

# Town of Pine Ridge

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## January 9, 2018 TOWN COUNCIL MEETING AGENDA

### **Town Council Work Session**

6:45 P.M. – 6:47 P.M. Review of Administrative Department Report

6:47 P.M. – 6:50 P.M. Review of Police Department Report

6:50 P.M. – 7:00 P.M. Informational Council Discussion:

- a) Board of Zoning Appeals Meeting December 14, 2017
- b) Annual Mid-Year Budget Adjustments

### **7:00 P.M. - Town Council Meeting**

***Call to Order & Invocation***

### **Freedom of Information Act Compliance**

### **Approval of Minutes**

1. December 12, 2017 Regular Scheduled Meeting

### **Old Business**

1. Town 60<sup>th</sup> Anniversary in 2018
  - a) Fun on the Ridge update
  - b) Run on the Ridge 5k update
2. Town Hall/PD renovation project
3. Estates at Indigo Bond Estimate to repair infrastructure
4. Indigo Place Bond Estimate to repair infrastructure
5. Courtyards at Rockford Place Bond Estimate to repair infrastructure
6. Infrastructure Planning Goals 2018-2020 \*discussion

### **New Business**

1. HVAC unit replacement quotes
2. Midland Dixie Youth Baseball Sponsorship (donation)
3. Proclamation Commemorating School Choice Week
4. Fleet Maintenance \*discussion

### **Citizen's Comment Time**

**ADJOURN**

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Council present: Mayor Wells, Mayor Pro tem Davis, Councilman Dinkins and Councilman Simms present.

Staff present: Town Administrator Viki Miller, Interim Chief Powell and Patrolman Carswell

**6:44 P.M. – 6:45 P.M. Review of Administrative Department Report**

Written Administrative Department reports were included in the Council packets.

**6:45 P.M. - 6:47 P.M. Review of Police Department Report**

Written Administrative Police Department reports were included in the Council packets. Interim Chief Powell advised citations are down, extra patrol during the holidays. In addition, he provided Council with a report generated from the speed radar showing issues on Pine Ridge Drive near the new baseball complex.

**6:55 P.M. - 6:57 P.M. Informational Council Discussion:**

- a) Board of Zoning Appeals Meeting December 14, 2017 - Council discussed the requirements approved by the Board of Zoning Appeals for the two new signs on Lexington School District Two property. Council suggested that the Planning Commission look at possible revising the Sign Ordinance.
  
- b) Annual Mid-Year Budget Adjustments – Council discussed that the Auditors recommend to annually adjust the budget mid-year to reflect more accurate numbers. The items discussed by Council were:
  - Repair Christmas snowflakes
  - Repair Town signs at Fish Hatchery/Pine Ridge Drive
  - HVAC-emergency procurement replacement
  - Landscaping bid for 2018 was cheaper
  - Well installation for sprinklers
  - Fish Hatchery Road storage
  - New telephone system
  - Digital recorder for meetings

With nothing more to discuss, Mayor Wells closed the work session.



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2. Town Hall/PD renovation project

Mayor Wells reminded Council that this project was put on hold at the November 21<sup>st</sup>, 2017, meeting.

3. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells stated that the Oak Hill Rd project is underway as it has been approved by Lexington County Council. Mayor Wells added this is the first step in addressing additional ongoing issues with Estates at Indigo and Indigo Place.

4. Indigo Place Bond Estimate to repair infrastructure

This item was included in the discussion under Item #3.

5. Courtyards at Rockford Place Bond Estimate to repair infrastructure

Mayor Wells stated that we are working through our Attorney to set up a meeting to discuss the new owners concerns and possibly find a medium which will benefit the residents.

6. Infrastructure Planning Goals 2018-2020 \*discussion

Mayor Wells stated that over the last four years, Council has established a short, medium and long-term goals which ended in 2017. Mayor Wells asked Council to consider having a strategy meeting to come up with some ideas.

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**NEW BUSINESS**

1. HVAC unit replacement quotes

Mayor Wells stated that the Town received three quotes for the replacement of the HVAC unit. Based on Ordinance §4-504(9), the Finance Committee and Mayor Wells approved the replacement of the unit to the lowest quote due to the frigid temperatures outside. Comfort Services who does our annual maintenance for 2018, won the job and completed it on January 8<sup>th</sup>.

2. Midland Dixie Youth Baseball Sponsorship (donation)

Mayor Wells stated that the Town annually sponsors two teams and has allocated \$700.00 in the budget to donate to Midland Dixie Youth Baseball.

Councilman Dinkins made a motion to approve a donation of \$700.00 for two teams at Midland Dixie Youth Baseball. Mayor Pro tem Davis seconded the motion, which was unanimously approved by all members of Town Council who were present.

3. Proclamation Commemorating School Choice Week

Mayor Wells read aloud the Proclamation Commemorating School Choice Week. Mayor Wells stated that the proclamation was requested by the President of the National School Choice Week, which was approved by Council last year.

Councilman Simms made a motion to approve the Proclamation Commemorating School Choice Week as submitted. Councilman Dinkins seconded the motion, which was unanimously approved by all members of Town Council who were present.

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4. Fleet Maintenance\*discussion

Mayor Wells stated that all maintenance on the vehicles has been done in Cayce for several years. Mayor Wells stated that he is in the process of obtaining three quotes from shops that are closer to town and may be a little cheaper.

**Citizen's Comment Time**

Mr. David Busby of 1843 Oakhill Road stated that he received comments from a resident when he visited the local Circle K. The resident was concerned about why the renovations to Town Hall were postponed. As the former Mayor of Pine Ridge, he was approached by others to include the Pine Ridge Women's Club about using the Town Hall as a place to hold meetings. Mr. Busby stated that he was in agreement with Mr. Wally Price about keeping things positive and he was willing to sit back and wait for Council to answer why they have put the renovation on hold. However, he had told this person at Circle K that he would ask Council on their behalf.

Mrs. Hazel Kanipe of 1007 Courtney Drive wanted to clarify to Council her earlier request to use the Town Hall as a place to hold meetings. At the time she asked, she was not aware of state and federal requirements that limit the public having access to police department areas.

Ms. Susan Busby of 1841 Oakhill Road stated that she would like for Council to contact Whetzel Automotive on Highway One, who does a great job on her vehicle.

**ADJOURN**

With no further business to discuss, Councilman Dinkins moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:14 P.M.

Respectfully submitted,

APPROVED:

Viki M. Miller, Town Administrator

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Robert M. Wells, Jr., Mayor

Date: \_\_\_\_\_