

# Town of Pine Ridge

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## **FEBRUARY 11, 2020 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA**

### **Town Council Work Session**

6:45 P.M. – 6:50 P.M. Review of Administrative Department Report

6:50 P.M. – 6:55 P.M. Review of Police Department Administrative Report

6:55 P.M. – 7:00 P.M. Informational Council Discussion:

- 2018-2019 Audit presentation update
- SC Local Government Investment Pool (LGIP)
- SC Ethics Commission Annual Statement of Economic Interest
- Dominion 2020 Tree Trimming

### **7:00 P.M. - Town Council Meeting**

#### **Call to Order & Invocation**

### **Freedom of Information Act Compliance**

### **Approval of Minutes**

1. January 14, 2020 Regular Scheduled Council Meeting

### **Old Business**

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure

### **New Business**

1. 2020 Moving for Meals Campaign (donation) Lexington County Recreation & Aging Commission
2. Old Town Hall site maintenance

### **Citizen's Comment Time**

### **ADJOURN**

The Town will no longer provide printed copies of attachments to the monthly Agenda.  
For your convenience, an Agenda with attachments is available online at [www.townofpineridgesc.com](http://www.townofpineridgesc.com).

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Regular Scheduled Work Session**  
**February 11, 2020**



Council Present: Mayor Wells, Mayor Pro-Tem Davis, Councilman Simms and Councilwoman Sturkie.

Staff Present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer and Chief Parks.

**6:45 p.m.–6:46 p.m. Christmas Parade Awards**

Councilwoman Sturkie made a presentation of trophies from the Town to the winners of the Christmas Parade floats. The winners were: Steve’s Deli, Pine Ridge Women’s Club and Carpenter’s Auto.

**6:47 p.m. – 6:48 p.m. Review of Administrative Department Reports**

Written Administrative Department Reports were in the Council packets for review, with the exception of Mrs. Miller’s January monthly report and the Code Violations Spreadsheet, which will be in the March Council Packet. Mayor Wells advised Council that Mrs. Miller or Mrs. Kyzer were available to answer questions.

Council had no questions or comments.

**6:48 p.m. – 6:51 p.m. Review of Police Department Reports**

Chief Parks reported the following:

Crime stats -for the month of January, 2020 there were 22 reportable offenses

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1 simple assault              | 1 weapons law violation vehicle |
| 1 larceny                     | 2 vandalism of property         |
| 1 drug/narcotics violation    | 1 drug equipment violation      |
| 1 driving under the influence | 1 fraud breach of trust         |
| 2 trespass of real property   | 7 assisting another agency      |
| 6 NRP (Incident not Reported) |                                 |

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Regular Scheduled Work Session**  
**February 11, 2020**



Traffic Tickets/Warning Tickets – There were 125 Uniformed Traffic Citations issued.

Arrests – There were 6 arrests made by Probable Cause Warrants signed by the Judge.

Community Contacts/Events – Pine Ridge Police Department Officers had over 250 Community contacts for the month including 176 Business visits.

Updates

- The Police Department is currently working on a grant for the funding of additional Body Worn Cameras.
- Precision Tune is now doing the oil changes for the PRPD.
- Waiting to hear back from the elementary school on the date they picked for the PRPD to conduct a Safety/Active Shooter awareness class for their staff.

**6:51 p.m. – 6:57 p.m. Informational Council Discussion**

Mrs. Miller, the Town Administrator, had several items that she updated the Town Council on as follows:

1. 2018-2019 Audit presentation update

Mrs. Miller and the Town's new Auditor, Mr. Richardson, have been working on several items that needed to be cleaned up, which included the purchase of the building and the land that it sits on. The purchase price that shows on our audit includes the land, which does not depreciate. The Finance Committee approved the hiring of a real estate agent who would provide the Town with a professional opinion on the value of the land and buildings separately. In addition, they would provide an opinion on the old town hall property value. This information will only be used for the preparation of updating the audit to reflect a more accurate record of the purchase from Lexington County Recreation & Aging.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Regular Scheduled Work Session**  
**February 11, 2020**



2. SC Local Government Investment Pool (LGIP)

Mrs. Miller was asked by the Auditor, Mr. Richardson, to share the following: Based on the investment policy of the State and State Treasurer, the securities/investments purchased and held in the name of the State offer a favorable investment return with very little risk of loss of value of the original investment. In addition, GASB Statement 3 does not require any disclosure in the financial statements for custodial credit risk or concentration of credit risk as would be necessary for governments which invest in securities as part of their investment policy. Investments in external pools are not 'securities' but rather participation units which exclude the investment from the mandatory credit risk and concentration risk disclosures. Mrs. Miller provided Council with a new Quarterly report from the State Treasurers Office.

3. SC Ethics Commission Annual Statement of Economic Interest

Mrs. Miller reminded Council to file their annual Statement of Economic Interests (SEI) report online by the March 30, 2020 deadline. Late filing and failure to file will result in penalties starting at \$100 if the report is not filed within five (5) days of the new March 30, 2020, deadline. If there are any questions, contact the SC State Ethics Commission at (803) 253-4192. Mrs. Miller provided Council with directions on how to file their report online.

4. Dominion 2020 Tree Trimming

Mrs. Miller met with Dominion representatives who gave her the map of right of way activities for 2020. All debris shall be removed on a daily basis with the exception of dead trees.

Mayor Well asked Council if there were any questions for the Town Administrator, Mrs. Miller, or any other items to address. There were none.

At this time, Mayor Wells stated that with no further discussion, the Work Session was closed.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Regular Scheduled Council Meeting**  
**February 11, 2020**



6:57 p.m. – Town Council Meeting

**CALL TO ORDER**

Mayor Wells called the Town Council Meeting to order at 6:57 p.m. with Mayor Pro-Tem Davis, Councilwoman Sturkie and Councilman Simms present.

Staff present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer and Chief Parks.

**INVOCATION**

Mayor Pro-Tem Davis led those assembled in prayer.

**FREEDOM OF INFORMATION ACT COMPLIANCE**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

1. January 14, 2020 Regular Scheduled Council Meeting

A copy of the January 14, 2020 was in the Council packets. Mayor Wells asked Council to review the minutes and if there were any questions or comments that Mrs. Miller, Town Administrator or Mrs. Kyzer, Municipal Clerk were available.

Mayor Pro-Tem Davis made the motion to approve the January 14, 2020 minutes, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Regular Scheduled Council Meeting**  
**February 11, 2020**



**OLD BUSINESS**

1. Estates at Indigo Bond Estimate to repair infrastructure.

Mayor Wells stated that Lexington County Councilman Todd Cullum, stated that a contract had been bid and approved. With the cold temperatures and rain, it has still not been done, despite the County telling us it would be done in 2019.

2. Indigo Place Bond Estimate to repair infrastructure

Mayor Wells stated that this would also be done when Item #1 is completed as per Lexington County Councilman Todd Cullum.

**NEW BUSINESS**

1. 2020 Moving for Meals Campaign (donation) Lexington County Recreation & Aging Commission

Mayor Wells stated that Lexington County Recreation & Aging Commission is requesting a donation to support the Moving for Meals Campaign which provides meals directly to senior individuals in our County.

Councilwoman Sturkie made the motion to send the Moving for Meals Campaign (donation) to the Finance Committee. Councilman Scott seconded the motion and it was approved unanimously.

2. Old Town Hall Site maintenance

Mayor Wells stated that the old town hall site was in need of a clean-up as it contained some dead trees that could fall in the roadway or powerlines, numerous small oak/pine tree samplings, overgrown bushes and red tips. Dominion was contacted to assist with capping the gas line. Mayor Wells obtained three quotes: Hawley's Tree Service, LLC, Wise Choice and Boone's Grading & Clearing.

Councilwoman Sturkie made a motion to approve Hawley's Tree Service, LLC and Councilman Simms seconded the motion. It was unanimously approved.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Regular Scheduled Council Meeting**  
**February 11, 2020**



**CITIZEN'S COMMENT TIME**

No one wished to comment or speak at this time.

**ADJOURN**

With no further business to discuss, Councilman Simms moved to adjourn, with a second by Councilwoman Sturkie. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:06 p.m.

Respectfully Submitted,

\_\_\_\_\_  
Susan Kyzer, Municipal Clerk

APPROVED:

\_\_\_\_\_  
Robert M. Wells, Jr., Mayor

Date: \_\_\_\_\_

APPROVED 3/10/2020