

# Town of Pine Ridge

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## DECEMBER 10, 2019 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

### Town Council Work Session

- 6:45 P.M. – 6:50 P.M. Introduction & Oath of Office for Chief of Police Parks
- 6:50 P.M. – 6:52 P.M. Review of Administrative Department Report
- 6:52 P.M. – 6:54 P.M. Review of Police Department Administrative Report
- 6:54 P.M. – 7:00 P.M. Informational Council Discussion

### 7:00 P.M. - Town Council Meeting Call to Order & Invocation

### Freedom of Information Act Compliance

### Approval of Minutes

- 1. November 19, 2019                      Rescheduled Council Meeting

### Old Business

- 1. Estates at Indigo Bond Estimate to repair infrastructure
- 2. Indigo Place Bond Estimate to repair infrastructure
- 3. Town Christmas tree lighting & parade update
- 4. Ordinance 2019-34: Zoning/Land Development – 2<sup>nd</sup> Reading
- 5. Ordinance 2019-35: Budget Amendment – 2<sup>nd</sup> Reading
- 6. Ordinance 2019-36: Map Amendment – 2<sup>nd</sup> Reading

### New Business

- 1. RFP19-04 Cleaning of Municipal Complex for 2020-P&RC Recommendation & Council vote

### Citizen's Comment Time

### ADJOURN

The Town will no longer provide copies of attachments to the monthly Agenda.  
For your convenience, an Agenda with attachments is available online at [www.townofpineridgesc.com](http://www.townofpineridgesc.com).

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Council Present: Mayor Wells, Mayor Pro-Tem Davis, Councilman Dinkins, Councilman Simms and Councilwoman Sturkie.

Staff Present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer, Clerk of Court, Ms. Burns, Chief Parks, Lt. Silano, Officer Neeley, Officer Swanson and Officer Hale.

**6:45 P.M. – 7:10 P.M. Introduction and Oath of Office for Chief Parks**

Mayor Wells welcomed and introduced the new Police Chief, Keith Parks, to those in attendance. Mayor wells administered the Oath of Office to Chief Parks with the assistance of the Chief's wife, Monique.

At this time Mayor Wells introduced Ms. Burns who read a letter of congratulations from the Chief's lifelong friend and brother.

Chief Parks thanked everyone in attendance.

Chief Parks then administered the Oath of Office for Officer Hale.

Council recessed for a short break for those in attendance to congratulate Chief Parks and have some refreshments.

**7:10 P.M. - 7:11 P.M. Review of Administrative Department Reports**

Written Administrative Department Reports were in the Council packets. Mayor Wells asked Council to look over the reports and if there were any questions for Mrs. Miller, Mrs. Kyzer or Ms. Burns.

Council had no comments or questions.

**7:11 P.M. - 7:17 P.M. Review of Police Department Report**

Chief Parks updated Council on the monthly statistics:

20 calls for service	20 property checks
12 incident reports	05 assist for other law enforcement
45 uniform traffic citations	37 community contacts
05 warning citations	02 calls for k-9 assistance

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Chief Parks informed Council that the Police Department would now write incident reports on all calls taken by the officers, in order to have a record on file. This will alleviate any questions regarding any situation and a report will already be in the system if requested by the citizens.

Mayor Wells mentioned to Chief Parks that he had been informed that Lexington County Sheriff's Department was now taking incident reports over the phone. Chief Parks stated that due to a shortage all over the State that some misdemeanor reports are being handled by phone.

Chief Parks updated Council regarding "Shop with a Cop". It will be held tomorrow morning, starting at 8:30 A.M. for the children chosen from the schools. All of the officers will be participating in this event to put smiles on the children's faces.

At this time Councilwoman Sturkie thanked Chief Parks for his assistance with the Pine Ridge Christmas parade.

Chief Parks updated Council on the Thanksgiving Turkey Drive. He stated it was successful with 37 turkeys being given out within the first two minutes. He also mentioned doing something like this for a Christmas Holiday Drive.

Chief Parks recognized Lt. Silano for going the extra mile when he took a call for service from a citizen that was without power and has a special needs child in the home. Lt. Silano went to the Chief and explained the situation. They got busy, with the assistance of Ms. Burns, our Clerk of Court to secure funding and donations. Many residents were donating and giving funds to get this family back on track. Receipts were given and a record of contributions was obtained. Chief Parks said that there will be food and toiletry items taken to this family to help them through the Holidays.

**7:17 P.M. - 7:18 P.M. Informational Council Discussion**

Mayor Wells announced that the Dollar General in Pine Ridge opened today and that it will be open seven days a week and that if you have not been by there, you should go and check it out.

Councilwoman Sturkie shared information regarding a production of "This Man Called Jesus" being performed at the South Congaree Arena on Friday, Saturday and Sunday, December 13, 14 & 15th

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7:18 P.M. - TOWN COUNCIL MEETING

**CALL TO ORDER**

Mayor Wells called the Town Council meeting to order at 7:18 P.M. with Mayor Pro-Tem Davis, Councilman Dinkins, Councilman Simms and Councilwoman Sturkie present.

Staff Present: Town Administrator, Mrs. Miller, Municipal Clerk Mrs. Kyzer, Clerk of Court, Ms. Burns, Chief Parks, Lt. Silano, Officer Neeley, Officer Swanson and Officer Hale.

**INVOCATION**

Councilman Dinkins led those assembled in prayer.

**FREEDOM OF INFORMATION ACT COMPLIANCE**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

November 19, 2019 Regular Scheduled Meeting

Mayor Wells called for a motion to approve the minutes of November 19, 2019, as submitted. Mayor Pro-Tem Davis made the motion and Councilman Simms seconded the motion, which was unanimously approved.

**OLD BUSINESS**

1. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells said that he spoke with Lexington County Councilman Todd Cullum who informed him that the contract had been bid and approved. Mayor Wells stated that it would probably be next spring before that project would be started, despite the County telling us it would be done this year.

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2. Indigo Place Bond Estimate to repair infrastructure

Mayor Well stated that this would also be done when Item #1 is completed, as per Lexington County Councilman Todd Cullum.

3. Town Christmas tree lighting & parade update

Mayor Wells asked for an update from Councilman Dinkins and/or Councilwoman Sturkie.

Councilman Dinkins explained that attendance this year was good. He stated that there were at least 290 in attendance based on tickets given out for cocoa and the cups were counted by the Vendor. Also, the fact that the parade went down Fish Hatchery Road and into the ballpark and that a lot more people came across the street to the tree lighting.

Councilwoman Sturkie added that there were approximately 30 floats in the parade. Everything was set up in the picnic area with Santa and pictures and then people were able to walk through the decorated trail and at the end they had the food trucks.

4. Ordinance 2019-34: Zoning/Land Development-2<sup>nd</sup> reading

Mayor Wells stated that this Ordinance was tied to the legal agreement Council approved on 10/08/2019, which was needed to end the lawsuit from Lot Store, LLC regarding Courtyard at Rockford Place subdivision. A motion and a second is needed to approve Ordinance 2019-34: Zoning/Land Development-2<sup>nd</sup> reading.

Public Hearing & First Reading held on 11/12/2019. Mayor Wells read aloud the title to ordinance 2019-34.

Mayor Pro-Tem Davis made a motion to approve Ordinance 2019-34, as submitted for second reading. Councilman Dinkins seconded the motion which was unanimously approved.

5. Ordinance 2019-35: Budget Amendment-2<sup>nd</sup> Reading

Mayor Wells stated that a motion and a second is needed to approve Ordinance 2019-35 for a second reading. He stated that the annual budget amendment is

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normally submitted to Council during the January meeting. Our previous Auditors had suggested that Council amend the budget mid-fiscal year to reflect a more accurate budget that will include anything that Council has approved financially in the last six months. Mayor Wells stated the Public Hearing was held on 11/12/2019 and read aloud the title to Ordinance 2019.35.

Councilman Dinkins made a motion to approve Ordinance 2019-35, as submitted for second reading. Councilwoman Sturkie seconded the motion which was unanimously approved.

6. Ordinance 2019-36: Map Amendment-2<sup>nd</sup> Reading

Mayor Wells noted that this Ordinance is tied to the legal agreement Council approved on 10/08/2019, which was needed to end the lawsuit from Lot Store, LLC regarding Courtyard at Rockford Place subdivision. This will amend the Zoning Map to show the subdivision under the new zoning district designation. A motion and a second is needed.

The public hearing was held 11/12/2019. Mayor Wells read aloud the title to Ordinance 2019-36.

Mayor Pro-Tem Davis made a motion to approve Ordinance 2019-36, as submitted for second reading. Councilman Simms seconded the motion and it was unanimously approved.

**NEW BUSINESS**

1. RFP 19-04: Cleaning of the Municipal Complex for 2020

Mayor Wells stated that the Property and Recreation Committee needs to submit a formal recommendation, and Council will vote for the Cleaning of the Municipal Complex for 2020.

Property and Recreation Committee Chairman Simms recommended Hollis Building Services, Inc. Councilwoman Sturkie made a motion to approve Hollis Building Services, Inc. for cleaning of the Municipal Complex for 2020. Councilman Dinkins seconded the motion, which was unanimously approved.

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**CITIZEN'S COMMENT TIME**

Mayor Wells asked if there was anyone wishing to speak and if so step forward and give your name and address. There will be a five-minute time limit.

Judith Cooper-Coolbrook Drive, West Columbia, SC

Ms. Cooper asked Council if the Pine Ridge community will now have 24-hour police service since we have a new Chief and another officer?

Mayor Wells explained how the shifts were split and that Lexington County Sheriff's Department would dispatch either our officers or the Lexington County deputies as needed. He also explained that our Town did not have enough income or a tax base that would allow funds to pay for 24/7 policing services.

This is in response to Ms. Cooper. Officer Swanson with Pine Ridge Police Department stated that Lexington County Sheriff's Department has a computer (CAD) system that presorts calls by their priority/urgency. It is not done by the Sheriff or the deputies.

This too is in response to Ms. Cooper. Wally Price - Fish Hatchery Road, West Columbia, SC. Mr. Price stated that when he was on the Pine Ridge Town Council, when Mayor Wells was a Councilman, they researched how many officers it would take to have 24/7 Police protection and that the funds and the man power was more than the Town could afford.

**ADJOURN**

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Mayor Pro-Tem Davis. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:36 P.M.

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Respectfully Submitted,

\_\_\_\_\_  
Susan Kyzer, Municipal Clerk

APPROVED:

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Robert M. Wells, Jr., Mayor  
Date: \_\_\_\_\_

APPROVED 1/14/2020