling)	\$12.50 + \$12.50 per machine	\$ set by state statute	No change
8.82 - Distributor selling or leasing machines	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change

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8.83 - Amusement Machines, coin operated, non-payout	\$12.50 + \$180.00 per machine	\$ set by state statute	No change
8.84 - Distributor selling or leasing machines	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change
8.91 - Bingo halls, parlors	\$250.00	\$4.00	No change
8.92 - Carnivals and Circuses	\$250.00	\$4.00	No change
8.93 - Drinking Places, bars, lounges, cabarets	\$250.00	\$4.00	No change
8.10 - Billiard or Pool Rooms, all types	\$ 250.00 + \$5.00 per table/stamp	\$4.00	No change
Single Site (Adopted 3/8/05)	See Annexation & Economic Development Incentive Policy	3.25 times the normal rate for each class	No change
Resident Business License	For Income earned outside of Pine Ridge on which Business License fees were not paid to another municipality	\$0.50	No change

Section III - Planning/Zoning Fees

Item/Description	Basis	Fee	Previous Fee
Addressing	Each	10.00	No change
Administrative Appeal - BZA	Each	250.00	No change
Any Plat Requiring Planning Commission Approval	Base fee + per Lot	\$75.00 + \$8.00 per lot	\$150.00 + \$16.00 per lot
Conditional Use Permit	Each	250.00	No change
Conservation Design MPD - Site Plan	Map Amendment +Base fee + per Lot	\$150.00 + \$16.00 per lot	0.00
Conservation Design MPD - Bonded Plat		\$100.00 + \$8.00 per lot	0.00
Conservation Design MPD - Final Plat		\$75.00 + \$8.00 per lot	0.00
Conservation Design MPD - Major Change	Each	250.00	0.00
Conservation Design MPD - Minor Change	Each	250.00	0.00
Exempt Sub-Divisions	per Lot	25.00	No change
Floodplain Appeal	Each	250.00	No change
Floodplain Development Site Plan	Each	250.00	No change
Floodplain Variance	Each	250.00	No change
Group Development - Site Plan	Base fee + per Lot	\$150.00 + \$16.00 per lot	No change
Group Development - Final Plat		\$75.00 + \$8.00 per lot	0.00
Major Sub-Divisions - Site Plan	Base fee + per Lot	\$150.00 + \$16.00 per lot	No change
Major Sub-Divisions - Bonded Plat		\$100.00 + \$8.00 per lot	0.00
Major Sub-Divisions - Final Plat		\$75.00 + \$8.00 per lot	0.00
Map Amendment - Property Rezoning	Each	250.00	No change
Minor Sub-Divisions One/Two Lots	Base fee + per Lot	25.00	\$150.00 + \$8.00 per lot
Minor Sub-Divisions - Three/Four/Five Lots	Base fee + per Lot	\$75.00 + \$8.00 per lot	\$150.00 + \$8.00 per lot
Mixed Use Planned Development (MPD)- Site Plan	Map Amendment +Base fee + per Lot	\$150.00 + \$16.00 per lot	No change
Mixed Use Planned Development (MPD)- Bonded Plat		\$100.00 + \$8.00 per lot	0.00
Mixed Use Planned Development (MPD)- Final Plat		\$75.00 + \$8.00 per lot	0.00
Mixed Use Planned Development (MPD)- Major Change	Each	250.00	250.00
Mixed Use Planned Development (MPD)- Minor Change	Each	250.00	250.00
Mobile Home Park Site Plan	Each	250.00	No change
Mobile Home Park Penalties	Each	\$500.00 plus court cost	\$500.00 plus court cost

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Re-Survey Plats	per Lot	25.00	No change
Sexually Oriented Business Permit	Annually	500.00	No change
Sign Enforcement Appeal - BZA	Each	100.00	No change
Sign Impoundment Recovery	Each	50.00	No change
Sign Permit - Civic, Charitable, Religious & Athletic	Each	0.00	No change
Sign Permit - Electrical over 40sq feet	Per Square Foot, Each Face	0.35	No change
Sign Permit - Electrical up to 40sq feet	Each Face	50.00	No change
Sign Permit - Non-Electrical over 40sq feet	Per Square Foot, Each Face	0.35	No change
Sign Permit - Non-Electrical up to 40sq feet	Each Face	50.00	No change
Sign Permit - Temporary	Each	25.00	No change
Sign Violation Penalties	Each	\$500.00 plus court cost	No change
Special Exception - BZA	Each	250.00	No change
Temporary Use Permit	Each	250.00	No change
Text Amendment	Each	250.00	No change
Variance - BZA	Each	250.00	No change
Zoning District Map - Color Legal	Each	15.00	No change
Zoning Verification/Compliance Letter	Each	35.00	No change

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