

Town of Pine Ridge

2757 Fish Hatchery Road
West Columbia, SC 29172
Telephone (803) 755-2500
Facsimile (803) 955-0605



September 10, 2019 TOWN COUNCIL MEETING AGENDA

Town Council Work Session

- 6:30 P.M. – 6:45 P.M. Public Hearing Ordinance 2019-29:Zoning/Land Development
- 6:45 P.M. – 7:00 P.M. Public Hearing Ordinance 2019-30:Master Fee Schedule
- 7:00 P.M. – 7:15 P.M. Public Hearing Ordinance 2019-32:Business License
- 7:15 P.M. – 7:16 P.M. Review of Administrative Department Report
- 7:16 P.M. – 7:17 P.M. Introduction of new Municipal Clerk:Kyzer
- 7:17 P.M. – 7:18 P.M. Review of Police Department Administrative Report
- 7:18 P.M. – 7:20 P.M. Informational Council Discussion

7:20 P.M. - Town Council Meeting

Call to Order & Invocation

Freedom of Information Act Compliance

Approval of Minutes

1. August 13, 2019 Regular Scheduled Council Meeting

Old Business

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure
3. Courtyards at Rockford Place Bond Estimate to repair infrastructure
4. Lexington County FY19 "C" Fund

New Business

1. Ordinance 2019-29 – Proposed amendments to Zoning & Land Development Ordinance, Article 10, Division 2, Section 1008.1, 1010.2, 1010.3 & 1010.4 ** First Reading
2. Guidelines for Submitting Plats for the Division of One Lot into Two Parcels
3. Ordinance 2019-30 – Proposed amendment to Master Fee Schedule ** First Reading
4. Resolution 2019-31: 2018 Codification of Ordinances
5. Ordinance 2019-32 –Proposed amendment to Business License Ordinance: Appendix B-Business License Schedule by NAICS code ** First Reading
6. Finance Committee Donation update: Midland Girls Softball
7. 2019 Setoff Debt Collection Program
8. Shop with a Cop Grant

Citizen's Comment Time

ADJOURN

NOTICE IS HEREBY GIVEN that a **Public Hearing** will be held by the Town Council of Pine Ridge, South Carolina, **on September 10, 2019, at 6:30pm at the Town Hall, 2757 Fish Hatchery Road, West Columbia, SC 29172**. The Pine Ridge Planning Commission formally recommended an amendment to the Zoning & Land Development Ordinance, Article 10, Division 2, Section 1008.1, 1010.2, 1010.3 and 1010.4, which will be presented to Town Council under **Ordinance 2019-29**. Written comments may be submitted. Copies of the proposed revision of the Pine Ridge Zoning & Land Development Ordinance can be located online at:

https://www.townofpineridgesc.com/vertical/sites/%7B60515335-FFBC-49BE-B7A3-DC8577F3BB88%7D/uploads/Ordinance_2019-29.pdf

NOTICE IS HEREBY GIVEN that a **PUBLIC HEARING** will be held by the Town Council of Pine Ridge, South Carolina, **on SEPTEMBER 10, 2019, at 6:30PM AT THE TOWN HALL, 2757 FISH HATCHERY ROAD, WEST COLUMBIA, SC 29172**. The Pine Ridge Town Council will consider adopting a Master Fee Schedule to establish certain new fees with fee amounts and fee amounts for existing fees under **Ordinance 2019-30**. Written comments may be submitted. A full and detailed list is available for inspection at Town Hall and online at: <https://www.townofpineridgesc.com/vertical/sites/%7B60515335-FFBC-49BE-B7A3-DC8577F3BB88%7D/uploads/O2019-30.MasterFee.pdf>

NOTICE IS HEREBY GIVEN that a **PUBLIC HEARING** will be held by the Town Council of Pine Ridge, South Carolina, **on SEPTEMBER 10, 2019, at 6:30PM AT THE TOWN HALL, 2757 FISH HATCHERY ROAD, WEST COLUMBIA, SC 29172**. The Pine Ridge Town Council will consider amending the Business License Ordinance to update Appendix B: Business License Schedule by NAICS code under **Ordinance 2019-32**. Written comments may be submitted. A full and detailed list is available for inspection at Town Hall and online at: https://www.townofpineridgesc.com/vertical/sites/%7B60515335-FFBC-49BE-B7A3-DC8577F3BB88%7D/uploads/O2019-32_BLappendixB.pdf

TOWN OF PINE RIDGE
BUDGET REPORT
FOR THE TWO MONTHS ENDING AUGUST 31, 2019

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
REVENUES				
BUSINESS LICENSE	98,000.00	2,825.24	4,004.12	4.09
FINES AND PENALTIES	117,500.00	2,265.56	3,063.08	2.61
S.C. AID TO SUBDIVISIONS	46,624.00	0.00	12,233.95	26.24
MASC - COURT FINES	1,000.00	180.63	180.63	18.06
MASC - ADMIN FEES	500.00	25.00	25.00	5.00
SCE&G	140,000.00	104.15	104.15	0.07
SANITATION	377.00	0.00	102.60	27.21
ZONING	2,500.00	200.00	416.00	16.64
REVENUE ENHANCEMENT-BL	100,000.00	0.00	0.00	0.00
TIME WARNER TV	17,700.00	0.00	4,671.96	26.40
MASC - BL	150,000.00	8,845.85	8,845.85	5.90
BELLSOUTH	5,000.00	0.00	1,268.08	25.36
TNC ASSESSMENT	65.00	0.00	0.00	0.00
FUND BALANCE	140,167.33	0.00	97.35	0.07
INTEREST INCOME	3,800.00	306.87	625.24	16.45
FILING FEES	0.00	60.00	60.00	0.00
SHOP WITH A COP-WALMART GRANT	0.00	2,000.00	2,000.00	0.00
SCINRF-LEGAL	0.00	4,206.69	4,206.69	0.00
MC-BOND ESTREATMENT	0.00	0.00	1,906.25	0.00
SUNDRY	50.00	0.00	0.00	0.00
TOTAL REVENUES	823,283.33	21,019.99	43,810.95	5.32
EXPENSES				
ADM. TRAINING	700.00	0.00	0.00	0.00
OFFICE SUPPLIES/PRINTING	4,300.00	251.58	560.84	13.04
ADM. TECH SUPPORT	5,000.00	50.00	56.95	1.14
ZONING TECH SUPPORT	6,000.00	0.00	0.00	0.00
ACCOUNTING	6,800.00	0.00	0.00	0.00
LEGAL	8,000.00	5,486.20	5,861.20	73.27
INSURANCE & BONDING	15,000.00	0.00	0.00	0.00
BANK CHARGES	150.00	0.00	0.00	0.00
MILEAGE	500.00	0.00	0.00	0.00
POSTAGE	1,500.00	0.00	(22.00)	(1.47)
UTILITIES	16,700.00	1,523.04	2,551.36	15.28
REVENUE ENHANCEMENT-BL	31,500.00	2,108.56	5,656.28	17.96
TELEPHONE	6,000.00	533.72	1,008.12	16.80
INTERNET SERVICES	2,200.00	174.97	339.94	15.45
PUBLIC NOTICES	600.00	93.75	93.75	15.63
DUES	1,550.00	0.00	0.00	0.00
BUILDING & MAINTENANCE	16,840.00	1,105.23	2,287.38	13.58
NPDES PERMITS	5,000.00	0.00	0.00	0.00
PINE RIDGE WEB SITE	1,755.00	0.00	0.00	0.00
BUILDING PURCH/RENO-FUND BAL	140,167.33	0.00	97.35	0.07
EQUIPMENT	500.00	0.00	0.00	0.00
CAPITAL IMPROVEMENT	5,000.00	0.00	0.00	0.00
DONATIONS	6,500.00	0.00	500.00	7.69
CHRISTMAS TREE LIGHTING	1,200.00	0.00	0.00	0.00
CHRISTMAS PARADE	350.00	0.00	0.00	0.00
MEALS AND MEETING - COUNCIL	500.00	43.51	58.51	11.70

Gray = Pending Audit Adjustments fye 6/30/2019

TOWN OF PINE RIDGE
BUDGET REPORT
FOR THE TWO MONTHS ENDING AUGUST 31, 2019

Budget	Total Annual Budget	Current Month Actual	Year to Date Actual	Year to Date %
SUNDRY	50.00	0.00	0.00	0.00
REPAIR&MAINT	9,000.00	647.24	1,565.07	17.39
GAS AND OIL	8,500.00	209.67	870.17	10.24
PD TECH SUPPORT	7,000.00	103.74	103.74	1.48
POLICE DEPT.SUPPLIES	3,500.00	311.55	1,499.70	42.85
DUES	300.00	0.00	0.00	0.00
1033 PROGRAM	500.00	0.00	500.00	100.00
EQUIPMENT	15,000.00	0.00	485.99	3.24
VEHICLE INSURANCE	4,000.00	0.00	0.00	0.00
UNIFORMS	4,000.00	0.00	0.00	0.00
NATIONAL NIGHT OUT	650.00	0.00	0.00	0.00
COMMUNITY RELATIONS	500.00	0.00	0.00	0.00
LAWTRAK LICENSE	3,700.00	0.00	0.00	0.00
K-9 PROGRAM	8,800.00	118.16	755.63	8.59
TRAINING & MEALS	2,250.00	80.00	80.00	3.56
SALARIES - JUDGES	7,000.00	1,736.40	1,736.40	24.81
JURY FEES	1,000.00	0.00	0.00	0.00
INDIGENT DEFENSE	2,000.00	0.00	0.00	0.00
COURT SUPPLIES	400.00	17.64	17.64	4.41
DETENTION FEES	200.00	0.00	0.00	0.00
COURT TRAINING	2,300.00	590.24	1,306.83	56.82
COURT ASSESSMENTS	52,000.00	653.65	3,355.98	6.45
COURT DEFENSE ATTORNEY	1,000.00	0.00	0.00	0.00
VA - TRAINING	3,500.00	0.00	0.00	0.00
VA - PAYROLL	8,000.00	556.92	955.92	11.95
VA - STATE FUND	10,000.00	0.00	0.00	0.00
VA - OTHER	2,000.00	45.30	90.16	4.51
VA - SOFTWARE	2,500.00	0.00	0.00	0.00
PAYROLL	215,000.00	12,673.54	25,137.90	11.69
TAXES - PAYROLL	22,000.00	1,095.05	2,114.36	9.61
PART-TIME CLERICAL	26,000.00	0.00	0.00	0.00
PART-TIME POLICE	35,000.00	1,077.12	1,532.30	4.38
WORKMEN'S COMPENSATION	10,000.00	0.00	0.00	0.00
RETIREMENT-POLICE	22,000.00	842.24	1,966.69	8.94
RETIREMENT-ADMIN.	19,600.00	1,191.91	2,257.23	11.52
GROUP LIFE	700.00	21.90	103.44	14.78
HEALTH INSURANCE	31,000.00	4,209.62	6,736.68	21.73
TOTAL EXPENSES	825,262.33	37,552.45	72,221.51	8.75
NET INCOME	(\$ 1,979.00)	(\$ 16,532.46)	(\$ 28,410.56)	1,435.60

Gray = Pending Audit Adjustments fye 6/30/2019

minutes

pending

STATE OF SOUTH CAROLINA)	AN ORDINANCE TO REVISE THE
)	ZONING AND LAND DEVELOPMENT
COUNTY OF LEXINGTON)	ORDINANCE, ARTICLE 10, DIVISION 2
)	SECTION 1008.1, 1010.2, 1010.3 AND 1010.4
TOWN OF PINE RIDGE)	

WHEREAS, the Pine Ridge Planning Commission, by a unanimous vote, recommended at its meeting held on July 23, 2019, that Town Council approve the proposed revisions to the Town of Pine Ridge Zoning and Land Development Ordinance, as indicated in the attached copy; and

WHEREAS, the Town Council has determined that the revisions in the Zoning and Land Development Ordinance are appropriate and are in the interest of the public; and

NOW, THEREFORE, BE IT ORDERED AND ORDAINED BY THE COUNCIL OF THE TOWN OF PINE RIDGE, SOUTH CAROLINA; AND IT IS ORDAINED BY THE AUTHORITY OF THE SAID COUNCIL:

Section 1. Purpose

This Ordinance is to amend the Town of Pine Ridge Zoning and Land Development Ordinance, Article 10, Division 2, Section 1008.1, 1010.2, 1010.3 and 1010.4.

Section 2. Amendment of the Town of Pine Ridge Zoning and Land Development Ordinance

The Town of Pine Ridge Zoning and Land Development Ordinance is hereby amended to conform to the attached copy and, as attached, is hereby adopted and made a part of the Town Code.

Section 3. Severability

If any part of this Ordinance is held to be unconstitutional, it shall be construed to have been the legislative intent to pass said Ordinance without such unconstitutional provision, and the remainder of said Ordinance shall be deemed to be valid as if such portion had not been included. If said Ordinance, or any provisions thereof, is held to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

Section 4. Effective Date

This Ordinance shall be effective upon its enactment by the Town Council for the Town of Pine Ridge.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF PINE RIDGE ON THIS 8th DAY OF OCTOBER 2019.

Public Hearing: September 10, 2019
First Reading: September 10, 2019
Second Reading: October 8, 2019

Robert M. Wells, Jr., Mayor

Attest:

Viki M. Miller, Town Administrator

ORDINANCE 2019-29
ZONING & LAND DEVELOPMENT ORDINANCE
PROPOSED REVISIONS

1008.1 Town of Pine Ridge Review by Type

- 1) The Planning Official shall review, and stamp for recording, plats for subdivisions meeting the exemption requirement and plats of re-surveys of previously recorded lots.
- 2) The Planning Official shall review and stamp for recording, plats for Minor Subdivision of two lots.
- 3) The Planning Commission shall review and approve Minor Subdivisions of more than two lots, Major Subdivisions, Group Developments, and Planned Development District (MPD) applications.
- 4) Town Council shall give final approval of MPD projects in its role in the zoning map amendment (re-zoning) process.

1010.2 Two Lot Minor Subdivision Submittal Requirements and Approval Process

Minor subdivisions created by the division of one lot into two lots shall be reviewed and approved by the Planning Official through the following process:

- 1) The Planning Official shall review and approve plats of two lot minor subdivisions prior to the recording of the plat with the Lexington County Register of Deeds. The purpose of this review is to assure that existing and proposed land parcels and structures are in compliance with all applicable zoning district regulations and regulations for the subdivision of land and the creation of lots of this Ordinance. Plats must display the correct Lexington County Tax Map Survey (TMS) number and shall be drawn to the requirements of the Minimum Standards Manual for the Practice of Land Surveying in South Carolina. Section 49-450 of the Minimum Standards Manual, states that plats must contain pertinent data and appropriate information. In addition to the information the Register of Deeds will require for recording a plat, plats submitted for approval shall contain enough pertinent data and appropriate information to make a determination of consistency with all applicable zoning and land development regulations. Plat approval is contingent upon this determination. The Planning Official shall create written guidelines that will assist and aid the applicant in submitting a plat with the pertinent information and data needed to make a determination of approval.
- 2) Within ten (10) working days of submission of the plat, the Planning Official shall determine that the proposed two lot minor subdivision conforms to applicable zoning district regulations of this Ordinance and shall approve, approve with changes, or reject the plat. If rejected, changes, additional analysis, or other information necessary to make an approval determination shall be identified and transmitted to the applicant.
- 3) Approved plats shall be given to the applicant for transmission to the Lexington County Register of Deeds for Recording.

ORDINANCE 2019-29
ZONING & LAND DEVELOPMENT ORDINANCE
PROPOSED REVISIONS

1010.3 Three Four, or Five Lot Minor Subdivision Submittal Requirements

Applicants requesting approval of a Minor Subdivision shall submit to the Planning Official a Minor Subdivision Plan. The Minor Subdivision Plan shall comply with the zoning district regulations, regulations for the subdivision of land and creation of lots, and the development standards of this Ordinance, and shall include

2) Site Information

a) *Floodplain areas, wetlands, and storm drainage ditches*

b)-a) Location, names, and right-of way widths of existing streets within the subject track and existing and plotted streets adjacent to the subject tract.

c)-b) Location and dimensions of all existing rights-of-way and easements.

d)-e) Political lines, if applicable, and the position of the proposed development in relation to its surroundings indicating current land use (commercial, residential, vacant, etc.) and zoning designation of the subject site and adjacent property.

1010.4 Three, Four, and Five Lot Minor Subdivision Approval Process

COMMUNICATION: PINE RIDGE PLANNING COMMISSION

MEMORANDUM TO: Mayor and Town Council
FROM: Planning Commission
DATE: July 23, 2019
SUBJECT: Review & Recommendation to Town Council:
a) ZLDR Article 10, Division 2 Section 1008.1
b) ZLDR Article 10, Division 2 Section 1010.2
c) ZLDR Article 10, Division 2 Section 1010.3
d) ZLDR Article 10, Division 2 Section 1010.4



At its' regular meeting on July 23, 2019, the Planning Commission discussed and agreed upon the following recommendations:

a) ZLDR Article 10, Division 2 Section 1008.1

1008.1 Town of Pine Ridge Review by Type

- 1) The Planning Official shall review, and stamp for recording, plats for subdivisions meeting the exemption requirement and plats of re-surveys of previously recorded lots.
- 2) *The Planning Official shall review and stamp for recording, plats for Minor Subdivision of two lots.*
- 3) The Planning Commission shall review and approve Minor Subdivisions of more than two lots, Major Subdivisions, Group Developments, and Planned Development District (MPD) applications.
- 4) Town Council shall give final approval of MPD projects in its role in the zoning map amendment (re-zoning) process.

b) ZLDR Article 10, Division 2 Section 1010.2

1010.2 Two Lot Minor Subdivision Submittal Requirements and Approval Process

Minor subdivisions created by the division of one lot into two lots shall be reviewed and approved by the Planning Official through the following process:

- 1) *The Planning Official shall review and approve plats of two lot minor subdivisions prior to the recording of the plat with the Lexington County Register of Deeds. The purpose of this review is to assure that existing and proposed land parcels and structures are in compliance with all applicable zoning district regulations and regulations for the subdivision of land and the creation of lots of this Ordinance. Plats must display the correct Lexington County Tax Map Survey (TMS) number and shall be drawn to the requirements of the Minimum Standards Manual for the Practice of Land Surveying in South Carolina. Section 49-450 of the Minimum Standards Manual, states that plats must contain pertinent data and appropriate information. In addition to the information the*


PCC PO

COMMUNICATION: PINE RIDGE PLANNING COMMISSION

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DATE: July 23, 2019
SUBJECT: Review & Recommendation to Town Council:
a) ZLDR Article 10, Division 2 Section 1008.1
b) ZLDR Article 10, Division 2 Section 1010.2
c) ZLDR Article 10, Division 2 Section 1010.3
d) ZLDR Article 10, Division 2 Section 1010.4



Register of Deeds will require for recording a plat, plats submitted for approval shall contain enough pertinent data and appropriate information to make a determination of consistency with all applicable zoning and land development regulations. Plat approval is contingent upon this determination. The Planning Official shall create written guidelines that will assist and aide the applicant in submitting a plat with the pertinent information and data needed to make a determination of approval.

- 2) *Within ten (10) working days of submission of the plat, the Planning Official shall determine that the proposed two lot minor subdivision conforms to applicable zoning district regulations of this Ordinance and shall approve, approve with changes, or reject the plat. If rejected, changes, additional analysis, or other information necessary to make an approval determination shall be identified and transmitted to the applicant.*
- 3) *Approved plats shall be given to the applicant for transmission to the Lexington County Register of Deeds for Recording.*

c) ZLDR Article 10, Division 2 Section 1010.3

1010.3 Three Four, or Five Lot Minor Subdivision Submittal Requirements

The Planning Commission voted unanimously to add the following:

- 2) Site Information
 - a) *Floodplain areas, wetlands, and storm drainage ditches*
 - b)-a) *Location, names, and right-of way widths of existing streets within the subject track and existing and plotted streets adjacent to the subject tract.*
 - c)-b) *Location and dimensions of all existing rights-of-way and easements.*
 - d)-e) *Political lines, if applicable, and the position of the proposed development in relation to its surroundings indicating current land use (commercial, residential, vacant, etc.) and zoning designation of the subject site and adjacent property.*


PCC PO

COMMUNICATION: PINE RIDGE PLANNING COMMISSION

MEMORANDUM TO: Mayor and Town Council

FROM: Planning Commission

DATE: July 23, 2019

SUBJECT: Review & Recommendation to Town Council:

- a) ZLDR Article 10, Division 2 Section 1008.1
- b) ZLDR Article 10, Division 2 Section 1010.2
- c) ZLDR Article 10, Division 2 Section 1010.3
- d) ZLDR Article 10, Division 2 Section 1010.4



d) **ZLDR Article 10, Division 2 Section 1010.4**

1010.4 Three, Four, and Five Lot Minor Subdivision Approval Process

A motion was made by Commission Member Shealy to recommend to Town Council to adopt the revision of Sections 1008.1, 1010.2, 1010.3 and 1010.4, as submitted with the addition in Section 1010.3 (2)a to include Floodplain areas, wetlands, and storm drainage ditches. Commission Member Merchant seconded the motion. The Planning Commission voted unanimously to approve the recommendation to Town Council.


Chairman, Planning Commission

Attest:

Viki M. Miller, Planning Official


PCC PO

TOWN OF PINE RIDGE

GUIDELINES FOR SUBMITTING PLATS FOR THE DIVISION OF ONE LOT INTO TWO PARCELS

REQUIRED DATA AND INFORMATION

The following data and information is required to assist the Planning Official in reviewing and adjudicating the submitted minor subdivision plat in the most timely and efficient manner possible. Cooperation with these guidelines will expedite a determination of approval.

Plat Sheets

Plat sheets should be sized appropriately to convey all required plat information, notations, and certifications with adequate space provided for plat approval and recording stamps such that the plat is not overcrowded and difficult to read. In general, plat sheets sized 11 x 17 or greater are preferred.

Parent Parcel

When a new parcel is created from a parent parcel, the Planning Official is required to review the remaining portion of the parent parcel to determine that it complies with the applicable zoning, subdivision, and land development regulations. Therefore, the relation of the divided lot(s) to the parent lot must be clearly shown on the plat. This does not require a resurvey of the entire parent parcel. The entire parent parcel and the proposed division must be shown on the plat when feasible. The previous survey must be referenced on the plat. When the parent parcel is of a size that it is not feasible to show the entire parcel on the plat to be recorded, the surveyor may present a compiled map drawn from previously recorded documents, photographic materials, or tax maps which represent the general configuration of the parcel where partial (the subject divisions) surveying has been performed by the land surveyor preparing the map. A compiled map, if needed, must be prepared by the surveyor. Although the Planning Official may reference available Lexington County on-line mapping and data to assist the applicant, it shall not be the responsibility of the Planning Official to perform research for the data necessary to make a determination about the parent lot.

Existing Buildings

Any existing buildings on the parcel to be subdivided (parent parcel) and on the parcel being created shall be located on the plat with setback distances from the new property lines shown to demonstrate compliance with zoning district building setback regulations. Alternately, aerial photography or other mapping services may be used to demonstrate setback compliances when the maps clearly and definitively demonstrate setback requirements will be met.

Minimum Lot Size

The acreage or square footage of both the new parcel and the remainder of the parent parcel shall be provided to demonstrate that both parcels meet minimum lot size of the zoning district.

TOWN OF PINE RIDGE

GUIDELINES FOR SUBMITTING PLATS FOR THE DIVISION OF ONE LOT INTO TWO PARCELS

Road Frontage and Access

Plats must clearly demonstrate that both parcels have the minimum 50 feet of public road frontage as required by the Town of Pine Ridge Zoning and Land Development Regulation (ZLDR) ordinance. Flag lots and access easement allowed under 1004.1 of the ZLDR to:

- A. to permit full use of a lot of record (existing lot) created and existing prior to the adoption of this Ordinance that does not meet the minimum 50-foot street frontage requirements.
- B. To allow access to a division of land by gift conveyed by deed from one (1) member to another member of the same immediate family i.e. (husband, wife, mother, father, children, grandchildren, brothers, sisters).

Shall comply with the provisions of the Lexington County Planning Commission Access Policy.

Draft Plat

If there are any questions or concerns of a proposed lot split meeting the ZLDR requirements, the surveyor is encouraged to submit a draft plat of the proposed subdivision for review with the Planning Official. This will help streamline the process and save time and expense.

COMMUNICATION: PINE RIDGE PLANNING COMMISSION

MEMORANDUM TO: Mayor and Town Council
FROM: Planning Commission
DATE: July 23, 2019
SUBJECT: Review & Recommendation to Town Council:
a) Guidelines for Submitting Plats for the
Division of One Lot into Two Parcels



At its' regular meeting on July 23, 2019, the Planning Commission discussed and agreed upon the following recommendations:

a) Guidelines for Submitting Plats for the Division of One Lot into Two Parcels

REQUIRED DATA AND INFORMATION

The following data and information is required to assist the Planning Official in reviewing and adjudicating the submitted minor subdivision plat in the most timely and efficient manner possible. Cooperation with these guidelines will expedite a determination of approval.

Plat Sheets

Plat sheets should be sized appropriately to convey all required plat information, notations, and certifications with adequate space provided for plat approval and recording stamps such that the plat is not overcrowded and difficult to read. In general, plat sheets sized 11 x 17 or greater are preferred.

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a) Guidelines for Submitting Plats for the
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Existing Buildings

Any existing buildings on the parcel to be subdivided (parent parcel) and on the parcel being created shall be located on the plat with setback distances from the new property lines shown to demonstrate compliance with zoning district building setback regulations. Alternately, aerial photography or other mapping services may be used to demonstrate setback compliances when the maps clearly and definitively demonstrate setback requirements will be met.

Minimum Lot Size

The acreage or square footage of both the new parcel and the remainder of the parent parcel shall be provided to demonstrate that both parcels meet minimum lot size of the zoning district.

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Shall comply with the provisions of the Lexington County Planning Commission Access Policy.


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COMMUNICATION: PINE RIDGE PLANNING COMMISSION

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a) Guidelines for Submitting Plats for the
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Draft Plat

If there are any questions or concerns of a proposed lot split meeting the ZLDR requirements, the surveyor is encouraged to submit a draft plat of the proposed subdivision for review with the Planning Official. This will help streamline the process and save time and expense.

A motion was made by Commission Member Merchant to recommend to Town Council to adopt the Guidelines for Submitting Plats for the Division of One Lot into Two Parcels, which is required in the revised Zoning & Land Development Regulations, Section 1010.2, as submitted. Commission Member Shealy seconded the motion. The Planning Commission voted unanimously to approve the recommendation to Town Council.


Chairman, Planning Commission

Attest:


Viki M. Miller, Planning Official


PCC PO

STATE OF SOUTH CAROLINA)
COUNTY OF LEXINGTON) **ORDINANCE 2019-30**
TOWN OF PINE RIDGE)

TO ADOPT AND ESTABLISH CERTAIN NEW FEES WITH FEE AMOUNTS AND FEE AMOUNTS FOR EXISTING FEES AS IDENTIFIED IN THE MASTER FEE SCHEDULE FOR THE TOWN OF PINE RIDGE, SOUTH CAROLINA

WHEREAS, pursuant to S.C. Code of Law § 5-7-30, a municipality is authorized to enact regulations, resolutions, and ordinances, not inconsistent with the Constitution and general law of the State of South Carolina, including the exercise of powers in relation to roads, streets, markets, law enforcement, health and order in the municipality or respecting any subject which appears necessary and proper for the security, general welfare, and convenience of the municipality or for preserving health, peace, order, and good government in it, including the authority to fix fines and penalties for the violation of municipal ordinances and regulations and,

WHEREAS, the Pine Ridge Town Council is authorized to impose reasonable fees with respect to the administrative costs involved in processing the various permits and licenses that are needed to preserve the health, peace, order, and good government for the citizens of the municipality and,

WHEREAS, the Pine Ridge Town Council wishes to adopt and establish certain new fees and fee amounts for certain specified administrative and other Town services, along with fee amounts for existing fees, all of which were duly noticed to the public as required by S.C. Code of Law § 6-1-330(A) and,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Pine Ridge, in Council, duly assembled, as follows:

SECTION 1 – MASTER FEE SCHEDULE – As a part of the revenue portions of the annual budget, the Council hereby establishes and adopts certain new fees and fee amounts for certain administrative and other services, as identified in the attached Master Fee Schedule exhibits are incorporated into, and made a part of this Ordinance. The Council further hereby establishes and adopts the new fee amounts for existing fees as set out and specified in the attached and incorporated Master Fee Schedule. These new fees and fee amounts and fee amounts for existing fees shall continue in effect from year to year until revised or modified by subsequent Council action.

SECTION 2 – INCONSISTENT RESOLUTIONS – All Resolutions inconsistent herewith are repealed and of no force and effect.

SECTION 3 – INCONSISTENT ORDINANCES – If for any reason any sentence, clause or provision of this ordinance shall be declared invalid, such shall not affect the remaining provisions hereof.

STATE OF SOUTH CAROLINA
COUNTY OF LEXINGTON
TOWN OF PINE RIDGE

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ORDINANCE 2019-30

SECTION 4 – DISCLAIMER – The failure to list, in the Master Fee Schedule, a fee that is properly listed elsewhere shall not eliminate the responsibility to pay that fee.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF PINE RIDGE ON THIS 8TH DAY OF OCTOBER 2019.

Public Hearing: September 10, 2019
First Reading: September 10, 2019
Second Reading: October 8, 2019

Attest:

Robert M. Wells, Jr.
Mayor

Viki M. Miller, Town Administrator

TOWN OF PINE RIDGE MASTER FEE SCHEDULE

Ordinance 2019-30

Section I - Miscellaneous Fees

Item/Description	Basis	Fee	Previous Fee	Reference
Mailing Fee	Per Occurrence - 10 pages or less	0.40 (in addition to copy & postage fee)	No change	Ordinance 2019-30
Mailing Fee	Per Occurrence - 10 pages or more	0.40 for each 10 pages over the first 10 pages	No change	Ordinance 2019-30
Fax Services	Per Occurrence - up to 20 pages	7.00	No change	Ordinance 2019-30
Certified Copies	Per Page	1.00 (in addition to copy fee)	No change	Ordinance 2019-30
Black & White Copies - Letter size	Per Copy	0.25	No change	Ordinance 2019-30
Black & White Copies - Legal size	Per Copy	0.40	No change	Ordinance 2019-30
FOIA-Black & White Copies	Per Copy	0.25	No change	Ordinance 2019-30
FOIA- CD Copy	Per Disc	10.00	No change	Ordinance 2019-30
FOIA - Staff time for Research, Copies, Review*	Per Hour	20.00	No change	Ordinance 2019-30
FOIA - Staff time for Research, Copies, Review*	Per 1/2 Hour Minimum	10.00	No change	Ordinance 2019-30
FOIA-Audio transcript of Council/Planning/BZA meeting	Per Copy	\$10.00 plus actual cost	No change	Ordinance 2019-30
Election Fees - Mayor	Per Election per Candidate	50.00	No change	Town Ordinance §1-207(b)
Election Fees - Council	Per Election per Candidate	30.00	No change	Town Ordinance §1-207(b)
Administrative - NSF Returned Check Fee	Per Check	30.00	No change	Ordinance 2019-30
Smoking - Penalties & Enforcement	Per Occurrence	25.00	No change	Town Ordinance §2-106(h)(3)
Floodplain - Penalties & Enforcement	Per Occurrence	\$500.00 plus court cost	No change	Town Ordinance §2-501(f)
Chargeback Refund - not our error	Per Occurrence	5%	No change	Ordinance 2019-30

*Staff time fees may be higher if the lowest paid employee is not qualified to complete the request.

Section II - Police Department Fees

Item/Description	Basis	Fee	Previous Fee	Reference
Credit Card Chargeback Fee	Per Occurrence	30.00	0.00	Ordinance 2019-30
Mailing Fee	Per Occurrence - 10 pages or less	0.40 (in addition to copy & postage fee)	No change	Ordinance 2019-30
Mailing Fee	Per Occurrence - 10 pages or more	0.40 for each 10 pages over the first 10 pages	No change	Ordinance 2019-30
Fax Services	Per Occurrence - up to 20 pages	7.00	No change	Ordinance 2019-30
Certified Copies	Per Page	1.00 (in addition to copy fee)	No change	Ordinance 2019-30
Black & White Copies - Letter size	Per Copy	0.25	No change	Ordinance 2019-30
Black & White Copies - Legal size	Per Copy	0.40	No change	Ordinance 2019-30
Fingerprinting - Resident	Per Set	5.00	No change	Ordinance 2019-30
Fingerprinting - In Town Businesses	Per Set	5.00	No change	Ordinance 2019-30
FOIA-Police Report (No fee for victim)	Per Report up to 3 pages plus per page	\$5.00 + .25 cents per page above 3	No change	Ordinance 2019-30
FOIA-Accident Report	Per Report up to 3 pages plus per page	SCDOT	No change	Set by SCDOT
FOIA-Photographs, Audio or Video Recordings	Per Request plus actual cost	\$20.00 plus actual cost	No change	Ordinance 2019-30
FOIA - Audio Transcripts	Per Disc	\$10.00 plus actual cost	No change	Ordinance 2019-30
FOIA - Staff time for Research, Copies, Review*	Per Hour	17.30	No change	Ordinance 2019-30
FOIA - Staff time for Research, Copies, Review*	Per 1/2 Hour Minimum	8.65	No change	Ordinance 2019-30
Alarm Permit -	Per Property	0.00	No change	Town Ordinance §6-304(3)(a)
Alarm Permit - Failure to Update Information	Per Occurrence	\$500.00 plus court cost	No change	Town Ordinance §6-304(3)(d)
Alarm Permit - False Alarm 3rd	Per Occurrence	50.00	No change	Town Ordinance §6-304(6)(a)
Alarm Permit - False Alarm 4th	Per Occurrence	75.00	No change	Town Ordinance §6-304(6)(a)
Alarm Permit - False Alarm 5th	Per Occurrence	100.00	No change	Town Ordinance §6-304(6)(a)

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TOWN OF PINE RIDGE MASTER FEE SCHEDULE

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Alarm Permit - False Alarm 6th-9th	Per Occurrence	150.00	No change	Town Ordinance §6-304(6)(a)
Alarm Permit - False Alarm 10th	Per Occurrence	300.00	No change	Town Ordinance §6-304(6)(a)
Alarm Permit - Failure to Register	Per Occurrence	100.00	No change	Town Ordinance §6-304(6)(a)
Alarm Permit - Reconnection Fee	Per Occurrence	25.00	No change	Town Ordinance §6-304(10)
Alarm - Penalties & Enforcement	Per Occurrence	\$500.00 plus court cost	No change	Town Ordinance §6-304(13)
Ordinance Summons	Per Occurrence	\$500.00 plus court cost	No change	Town Ordinance §3-109
Contempt of Court	Per Occurrence	\$500.00 plus court cost	No change	Town Ordinance §3-110
Parade Permit	Per Occurrence	0.00	No change	Town Ordinance §6-503
Parade - Penalties & Enforcement	Per Occurrence	\$500.00 plus court cost	No change	Town Ordinance §6-513

*Staff time fees may be higher if the lowest paid employee is not qualified to complete the request.

Section III - Business License Fees

Item/Description	Basis	Fee	Previous Fee	Reference
Penalty - Failure to renew	Per Month	5%	No change	BL Ordinance §4-401(12)
Penalty - Failure to obtain	Per Occurrence	\$1092.50 max-\$100.00 min	No change	BL Ordinance §4-401(19)

Business License Tax Schedule

Rate Class	Income: \$0 - \$2,000		Income Over \$2,000		Previous Fee	Reference
	Minimum Tax	Rate Per Thousand or Fraction thereof	Minimum Tax	Rate Per Thousand or Fraction thereof		
1	\$35.00 (R) & \$70.00 (NR)	\$1.40 (R) & \$2.80 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
2	\$40.00 (R) & \$80.00 (NR)	\$1.45 (R) & \$2.90 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
3	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
4	\$50.00 (R) & \$100.00 (NR)	\$1.55 (R) & \$3.10 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
5	\$55.00 (R) & \$110.00 (NR)	\$1.60 (R) & \$3.20 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
6	\$60.00 (R) & \$120.00 (NR)	\$1.65 (R) & \$3.30 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
7	\$65.00 (R) & \$130.00 (NR)	\$1.70 (R) & \$3.40 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.1 - Contractors	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.1A - One Job License	One Location & up to \$1k ONL Y \$35.00	One Location & up to \$1k ONL Y \$35.00	No change	BL Ordinance §4-401(21)(b)		
8.1B - Limited Year License	Up to \$50k - \$200.00	\$1.50 (R) & \$3.00 (NR) + \$200.00	No change	BL Ordinance §4-401(21)(b)		
8.2 - Railroad Companies	Set by state statute	Set by state statute	No change	BL Ordinance §4-401(21)(b)		
8.3 - Telephone Companies	MASC Telecommunications	Set by state statute	No change	BL Ordinance §4-401(21)(b)		
8.41 - Satellite Install/Junk Dealers	\$60.00 (R) & \$120.00 (NR)	\$1.65 (R) & \$3.30 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.42 - Pawn Brokers	\$250.00	\$4.00 + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.5 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail	\$250.00	\$4.00 + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.61 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales	\$60.00 (R) & \$120.00 (NR)	\$1.65 (R) & \$3.30 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.62 - Seasonal activities	\$35.00 (R) & \$70.00 (NR)	\$1.40 (R) & \$2.80 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		
8.7 - Insurance Companies	MASC Insurance	\$ set by state statute	No change	BL Ordinance §4-401(21)(b)		
8.81 - Amusement Machines, coin operated (except gambling)	\$12.50 + \$12.50 per machine	\$ set by state statute	No change	BL Ordinance §4-401(21)(b)		
8.82 - Distributor selling or leasing machines	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)		

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TOWN OF PINE RIDGE MASTER FEE SCHEDULE

Ordinance 2019-30

8.83 - Amusement Machines, coin operated, non-payout	\$12.50 + \$180.00 per machine	\$ set by state statute	No change	BL Ordinance §4-401(21)(b)
8.84 - Distributor selling or leasing machines	\$45.00 (R) & \$90.00 (NR)	\$1.50 (R) & \$3.00 (NR) + Minimum Tax	No change	BL Ordinance §4-401(21)(b)
8.91 - Bingo halls, parlors	\$250.00	\$4.00	No change	BL Ordinance §4-401(21)(b)
8.92 - Carnivals and Circuses	\$250.00	\$4.00	No change	BL Ordinance §4-401(21)(b)
8.93 - Drinking Places, bars, lounges, cabarets	\$250.00	\$4.00	No change	BL Ordinance §4-401(21)(b)
8.10 - Billiard or Pool Rooms, all types	\$ 250.00 + \$5.00 per table/stamp	\$4.00	No change	BL Ordinance §4-401(21)(b)
Single Site (Adopted 3/8/05)	See Annexation & Economic Development Incentive Policy	3.25 times the normal rate for each class	No change	BL Ordinance §4-401(21)(b)
Resident Business License	For Income earned outside of Pine Ridge on which Business License fees were not paid to another municipality	\$0.50	No change	BL Ordinance §4-401(21)(b)

Section III - Planning/Zoning Fees

Item/Description	Basis	Fee	Previous Fee	Reference
Addressing	Each	10.00	No change	Ordinance 2019-30
Administrative Appeal - BZA	Each	250.00	No change	Zoning Ordinance §1201(b)
Any Plat Requiring Planning Commission Approval	Base fee + per Lot	\$75.00 + \$8.00 per lot	\$150.00 + \$16.00 per lot	Ordinance 2019-30
Conditional Use Permit	Each	250.00	No change	Zoning Ordinance §601(2)
Conservation Design MPPD - Site Plan	Map Amendment + Base fee + per Lot	\$150.00 + \$16.00 per lot	0.00	Ordinance 2019-30
Conservation Design MPPD - Bonded Plat		\$100.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Conservation Design MPPD - Final Plat		\$75.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Conservation Design MPPD - Major Change	Each	250.00	0.00	Ordinance 2019-30
Conservation Design MPPD - Minor Change	Each	250.00	0.00	Ordinance 2019-30
Exempt Sub-Divisions	per Lot	25.00	No change	Ordinance 2019-30
Floodplain Appeal	Each	250.00	No change	Ordinance 2019-30
Floodplain Development Site Plan	Each	250.00	No change	Ordinance 2019-30
Floodplain Variance	Each	250.00	No change	Ordinance 2019-30
Group Development - Site Plan	Base fee + per Lot	\$150.00 + \$16.00 per lot	No change	Ordinance 2019-30
Group Development - Final Plat		\$75.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Major Sub-Divisions - Site Plan	Base fee + per Lot	\$150.00 + \$16.00 per lot	No change	Ordinance 2019-30
Major Sub-Divisions - Bonded Plat		\$100.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Major Sub-Divisions - Final Plat		\$75.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Map Amendment - Property Rezoning	Each	250.00	No change	Zoning Ordinance §1101(b)
Minor Sub-Divisions One/Two Lots	Base fee + per Lot	25.00	\$150.00 + \$8.00 per lot	Ordinance 2019-30
Minor Sub-Divisions - Three/Four/Five Lots	Base fee + per Lot	\$75.00 + \$8.00 per lot	\$150.00 + \$8.00 per lot	Ordinance 2019-30
Mixed Use Planned Development (MPD)- Site Plan	Map Amendment + Base fee + per Lot	\$150.00 + \$16.00 per lot	No change	Ordinance 2019-30
Mixed Use Planned Development (MPD)- Bonded Plat		\$100.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Mixed Use Planned Development (MPD)- Final Plat		\$75.00 + \$8.00 per lot	0.00	Ordinance 2019-30
Mixed Use Planned Development (MPD)- Major Change	Each	250.00	250.00	Ordinance 2019-30
Mixed Use Planned Development (MPD)- Minor Change	Each	250.00	250.00	Ordinance 2019-30
Mobile Home Park Site Plan	Each	250.00	No change	MHP Ordinance Article 2.1
Mobile Home Park Penalties	Each	\$500.00 plus court cost	\$500.00 plus court cost	MHP Ordinance Article 19.1

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TOWN OF PINE RIDGE MASTER FEE SCHEDULE

Ordinance 2019-30

Re-Survey Plats	per Lot	25.00	No change	PO	Ordinance 2019-30
Sexually Oriented Business Permit	Annually	500.00	No change	PO	Zoning Ordinance §600.4.2
Sign Enforcement Appeal - BZA	Each	100.00	No change	BZA	Zoning Ordinance §909.2
Sign Impoundment Recovery	Each	50.00	No change	PO	Zoning Ordinance §908.3(2)
Sign Permit - Civic, Charitable, Religious & Athletic	Each	0.00	No change	PO	Ordinance 2019-30
Sign Permit - Electrical over 40sq feet	Per Square Foot, Each Face	0.35	No change	PO	Zoning Ordinance §907.3
Sign Permit - Electrical up to 40sq feet	Each Face	50.00	No change	PO	Zoning Ordinance §907.3
Sign Permit - Non-Electrical over 40sq feet	Per Square Foot, Each Face	0.35	No change	PO	Zoning Ordinance §907.3
Sign Permit - Non-Electrical up to 40sq feet	Each Face	50.00	No change	PO	Zoning Ordinance §907.3
Sign Permit - Temporary	Each	25.00	No change	PO	Zoning Ordinance §907.3
Sign Violation Penalties	Each	\$500.00 plus court cost	No change	MC	Zoning Ordinance §908.4
Special Exception - BZA	Each	250.00	No change	BZA	Zoning Ordinance §1101(b)
Temporary Use Permit	Each	250.00	No change	PO	Zoning Ordinance §407
Text Amendment	Each	250.00	No change	PC/TC	Zoning Ordinance §1101(b)
Variance - BZA	Each	250.00	No change	BZA	Zoning Ordinance §1101(b)
Zoning District Map - Color Legal	Each	15.00	No change	BZA	Ordinance 2019-30
Zoning Verification/Compliance Letter	Each	35.00	No change	PO	Ordinance 2019-30

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STATE OF SOUTH CAROLINA)
COUNTY OF LEXINGTON) RESOLUTION 2019-31
TOWN OF PINE RIDGE)

**RESOLUTION OF THE MAYOR AND COUNCIL
FOR THE TOWN OF PINE RIDGE, SOUTH CAROLINA
TO CERTIFY THE 2018 CODIFICATION OF THE TOWN OF PINE RIDGE
ORDINANCES.**

WHEREAS, in accordance with §5-7-290 of the SC Code of Laws and §1-409 of the Town Code and,

WHEREAS, all ordinances relating to administration, health, safety, vehicles, streets (except franchises and encroachments), traffic, crimes and offenses, utilities, town court, and any other ordinances or portions of ordinances as required by council shall be codified annually and,

WHEREAS, the Town Administrator has organized and maintained any and all additions or amendments to the Town Code, Zoning Ordinance, Subdivision Ordinance, Mobile Home Park Ordinance, Comprehensive Plan and Business License Ordinance during the previous year and,

WHEREAS, the Town Administrator is hereby submitting certification that the Town Code, Zoning Ordinance, Subdivision Ordinance, Mobile Home Park Ordinance, Comprehensive Plan and Business License Ordinance has been codified in accordance with Municipal and State Law and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council for the Town of Pine Ridge, South Carolina, hereby affirms and certifies that the codification of ordinances for 2018 has been completed for the Town of Pine Ridge.

Witness our hands and seals this 10th day of September 2019, at Pine Ridge, South Carolina.

Mayor Robert M. Wells, Jr.

Mayor Pro-tem Daniel D. Davis

Councilmember Floyd W. Dinkins III

Councilmember Elizabeth S. Sturkie

Councilmember Scott N. Simms

STATE OF SOUTH CAROLINA)	AN ORDINANCE TO ADOPT AND AMEND
)	THE BUSINESS LICENSE ORDINANCE
COUNTY OF LEXINGTON)	APPENDIX B: BUSINESS LICENSE
)	SCHEDULE BY NAICS CODE
TOWN OF PINE RIDGE)	

WHEREAS, pursuant to S.C. Code of Law §5-7-30, a municipality is authorized to levy a uniform license tax upon persons and businesses engaged in or intending to engage in a business, occupation, or profession, in whole or in part, within the corporate limits of the municipality based on gross income and,

WHEREAS, pursuant to S.C. Code of Law § 6-1-315, a municipality is authorized to impose a business license tax or increase the rate of a business license tax and,

WHEREAS, Appendix B to the Business License Ordinance establishes a Business License Class Schedule based on United States North American Industry Classification System (NAICS) Codes (the “Class Schedule”); and

WHEREAS, the Council now desires to update the Class Schedule to reflect the most recent federal statistical data relating to NAICS Codes; and

WHEREAS, except as amended herein, the Business License Ordinance will remain in full force and effect;

NOW, THEREFORE, BE IT ORDAINED BY COUNCIL IN MEETING DULY ASSEMBLED, AS FOLLOWS:

1. The Business License Ordinance is hereby amended by replacing the Class Schedule contained in Appendix B thereto with the attached 2019 Appendix B.
2. This Ordinance shall become effective immediately upon second and final reading.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF PINE RIDGE ON THIS 8th DAY OF OCTOBER 2019.

Public Hearing: September 10, 2019
 First Reading: September 10, 2019
 Second Reading: October 8, 2019

 Robert M. Wells, Jr., Mayor

Attest:

 Viki M. Miller, Town Administrator

APPENDIX B
2019 BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	3
113	Forestry and logging (including forest nurseries, timber tracts)	2
115	Support activities for agriculture and forestry	1
21	Mining	4
2211	Electric Power Generation, Transmission and Distribution	Franchise
2212	Natural Gas Distribution	Franchise
22	Utilities	1
23	Construction	8.1
31-33	Manufacturing	2
42	Wholesale trade	1
423930	Recyclable Material Merchant Wholesalers (Junk)	8.4A
44-45	Retail trade	1
441	Motor vehicle and parts dealers	1
4411	Automobile Dealers	8.5
4412	Other Motor Vehicle Dealers	8.5
442	Furniture and home furnishing stores	1
443	Electronic and appliance stores	1
444	Building material and garden equipment and supplies dealers	1
445	Food and beverage stores	1
446	Health and personal care stores	2
447	Gasoline stations	1
448	Clothing and accessories stores	2
451	Sporting goods, hobby, book, and music stores	1
452	General merchandise stores	1
453	Miscellaneous store retailers	2
454	Nonstore retailers	2
45439	Other Direct Selling Establishments (Peddlers)	8.6
48-49	Transportation and warehousing	2
482	Rail Transportation	8.2
484	Truck Transportation	2
486	Pipeline transportation	1
493	Warehousing and storage facilities	2
51	Information	3
511	Publishing industries (except internet)	2
512	Motion picture and sound recording	1
515	Broadcasting (except internet) and telecommunications	3
517	Telecommunications	3
5171	Wired Telecommunications Carriers	8.3
5172	Wireless Telecommunications Carriers (except Satellite)	8.3
518	Internet service providers, web search portals, and data processing	3
519	Other Information Services	5
52	Finance and insurance	6
522	Credit intermediation and related activities	4

APPENDIX B
2019 BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS Sector/Subsector	Industry Sector	Class
522298	Pawnshops	8.4B
523	Securities, commodity contracts, and other financial investments	7
524	Insurance agents, brokers, and related activities	6
5241	Insurance Carriers	8.7
52421	Insurance Brokers for non-admitted Insurance Carriers	8.7
525	Funds, trusts and other financial vehicles	7
53	Real estate and rental and leasing	7
531	Real estate	7
5311	Lessors of real estate (including miniwarehouses and self storage)	7
532	Rental and leasing services	1
533	Lessors of nonfinancial assets	7
54	Professional, scientific, and technical services	3
5411	Legal Services	7
5413	Architectural, engineering and related services	2
5416-9	Other professional, scientific, and technical services	4
55	Management of companies	6
56	Administrative and support and waste management and remediation services	3
561	Administrative and support services	3
562	Waste management and remediation services	1
61	Educational services	3
62	Health care and social assistance	3
623	Nursing and Residential Care Facility	1
71	Arts, entertainment, and recreation	3
71119	Other Performing Arts Companies (Carnivals and Circuses)	8.9B
712	Museums, Historical Sites and similar institutions	1
7131	Amusement Parks and Arcades	8.8
7132	Nonpayout Amusement Machines	8.8
713290	Bingo Halls	8.9A
713990	All Other Amusement and Recreational Industries (pool tables)	8.10
721	Accommodation	2
722	Food services and drinking places	2
72241	Drinking Places (Alcoholic Beverages)	8.9C
81	Other services	3
811	Repair and maintenance	1
8111	Auto repair and maintenance	2
812	Personal and laundry services	6
813	Religious, grantmaking, civic, professional, and similar organizations	4

Note: Class Schedule is based on 2014 IRS data.