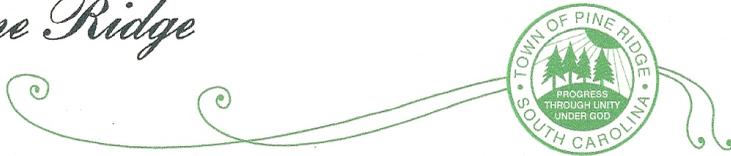


Town of Pine Ridge

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April 11, 2017 TOWN COUNCIL MEETING

Town Council Work Session

- 6:45 P.M. – 6:48 P.M. Review of Administrative Department Report
- 6:48 P.M. – 6:51 P.M. Review of Police Department Report
- 6:51 P.M. – 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting *Call to Order & Invocation*

Freedom of Information Act Compliance

Approval of Minutes

- 1. March 14, 2017 Regular Scheduled Meeting

Old Business

- 1. Town 60th Anniversary in 2018
 - a) Festival & Banners update
- 2. Town Hall/PD renovation project
- 3. Landscape Maintenance for 2017 – Property & Recreation Committee update

New Business

- 1. Estates at Indigo Bond Estimate to repair infrastructure
- 2. Indigo Place Bond Estimate to repair infrastructure
- 3. Memorandum of Agreement with Lexington School District Two
- 4. West Columbia PD Law Enforcement Assistance & Support Agreement

Citizen's Comment Time

ADJOURN

Approved

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Work Session
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Council present: Mayor Busby, Councilman Wells and Councilwoman Sturkie

Staff present: Town Administrator Viki Miller and Chief Parker

6:52 P.M. - 6:55 P.M. Review of Administrative Department Report

Written Administrative Department reports were included in the Council packets. Council discussed the current budget.

6:55 P.M. - 6:57 P.M. Review of Police Department Report

Written Administrative Police Department reports were included in the Council packets. Chief Parker stated Lieutenant Powell has a MRI scheduled Thursday to look at his injured knee and Patrolman Jonathon Carswell will start work on Monday.

6:57 P.M. - 7:04 P.M. Informational Council Discussion:

Council discussed the following:

- Mayor Busby stated he had attended the Midlands Mayor Breakfast on March 15th.
- Mayor Busby announced that on May 2nd the Midlands Mayor's meeting would be held at the South Carolina State Museum. At the May meeting Nephron Pharmaceuticals will provide grants to a non-profit charity of each Mayor's choice, and Mayor Busby will select Gods Helping Hands.
- Mayor Busby and Town Council discussed the possible impact of several upcoming proposed bills that are currently in the South Carolina Senate or House of Representatives.

With nothing more to discuss, Mayor Busby closed the work session.

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TOWN COUNCIL MEETING – 7:04 P.M.

CALL TO ORDER

Mayor Busby called the Town Council meeting to order at 7:04 P.M. with Councilman Wells and Councilwoman Sturkie present. Mayor Busby stated that with three members of Town Council present, a quorum exists.

Staff present: Town Administrator, Viki Miller and Chief Parker

INVOCATION

Mayor Busby led those assembled in prayer.

Freedom of Information Act Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

APPROVAL OF MINUTES

1. March 14, 2017 Regular Scheduled Meeting

Councilman Wells made a motion to approve the minutes of March 14, 2017 as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved by all members of Town Council who were present.

OLD BUSINESS

1. Town 60th Anniversary in 2018
 - a) Festival & Banners update: Committee Chairman Dinkins was absent from the meeting but Committee Member Sturkie proposed to Town Council to replace the pageant with a marathon. Committee Member Sturkie spoke with Strictly Running and stated for \$1,500, they would

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advertise, provide the timing, scoring, judging and runner bibs. In addition, if we had one hundred participants it would bring in about two thousand dollars.

2. Town Hall/PD renovation project

Mayor Busby asked Councilman Wells, who is the Chairman for the Property & Recreation Committee to update Council.

Chairman Wells stated that Mayor Busby and he had met with the Architect to go over the proposed fee for construction documents. Since the majority of work to be done is interior moving and creating of office spaces, they asked the Architect to check with Lexington County to see if we would need a General Contractor to oversee the project. Chairman Wells stated the Town would save a lot of money if we were able to do without a General Contractor. However, Lexington County stated since the multi-purpose room is classified as an assembly we are required to obtain a General Contractor to oversee the project.

Chairman Wells stated that the Property & Recreation Committee has recommended accepting the proposal for construction documents in the amount of fifteen thousand seven hundred and fifty dollars as submitted.

Mayor Busby called for a vote to approve the Property & Recreation Committee's recommendation. All Town Council members present voted unanimously to approve Sherer & Associates to provide the construction documents in the amount of fifteen thousand seven hundred and fifty dollars as submitted.

3. Landscape Maintenance for 2017-Property & Recreation Committee update

Mayor Busby asked Councilman Wells who is the Chairman for the Property & Recreation Committee to update Council.

Approved

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Chairman Wells stated the winning bidder was disqualified since they were unable obtain Workers Compensation & Liability Insurance. C&E Landscaping was the next lowest bidder. Chairman Wells contacted C&E Landscaping to ensure they were still interested in the job, in which they were. A confirmation letter was sent to C&E Landscaping as the winning bidder for 2017. They were out on 4/4/17 to provide the services described in the bid package.

NEW BUSINESS

1. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Busby stated the County provided an updated letter regarding items that need to be done. We requested an updated Bond Estimate and the County stated that they would rather not provide us numbers that will not be accurate since we have to bid out the project. The County's numbers do not include things that most contractors bill for to include labor. The County also suggested that we should get with other Municipalities that are in the same situation like Chapin and Lexington. The County was asked if they could provide the Engineering Associate to speak at the Council meeting and they stated that since they did not own the roads they did not want to be held liable for any confusion on cost of work to be done or put their employee in the middle of any possible issues. The County did agree to send the inspector out to the site to meet with a representative of the Town. Mayor Busby stated that he met with Lexington County and the following needs to be done:

- Lexington County will clean the storm drains from the sand that is coming of the County road of Oakhill.
- All woody vegetation should be removed from the pond. Fill slope if any woody vegetation over 3" in diameter, it would need to be dug out and re-compaction to 100% compaction.
- Proof roll needs to be done on all roads in sub-division with County to supervise.

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Approved

2. Indigo Place Bond Estimate to repair infrastructure

Mayor Busby stated that we have requested an updated list of work to be done. Indigo Place HOA contacted us regarding a sinking storm drain and Mayor Busby marked the area with caution tape until it can get repaired. Mayor Busby stated that Councilman Wells and he will meet with Lexington County on site to go over the balance of work to be done on Monday, April 10th.

3. Memorandum of Agreement with Lexington School District Two

Mayor Busby stated that Councilman Dinkins is the Liaison between the Town and the School District for their submission of a grant for our local elementary schools. As a part of that grant, the School District has asked that we approve a Memorandum of Agreement stating that we provide on an as-available bases: marketing opportunities, educational programs, mentors, readers and make available town resources to families.

Councilwoman Sturkie made a motion to approve the Memorandum of Agreement with Lexington School District Two as submitted. Councilman Wells seconded the motion, which was unanimously approved by all Town Council members present.

4. West Columbia PD Law Enforcement Assistance & Support Agreement

Mayor Busby stated this is a routine request from local Municipal Police Departments that allow us to help other agencies and for them to reciprocate.

Approved

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Citizen’s Comment Time

Ms. Susan Busby of Oakhill Road stated that Mayor Busby represented the Town of Pine Ridge in the University of South Carolina Women’s Basketball Championship parade.

ADJOURN

With no further business to discuss, Councilman Wells moved to adjourn, with a second by Councilwoman Sturkie. With the Council’s unanimous approval, Mayor Busby adjourned the meeting at 7:48 P.M.

Respectfully submitted,

Viki M. Miller, Town Administrator

APPROVED:

David L. Busby, Mayor

Date:_____