

# Town of Pine Ridge

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## April 10, 2018 TOWN COUNCIL MEETING AGENDA

### **Town Council Work Session**

6:45 P.M. – 6:47 P.M. Review of Administrative Department Report

6:47 P.M. – 7:00 P.M. Informational Council Discussion:

### **7:00 P.M. - Town Council Meeting**

#### ***Call to Order & Invocation***

#### **Freedom of Information Act Compliance**

#### **Approval of Minutes**

1. March 13, 2018 Regular Scheduled Meeting
2. March 22, 2018 Special Called Work Meeting

#### **Old Business**

1. Town 60<sup>th</sup> Anniversary in 2018
  - a) Fun on the Ridge update
  - b) Run on the Ridge 5k update
2. Town Hall/PD renovation project
3. Estates at Indigo Bond Estimate to repair infrastructure
4. Indigo Place Bond Estimate to repair infrastructure
5. Courtyards at Rockford Place Bond Estimate to repair infrastructure
6. New Website proposal – RFP18-01

#### **New Business**

1. Sons of American Legion, Post Six: Epworth Children's Home Annual Fishing Day (donation)
2. nCourt LLC Agreement - change of electronic payment processing program
3. Fleet Management Program through Verizon
4. Town Signs located at Fish Hatchery Road & Pine Ridge Drive

#### **Citizen's Comment Time**

**ADJOURN**

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Council present: Mayor Wells, Mayor Pro-tem Davis, Councilman Dinkins,  
Councilwoman Sturkie and Councilman Simms present.

Staff present: Town Administrator Viki Miller

**6:45 P.M. – 6:46 P.M. Review of Administrative Department Report**

Written Administrative Department reports were included in the Council packets.

**6:46 P.M. - 7:05 P.M. Informational Council Discussion**

Town Council discussed the following:

- Lexington County Recreation & Aging - Shrimp, Shagging & Suds benefit for Meals on Wheels, Saturday, May 5<sup>th</sup>
- Thank you card from Lexington County Recreation & Aging for donation to Mayor Wells meal delivery in March.
- Applications are available for the Chief of Police and due back by April 13<sup>th</sup>.
- Midland Girls Spring Festival – May 12<sup>th</sup> from 10am to 2pm
- AHS Band pancake breakfast at House of Pizza
- Mayor Pro-tem Davis stated he had a request to put a dog park at the old town hall property.

With nothing more to discuss, Mayor Wells closed the work session.

APPROVED 5/18/2018

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TOWN COUNCIL MEETING – 6:50 P.M.

**CALL TO ORDER**

Mayor Wells called the Town Council meeting to order at 6:50 P.M. with Mayor Pro-tem Davis, Councilman Dinkins, Councilwoman Sturkie and Councilman Simms present.

Staff present:           Town Administrator Viki Miller

**INVOCATION**

Mayor Pro-tem Davis led those assembled in prayer.

**Freedom of Information Act Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

1.     March 13, 2018 Regular Scheduled Meeting

Councilman Simms made a motion to approve the minutes of March 13, 2018 as submitted. Councilman Dinkins seconded the motion, which was unanimously approved by all members of Town Council who were present.

2.     March 22, 2018 Special Called Work Meeting

Councilwoman Sturkie made a motion to approve the minutes of March 22, 2018 as submitted. Mayor Pro-tem Davis seconded the motion, which was unanimously approved by all members of Town Council who were present.

**OLD BUSINESS**

1.     Town 60<sup>th</sup> Anniversary in 2018
  - a) Festival & Banners update: Anniversary Committee Chairman Dinkins stated he had no updates for the October 13<sup>th</sup> event.

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- b) Run on the Ridge 5k: Anniversary Committee Member Sturkie stated she did not want to do the run at this time and Councilman Simms agreed.

2. Town Hall/PD renovation project

Mayor Wells stated that he had spoken to Lexington County and they will allow us to proceed with the upfit. Mayor Wells obtained the required quotes for electrical to repair sign out front, electrical for the well, electrical for the upfit, removing, installing doors and drywall.

Councilman Dinkins made a motion to approve Joiner Electric & Ron Green Drywall & Acoustics to complete the smaller projects as the lowest quotes. Councilwoman Sturkie seconded the motion, which was unanimously approved by all members of Town Council who were present.

3. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells stated that there has been no recent updates and we are continuing to work with the County.

4. Indigo Place Bond Estimate to repair infrastructure

This item is included in the discussion under Item#3.

5. Courtyards at Rockford Place Bond Estimate to repair infrastructure

Mayor Wells stated that we are working with the new property owners and our attorney.

6. New Website proposal – RFP18-01

Council discussed the various submission from seventeen companies and the submitted recommendation from the Purchasing Agent.

Councilman Dinkins made a motion to approve GovOffice as the winning vendor in the amount of \$5,265 over three budget years. Councilwoman Sturkie seconded the motion, which was unanimously approved by all members of Town Council who were present.

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**NEW BUSINESS**

1. Sons of American Legion, Post Six: Epworth Children's Home Annual Fishing Day (program)

Councilwoman Sturkie made a motion to send this to the Finance Committee for final approval and to increase the amount that we annually donate. Councilman Simms seconded the motion, which was unanimously approved by all members of Town Council who were present.

2. nCourt LLC Agreement - change of electronic payment processing program

Mayor Wells stated that there is no cost to the Town. This request will only change vendors that we use to collect credit and debit card payments for municipal court fines. nCourt LLC will cover any chargebacks which will save the personnel time and frustration.

Councilman Simms made a motion to change the municipal court payment vendor to nCourt LLC as submitted. Mayor Pro-tem Davis seconded the motion, which was unanimously approved by all members of Town Council who were present.

3. Fleet Management Program through Verizon

Mayor Wells stated that Verizon is offering a promotional on their Fleet Management Network until the end of April. Total one-time cost for equipment and installation is \$500.00 and the yearly service will be \$1,140.00. The system will measure maintenance, fleet location, excessive speeding, extended idle time, fuel usage and miles per gallon.

Councilman Dinkins made a motion to approve the Fleet Management Program through Verizon as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved by all members of Town Council who were present.

4. Town Signs located at Fish Hatchery Road & Pine Ridge Drive

Mayor Wells stated that the original issue was the phosphate dripping in which someone tried to cover. Lynn at Sherwin Williams has tried various chemicals to clean the sign up and former Mayor Busby tried to pressure wash it. Lynn at Sherwin Williams stated that she can match the color in some paint at \$40 a gallon. Mayor Wells stated he'd like to wait to find out if this can be spray painted and what the labor cost would be in addition to possibly moving the graphics to protect them against the paint.

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**Citizen's Comment Time**

Mr. Robert Mills of 171 Sandy Creek Court had a question. Mayor Wells stated this was Citizen's Comment Time and Council would be happy to listen to his comment.

**ADJOURN**

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:17 P.M.

Respectfully submitted,

APPROVED:

Viki M. Miller, Town Administrator

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Robert M. Wells, Jr., Mayor

Date: \_\_\_\_\_

APPROVED 5/8/2018