

Town of Pine Ridge

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OCTOBER 8, 2024 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

6:45 P.M. - Town Council Work Session

6:45 P.M. – 6:46 P.M. Review of Administrative Department Report

6:46 P.M. – 6:47 P.M. Review of Police Department Administrative Report

6:47 P.M. – 6:51 P.M. Council Standing Committee Reports:

a) Finance Committee-Chair Davis & Member Dinkins

b) Property & Recreation Committee-Chair Simms & Member Sturkie

c) Employee Grievance Committee-Chair Dinkins & Members Sturkie & Urbanek

6:51 P.M. – 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting

1. Call to Order
2. Roll Call and Determination of Quorum
3. Invocation
4. Pledge of Allegiance
5. Freedom of Information Act Compliance

Approval of Minutes

1. September 10, 2024 Regular Scheduled Council Meeting

Old Business

None

New Business

1. Finance Committee update: MDYB donation
2. Consideration of purchasing additional PD laptops using ARP funds
3. Consideration of purchasing two PD vehicle printers using ARP funds
4. Adjourn to Executive Session
 - a) Possible expansion of the Police Department pursuant to S.C. Code §. 30-4-70 (a)(1)
5. Reconvene to Regular Session
6. Possible Actions by Council in follow up to Executive Session

Citizen's Comment Time – (email to vmiller@townofpineridgesc.com by 5pm on 10/7/2024)

ADJOURN

TOWN OF PINE RIDGE
BUDGET REPORT

FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2024

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
REVENUES				
BUSINESS LICENSE	100,000.00	4,009.03	24,418.79	24.42
FINES AND PENALTIES	98,000.00	7,182.05	24,605.39	25.11
S.C. AID TO SUBDIVISION	56,000.00	0.00	13,997.37	25.00
MASC - COURT FINES	1,000.00	0.00	0.00	0.00
MASC - ADMIN FEES	500.00	0.00	0.00	0.00
SPECIAL -DUTY EMPLOY	1,600.00	0.00	0.00	0.00
DOMINION FRANCHISE	156,000.00	0.00	0.00	0.00
LEX CTY ACCOMMODAT	200.00	0.00	11.12	5.56
SALE OF CAPITAL ASSET	80,000.00	0.00	0.00	0.00
SANITATION FRANCHISE	500.00	0.00	0.00	0.00
ZONING	5,000.00	890.00	1,390.00	27.80
SPECTRUM/CHARTER FR	21,000.00	0.00	3,823.20	18.21
MASC - BL	186,000.00	96.34	15,741.00	8.46
AT&T/DIRECT TV FRAN	5,000.00	0.00	711.94	14.24
TNC ASSESSMENT	150.00	0.00	63.60	42.40
AMERICAN RESCUE PLA	273,946.70	0.00	0.00	0.00
SRO GRANT 24/25	97,351.00	0.00	0.00	0.00
INTEREST INCOME	10,000.00	3.05	1,636.05	16.36
VICTIMS FUND	18,650.00	0.00	0.00	0.00
MC-BOND ESTREATMEN	1,000.00	0.00	0.00	0.00
SUNDRY	100.00	0.00	28.65	28.65
TOTAL REVENUES	1,111,997.70	12,180.47	86,427.11	7.77
EXPENSES				
ADM. TRAINING	700.00	0.00	107.80	15.40
OFFICE SUPPLIES/PRINTI	5,500.00	292.28	854.03	15.53
ADM. TECH SUPPORT	8,000.00	250.00	1,349.99	16.87
ZONING TECH SUPPORT	5,500.00	0.00	0.00	0.00
ACCOUNTING	11,250.00	0.00	0.00	0.00
LEGAL	2,000.00	69.00	322.00	16.10
CONSULTING SERVICES	0.00	1,172.50	1,172.50	0.00
PAYROLL SERVICES	2,000.00	121.30	383.50	19.18
INSURANCE & BONDING	25,500.00	0.00	15,173.28	59.50
BANK CHARGES	50.00	0.00	194.28	388.56
MILEAGE	500.00	0.00	7.64	1.53
POSTAGE	952.00	148.55	221.55	23.27
UTILITIES	17,500.00	1,235.25	4,196.70	23.98
TELEPHONE-ADMIN	2,500.00	185.01	508.66	20.35
INTERNET SERVICES	2,300.00	189.97	569.91	24.78
PUBLIC NOTICES	500.00	0.00	139.50	27.90
DUES	1,600.00	0.00	0.00	0.00
BUILDING & MAINTENA	26,500.00	2,762.44	8,313.42	31.37
NPDES PERMITS	5,500.00	0.00	0.00	0.00
PINE RIDGE WEB SITE	2,275.00	239.68	239.68	10.54
TOWN EVENT SUPPLIES	1,000.00	0.00	0.00	0.00
TOWN CLEAN-UP	1,750.00	0.00	0.00	0.00
EQUIPMENT	2,000.00	0.00	0.00	0.00
CAPITAL IMPROVEMENT	5,000.00	0.00	0.00	0.00
DONATIONS	7,500.00	415.00	618.50	8.25
TREE LIGHTING & PARA	13,000.00	5,868.50	6,093.20	46.87
CHRISTMAS SNOWFLAK	6,700.00	5,413.08	5,413.08	80.79
MEALS AND MEETING -	500.00	0.00	100.00	20.00
REPAIR&MAINT	10,000.00	633.73	1,214.92	12.15
GAS AND OIL	14,000.00	1,535.18	4,348.98	31.06
PD TECH SUPPORT	3,000.00	3,963.75	4,071.25	135.71
POLICE DEPT.SUPPLIES	1,500.00	197.20	284.55	18.97
DUES	300.00	0.00	0.00	0.00
SCDPS GRANT	0.00	1,500.00	8,610.15	0.00
VEHICLE INSURANCE	12,000.00	0.00	7,493.10	62.44
UNIFORMS	2,000.00	0.00	0.00	0.00

TOWN OF PINE RIDGE
BUDGET REPORT

FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2024

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
TELEPHONE-POLICE	4,100.00	348.21	803.33	19.59
COMMUNITY RELATION	1,000.00	0.00	0.00	0.00
LAWTRAK LICENSE	4,000.00	450.00	450.00	11.25
TRAINING & MEALS	1,700.00	967.28	967.28	56.90
SALARIES - JUDGES	9,200.00	0.00	2,286.58	24.85
JURY FEES	252.00	0.00	0.00	0.00
INDIGENT DEFENSE	800.00	0.00	0.00	0.00
COURT SUPPLIES	500.00	150.00	150.00	30.00
DETENTION FEES	100.00	0.00	0.00	0.00
COURT TRAINING	3,000.00	(43.20)	1,040.07	34.67
COURT ASSESSMENTS	56,000.00	5,587.08	9,836.22	17.56
COURT DEFENSE ATTOR	2,000.00	0.00	0.00	0.00
VA - TRAINING	500.00	0.00	0.00	0.00
VA - PAYROLL	8,000.00	7.37	384.68	4.81
VF - STATE FUND	5,000.00	0.00	0.00	0.00
VA - OTHER EXPENSES	5,150.00	41.37	82.74	1.61
PAYROLL	282,597.00	21,436.39	74,751.36	26.45
TAXES - PAYROLL	29,000.00	1,916.45	6,834.27	23.57
PART-TIME CLERICAL	11,000.00	0.00	0.00	0.00
PART-TIME POLICE	5,000.00	0.00	0.00	0.00
SPECIAL-DUTY EMPLOY	1,000.00	0.00	0.00	0.00
WORKMENS COMP	9,407.00	0.00	5,901.50	62.74
RETIREMENT-POLICE	38,575.67	4,802.44	7,066.42	18.32
RETIREMENT-ADMIN.	21,067.89	2,647.35	5,517.30	26.19
SCRS GROUP LIFE ADMI	200.00	18.76	71.81	35.91
SRO PROGRAM 23/24	0.00	38.29	6,282.31	0.00
PORS GROUP LIFE PD	400.00	0.00	86.23	21.56
SRO PROGRAM 24/25	97,351.00	6,052.14	15,310.01	15.73
HEALTH INSURANCE PD	14,274.24	1,189.52	4,556.72	31.92
HEALTH INSURANCE AD	20,592.00	1,716.00	6,662.64	32.36
AMERICAN RESCUE PLA	273,946.70	4,187.95	4,187.95	1.53
TOTAL EXPENSES	1,106,590.50	77,705.82	225,231.59	20.35
NET INCOME	\$ 5,407.20	\$ (65,525.35)	\$ (138,804.48)	(2,567.03)

Pending Annual Year-End Audit

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Meeting
September 10, 2024

Council members present: Mayor Davis, Councilman Dinkins and Mayor Pro-Tem Simms

Staff present: Town Administrator, Mrs. Miller and Chief Neeley

Town Council Work Session

The Town of Pine Ridge held its regular scheduled Town Council meeting with Mayor Davis presiding. Mayor Davis began by addressing the quorum in attendance. The meeting included discussions on various administrative matters before delving into more detailed agenda items.

Public Hearing Ordinance 2024-12: Franchise Agreement with LUMOS

Mayor Davis opened a public hearing to discuss ordinance 2024-12, concerning a nonexclusive franchise agreement with Lower Fiber of South Carolina LLC, a limited liability company seeking to construct and maintain telecommunication facilities within Pine Ridge. Mayor Davis highlighted a key provision ensuring that any disturbed landscaping or grounds would be restored to their original condition after work completion. There were no public comments submitted electronically or from attendees, prompting the Mayor to close the hearing after inviting remarks both opposing and supporting the ordinance.

Review of Administrative Department Report

Mayor Davis introduced the review of the administrative department report, which included a positive update on gasoline budget projections. There were no questions from council members, and Mayor Davis transitioned to the next agenda item.

Review of Police Department Administrative Report

Chief Neeley presented the police department's report, summarizing 13 service calls, 2 arrests, and 8 assists to other agencies in August. Chief Neeley mentioned an equipment need involving new laptops. Mayor Davis suggested consideration of upgrades. Mayor Pro-Tem Simms inquired about the transient homeless population, to which Chief Neeley replied conditions had improved since prior months.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Meeting
September 10, 2024

Council Standing Committee Reports

- Finance Committee: Mayor Davis noted a budgeted sponsorship request was received from Midland Baseball for the sponsorship of two teams, typically done by the town, for a total of \$400.
- Property & Recreation Committee: No report was given.
- Employee Grievance Committee: No report was given.

Informational Council Discussion

Mayor Davis discussed preparations for the annual Christmas parade, set for December 7th, including the procurement of a new Christmas tree. A parade start time of 4 PM was noted, which would be followed by the tree lighting ceremony.

Mayor Davis closed the work session.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Meeting
September 10, 2024

Council members present: Mayor Davis, Councilman Dinkins and Mayor Pro-Tem Simms

Staff present: Town Administrator, Mrs. Miller and Chief Neeley

Call to Order

Mayor Davis officially called the council meeting to order at approximately 6:40 PM. A quorum was confirmed with council members present.

Roll Call and Determination of Quorum

Mayor Davis confirmed that a quorum was present and proceeded with the meeting agenda.

Invocation

Mayor Pro-Tem Simms led the invocation, reflecting on the significance of September 11th for the nation and acknowledging the work of first responders and service members.

Pledge of Allegiance

Miss Julia Sirey of Coolbreeze Drive, agreed to lead those present in reciting the Pledge of Allegiance.

Freedom of Information Act Compliance

Mayor Davis assured compliance with the Freedom of Information Act for the meeting proceedings.

Approval of Minutes

The September 10, 2024 meeting minutes from the August 13th town council meeting were reviewed for approval.

"Motion to accept the town council minutes from the August 13, 2024 meeting as submitted." Motion made by: Councilman Dinkins Seconded by: Mayor Pro-Tem Simms Result: Unanimously approved

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Meeting
September 10, 2024

Old Business

1. Consideration of Ordinance 2024-12: Franchise Agreement with LUMOS

Mayor Davis revisited ordinance 2024-12, noting no opposition or support during the public hearing. The ordinance was read and considered.

"Motion to approve ordinance 2024-12, granting nonexclusive franchise for the use of public streets and public rights of way for telecommunications services was made." Motion made by: Mayor Pro-Tem Simms Seconded by: Councilman Dinkins Result: Passed unanimously

New Business

1. Consideration of Resolution 2024-13: Allocation of ARPA Funds

To uphold transparency in the expenditure of American Rescue Plan Act funds, Mayor Davis reviewed allocations for police department equipment, totaling \$4,205.25.

"Motion to approve resolution 2024-13, which authorizes allocations of funds as submitted for \$4,205.25." Motion made by: Councilman Dinkins Seconded by: Mayor Pro-Tem Simms Result: Passed unanimously

Citizen's Comment Time

Mayor Davis opened the floor for comments from attendees, emphasizing no submitted comments were received prior. With no citizens stepping forward, this section was concluded.

**TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Meeting
September 10, 2024**

Adjournment

As all agenda items were completed, Mayor Davis requested a motion for adjournment.

"Motion to adjourn." Motion made by: Mayor Pro-Tem Simms Seconded by: Councilman Dinkins Result: Meeting adjourned at approximately 6:48 PM

Respectfully submitted,

Viki M. Miller, Town Administrator

APPROVED:

Daniel D. Davis, Mayor

Date: _____

DRAFT