

# Town of Pine Ridge

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## October 10, 2017 TOWN COUNCIL MEETING

### Town Council Work Session

- 6:45 P.M. – 6:50 P.M. Review of Administrative Department Report  
6:50 P.M. – 6:55 P.M. Review of Police Department Report  
6:55 P.M. – 7:00 P.M. Informational Council Discussion

### 7:00 P.M. - Town Council Meeting

#### *Call to Order & Invocation*

#### Freedom of Information Act Compliance

#### Approval of Minutes

1. September 12, 2017 Regular Scheduled Meeting

#### Old Business

1. Town 60<sup>th</sup> Anniversary in 2018
  - a) Fun on the Ridge update
  - b) Run on the Ridge 5k update
2. Town Hall/PD renovation project
3. Estates at Indigo Bond Estimate to repair infrastructure
4. Indigo Place Bond Estimate to repair infrastructure
5. Town of Pine Ridge General Election: Tuesday, November 7, 2017
6. Property & Recreation Committee Recommendation: Well for sprinklers at town hall
7. Council vote: well for sprinklers at town hall
8. Ordinance 2017-10 Adopt Lexington County Animal Control Ordinance 17-01\*2<sup>nd</sup> reading

#### New Business

1. RFP17-02 Cleaning of the Municipal Complex for 2018-P&RC Recommendation & Council vote
2. RFP17-03 Public Defender Services for 2018-P&RC Recommendation & Council vote
3. RFP17-04 Landscape Maintenance for 2018-P&RC Recommendation & Council vote
4. RFP17-05 HVAC Maintenance Service & Repairs for 2018-P&RC Recommendation & Council vote
5. Volunteer Appreciation Acknowledgement
6. Town Christmas tree lighting & parade
7. Annual Pine Ridge Senior Center Luncheon (Donation)
8. Garage Gable Vent, Fan & Louvers
9. Council & Administrative town logo shirts
10. Official Halloween trick or treating hours

#### Citizen's Comment Time

#### ADJOURN

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**Work Session**  
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Council present: Mayor Busby and Mayor Pro-tem Davis

Staff present: Town Administrator Viki Miller, Chief Parker and Lieutenant Powell

**6:48 P.M. – 6:53 P.M. Review of Administrative Department Report**

Written Administrative Department reports were included in the Council packets. Council discussed the September unaudited budget, going over several different line items. In addition, Council discussed the delay in the town hall renovation project.

**6:53 P.M. - 6:57 P.M. Review of Police Department Report**

Written Administrative Police Department reports were included in the Council packets. Chief Parker informed Council that the Pine Ridge Women's Club has agreed to sponsor the 2018 National Night Out, which Council members suggested to be held the same time as the 60<sup>th</sup> Anniversary Celebration.

Mayor Busby commended Chief Parker and the Pine Ridge Police Officers for all their hard work.

**6:57 P.M. - 7:06 P.M. Informational Council Discussion:**

The following items were discussed by Town Council:

- South Carolina Department of Public Safety Grant denied.
- 2018 National Night Out.
- Annual audit by Brodie, Summers & Wilkes
- Update from the Friends of the Library Representative Delores Gambrell

With nothing more to discuss, Mayor Busby closed the work session.

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TOWN COUNCIL MEETING – 7:06 P.M.

**CALL TO ORDER**

Mayor Busby called the Town Council meeting to order at 7:06 P.M. with Mayor Pro-tem Davis present.

Staff present:           Town Administrator Viki Miller, Chief Parker and Lieutenant Powell

**Freedom of Information Act Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

**APPROVAL OF MINUTES**

1.     September 12, 2017 Regular Scheduled Meeting

**OLD BUSINESS**

1.     Town 60<sup>th</sup> Anniversary in 2018
  - a) Festival & Banners update: Mayor Busby stated an update was not available since Committee Chair was not in attendance
  - b) Run on the Ridge 5k: Mayor Busby stated this event has been canceled due to lack of interest.

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2. Town Hall/PD renovation project

Mayor Busby stated that the bid was approved during the September Council meeting and the Town is currently awaiting the contract.

3. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Busby stated that the County is beginning the engineering design to pave the remaining portion of Oak Hill Road that is dirt. The dirt from Oak Hill Road is washing into the stormwater system that services Estates at Indigo and Indigo Place.

4. Indigo Place Bond Estimate to repair infrastructure

Mayor Busby stated that the County is beginning the engineering design to pave the remaining portion of Oak Hill Road that is dirt. The dirt from Oak Hill Road is washing into the stormwater system that services Estates at Indigo and Indigo Place. The County replacing the stop and speed limit sign within the subdivision.

5. Town of Pine Ridge General Election: Tuesday, November 7, 2017

Mayor Busby stated that a General Election will be held on Tuesday, November 7, 2017, to elect one (1) Mayor and (2) Council members.

Polls Pine Ridge #1, and Pine Ridge #2 will open at Congaree Baptist Church, 101 Pine Ridge Drive, on Election Day at 7:00 a.m. and remain open with no intermission or adjournment until 7:00 p.m.

6. Property & Recreation Committee Recommendation: Well for sprinklers at town hall

A recommendation from the Property & Recreation Committee was not received.

7. Council vote: well for sprinklers at town hall

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

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8. Ordinance 2017-10 Adopt Lexington County Animal Control Ordinance 17-01\*2<sup>nd</sup> reading

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**NEW BUSINESS**

1. RFP17-02 Cleaning of the Municipal Complex for 2018-P&RC Recommendation & Council vote

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

2. RFP17-03 Public Defender Services for 2018-P&RC Recommendation & Council vote

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

3. RFP17-04 Landscape Maintenance for 2018-P&RC Recommendation & Council vote

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

4. RFP17-05 HVAC Maintenance Service & Repairs for 2018-P&RC Recommendation & Council vote

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

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5. Volunteer Appreciation Acknowledgement

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

6. Town Christmas tree lighting & parade

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

7. Annual Pine Ridge Senior Center Luncheon (Donation)

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

8. Garage Gable Vent, Fan & Louvers

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

9. Council & Administrative town logo shirts

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

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10. Official Halloween trick or treating hours

**Mayor Busby made a statement to all those in attendance that since Council did not have a quorum, those Council members in attendance were unable to vote on any items and all items requiring a vote will be addressed during the November Council meeting.**

**Citizen's Comment Time**

Ms. Doris Fletcher of Adkins Circle stated she was unable to hear Council members during the meeting.

Friends of the Library Representative Delores Gambrell introduced Ms. Diana Baker and Ms. Glenna Branham and explained additional outreach programs the Library is doing.

**ADJOURN**

With no further business to discuss, Mayor Busby closed the meeting at 7:29 P.M.

Respectfully submitted,

Viki M. Miller, Town Administrator

APPROVED:

\_\_\_\_\_  
David L. Busby, Mayor

Date: \_\_\_\_\_

Draft - pending approval 11/14/2017