

Town of Pine Ridge

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IN ACCORDANCE WITH GOVERNOR MCMASTER'S EXECUTIVE ORDER ON SOCIAL DISTANCING, THERE WILL ONLY BE TEN CITIZENS ALLOWED IN COUNCIL CHAMBERS. THE PUBLIC IS ENCOURAGED TO EMAIL WRITTEN COMMENTS TO THE MUNICIPAL CLERK AT skyzer@townofpineridgesc.com

JUNE 9, 2020 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

Town Council Work Session

- 6:30 P.M. – 6:45 P.M. 2018-2019 Audit Presentation by Mr. Dean Richardson of McGregor & Company, LLP
- 6:45 P.M. – 6:47 P.M. Review of Administrative Department Report
- 6:47 P.M. – 6:50 P.M. Review of Police Department Administrative Report
- 6:50 P.M. – 7:00 P.M. Informational Council Discussion

7:00 P.M. - Town Council Meeting Call to Order & Invocation

Freedom of Information Act Compliance

Approval of Minutes

1. June 2, 2020 Rescheduled May 12th Council Meeting

Old Business

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure
3. Ordinance 2020-23 Adoption of 2020/2021 Budget *Second Reading
4. Vehicle Maintenance issues update
5. Body Camera issues update

New Business

1. 2018-2019 Audit report - Council vote
2. Finance Committee update: Covid-19 Employee Leave
3. AT&T quotes for Cell & Mi-Fi
4. Fleet Maintenance quotes
5. Copier quotes
6. K-9 program
7. Camp Styx/Moore Draft Record of Decision by SC Army National Guard

Citizen's Comment Time – (email to skyzer@townofpineridgesc.com)

ADJOURN

For your convenience, an Agenda with attachments is available online at www.townofpineridgesc.com.

TOWN OF PINE RIDGE
Work Session Minutes
Regular Scheduled Council Meeting
June 9, 2020



Council Present: Mayor Pro-Tem Davis, Councilman Simms and Councilman Dinkins.

Staff Present: Town Administrator, Mrs. Miller and Municipal Clerk, Mrs. Kyzer and Interim Chief Silano.

6:30 P.M. - CALL TO ORDER

Mayor Pro-Tem Davis opened the June 9th, 2020 Town Council Work Session.

6:31 P.M. – 6:32 P.M. 2018-2019 Audit Presentation by Dean Richardson of McGregor & Company, LLP

Mayor Pro-Tem Davis advised Council that Mr. Richardson of McGregor & Company, LLP would not make the presentation at the June 9th, 2020 Council Meeting due to health concerns, but that Mr. Richardson had agreed to have the necessary information prepared by our next council meeting.

6:32 P.M. – 6:33 P.M. Review of Administrative Department Reports

Written Administrative Department Reports were provided to Council for review.

Mayor Pro-Tem Davis asked Council to review the reports and if there was any questions or concerns for Mrs. Miller or Mrs. Kyzer. Council had no comments or questions.

6:33 P.M. – 6:34 P.M. Review of Police Department Reports

Interim Chief Silano stated that the only update since the last council meeting is that he was able to assist someone with food that is going through a rough time, especially with school being out. The issues with cameras that was discussed last week are still being worked on. He is waiting to see where we are going for vehicle maintenance and then see if they have a wire tech that would be able to look at the wires in the car cameras. Interim Chief Silano informed council that last Friday there was a scheduled event in the public that was supposed to occur. All three officers worked night shift to ensure that nothing happened and it was uneventful.

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6:34 P.M. – 6:35 P.M. – Informational Council Discussion

Councilman Simms stated he read on Facebook that the Blessing Box was running low with donations and recommended that we bring in some non-perishable foods to help those in need, especially during this time.

Mayor Pro-tem Davis closed the work session.

APPROVED 7/14/2020

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6:35 P.M. – Town Council Meeting

CALL TO ORDER

Mayor Pro-Tem Davis called the Town Council Meeting to order at 6:35 P.M., with Councilman Simms and Councilman Dinkins present.

Staff present: Town Administrator, Mrs. Miller and Municipal Clerk, Mrs. Kyzer and Interim Chief Silano.

INVOCATION

Councilman Dinkins led those assembled in prayer.

FREEDOM OF INFORMATION ACT COMPLIANCE

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act.

APPROVAL OF MINUTES

1. June 2, 2020 Rescheduled May 12, 2020 Meeting

Mayor Pro-Tem Davis asked Council to review the minutes and if there were any questions or comments that Mrs. Kyzer was available.

Councilman Dinkins made a motion to approve the June 2, 2020 minutes, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

Mayor Pro-Tem Davis stated that he was sitting in this evening for Mayor Wells who had the opportunity to pick up his son who is coming home from deployment and that Councilwoman Sturkie is helping out at the poles for the elections. Mayor Pro-tem Davis stated that there was a quorum of Council present.

OLD BUSINESS

1. Estates at Indigo Bond Estimate to repair Infrastructure
The winning bidder is currently in the process of working on the infrastructure on Oakhill Road before paving can begin. Once the paving is completed, then the County will review the ongoing infrastructure issues.

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2. Indigo Place Bond Estimate to repair Infrastructure

The winning bidder is currently in the process of working on the infrastructure on Oakhill Road before paving can begin. Once the paving is completed, then the County will review the ongoing infrastructure issues.

3. Ordinance 2020-23 Adoption of 2020/2021 Budget *Second Reading

Mayor Pro-Tem Davis read aloud the title, Ordinance 2020-23 Adoption of 2020/2021 Budget *Second Reading.

Councilman Simms made a motion to approve Ordinance 2020-23 Adoption of 2020/2021 Budget, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

4. Vehicle Maintenance issues update

Mayor Pro-tem Davis asked Interim Chief Silano if there were any updates.

Vehicle	Issue
Light Bar Impala	Driver side panel loose under door; Ticking noise from dash (approx 60 secs); Dash Cam records but does not save
Slick Top Impala	Camera Mount is broken
Marked Tahoe	Tire sensor gauge is shorted; In car camera SD slot will not open; as of 3/4/2020
Chief Tahoe	In car camera display will not turn on screen, but it records; as of 3/4/2020. Cage removed & side windows tinting
K9 Tahoe	No issues to report as of 3/4/2020
Pickup Truck	

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Interim Chief Silano stated that he is waiting to find out who the new vehicle maintenance company will be. At that time, he will ask that the wiring be checked in the vehicles and he will continue to work on the other items.

5. Body Camera issues update

Mayor Pro-tem Davis asked Interim Chief Silano if there were any updates.

BODY CAMERA INVENTORY	
SERIAL#	MFR
VHC2-008870	WATCHGUARD
VHC2-003862	WATCHGUARD
VHC2-009288	WATCHGUARD
VHC2-008874	WATCHGUARD
VHC2-007837	WATCHGUARD
VHC2-008795	WATCHGUARD
VHC2-008883	WATCHGUARD
VHC2-009017	WATCHGUARD
VHC2-007892	WATCHGUARD
UNKNOWN	DIGITAL ALLY
UNKNOWN	DIGITAL ALLY

APPROVED 7/14/2020

Interim Chief Silano stated that there were no updates since the last meeting but he is working with WatchGuard on getting prices. However, WatchGuard is not fully staffed so there has been some delay. Currently four of the nine WatchGuard body cameras are working, one has not been located and the Digital Ally body cameras were located and appears to have never been used.

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New Business

1. 2018-2019 Audit report – Council vote

Mayor Pro-Tem Davis stated that as Council discussed during the Work Session, that the auditor was unable to make his presentation due to health issues. However, Council has been assured that the report would be completed by July 31st, as the State will begin penalizing the Town for failure to submit the required annual audit.

2. Finance Committee update: Covid-19 Employee Leave

Mayor Pro-Tem Davis stated that the Finance Committee approved additional leave with special criteria due to COVID-19 for employees on 04/22/2020. Shortly after Covid-19 came on the scene, there were other Municipalities that made concessions for their employees that had issues with childcare and family members sick with Covid-19 to have additional time off. The Town of Pine Ridge felt the need to follow suit and implement such a policy so that its employees, who met certain criteria that was established, could have some additional paid time off. That particular policy is still being implemented, that has not changed. Since its implementation there has been one employee who has submitted the required documentation and has been able to take care of their family. We will continue to follow this process and Council will be updated as changes occur.

3. AT&T quotes for Cell & Mi-Fi

Mayor Pro-Tem Davis stated that being a small town with few resources, it is always good to be sure that we are spending the Town's money wisely and being good stewards. In comparing our current provider (Verizon) and AT&T, it appears that Verizon is the cheaper of the two, it is his opinion that we stay with Verizon. Mayor Pro-tem Davis asked Council Members if they had any questions or comments. Seeing that none did, he moved onto the next item.

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4. Fleet Maintenance quotes

Mayor Pro-Tem Davis stated that Mayor Wells obtained 3 quotes for Fleet maintenance, particularly for oil changes. The comparison has one company about \$20.00 higher. Two are fairly close and Carpenter's Auto Repair LLC currently services Swansea and Springdale and they would be accustomed to our needs.

Mayor Pro-tem Davis stated that the Chair would entertain a motion for a decision on the Fleet Maintenance quotes.

Councilman Dinkins made a motion to go with Carpenter's for Fleet Maintenance, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

5. Copier quotes

Mayor Pro-Tem Davis stated that quotes were obtained to replace the current copier as the lease has ended.

Mayor Pro-tem Davis added that he was concerned about the difference in speed but was assured by Mrs. Miller that it shouldn't be a problem because the Town now post meeting packets for Citizens online, which has saved the Town money in copy fees. Mrs. Miller added that Simplified Office Systems (SOS) has the ability to do color copies and keep a count of who and how many copies are made, which should also save money.

Councilman Dinkins made a motion to accept the bid by SOS, as submitted. Councilman Simms seconded the motion.

Councilman Dinkins then asked if he could ask a question prior to the final vote. He asked if anyone knew another company using SOS and the answer from Mrs. Kyzer was that they serviced a lot of churches.

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A final vote was taken and it was unanimously approved.

6. K-9 Program

Mayor Pro-tem Davis asked Interim Chief Silano to give Council an updated on the K-9 program that was approved in January 2019.

Interim Chief Silano stated that since he obtained K-9 Rens, he has produced every time he has been deployed. He has been successful in tracking suspects, suicidal individual and narcotics tracking. Both K-9 Rens and himself have kept up with the required training. K-9 Rens is a highly regarded public figure in Town and he has done 10-12 demos with the school children and they just love seeing him. Councilman Dinkins added that the school children always ask where Rens is at. Mayor Pro-tem stated that the Town appreciates the service of K-9 Rens and Interim Chief Silano.

7. Camp Styx/Moore Draft Record of Decision by SC Army National Guard

Mayor Pro-tem Davis stated that Interim Chief Silano received a letter from Mr. Carl Adams, Environmental Resources Manager, SC Army National Guard stating that during a subsurface soil testing over most of the footprint of the former Camp Styx/Moore, that most of the area had tested below SCDHEC's action level for metals (including lead). The letter also stated that there is an area of concern along the Pine Ridge Fitness Trail and picnic area that tested above SCDHEC's action level. The Environmental Resources Department is asking that no subsurface soil disturbances (digging) take place around this area without first coordinating with the SCARNG Construction and Facilities Office.

Mrs. Miller reiterated that there was not a problem at this time, but that if any digging took place the SCANG would need to be notified.

Mayor Pro-Tem Davis stated that this concluded all of the agenda items for the June 9th, 2020 Town Council meeting and that the floor would be open for Citizen's Comment Time.

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Citizen's Comment Time – (e-mail to skyzer@townofpineridgesc.com)

The Municipal Clerk, Mrs. Kyzer, read aloud an email comment from a resident of Pine Ridge:

1. From David Busby of Oak Hill Road: “Signs posted in the highway-rights-of-way and signs in violation of town sign ordinance specifically sections 7-202 and 7-204 of Pine Ridge Town Ordinance codes. A large sign for a political candidate is located directly across from town hall on public property (SC Department of Natural Resources) in direct violation of town code. Would Town Council please address the issue of enforcement of town ordinances at the June 9, Town Council meeting.”

Mrs. Miller replied to Mr. Busby's email submission from the Town's website that because former Mayor Busby was involved in creating the Town's Code Complaint Policy and the comments weren't submitted on a Code Complaint Form that she had given his submission to the Municipal Clerk to be read during Citizens Comment Time. Mrs. Miller also advised Mr. Busby that Council had talked about the sign ordinance at the previous Council meeting and was looking into the difference between the County's and the Town's ordinance. Mrs. Miller also included an email from former Mayor Busby from 2010, which addressed guidelines on Citizens Comment Time which is still followed by Council to this day:

“As presiding officer, and in attempt to allow each person to address their comments to council, I am requesting you respect a 3-minute limit to state your concern or comment to the council members present. I would request you come forward to the podium, due to the recording range of our tape recorder, state your name and address so we might have a record of your concern or comment. This is your time to provide council members with your concerns, or comments to council for consideration. If you wish to ask a question, please see the individual council members after adjournment. Thank you in advance for your cooperation and who would like to be recognized at this time?”

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Mr. Busby responded with an additional statement that he wanted shared with Council:

“I was not aware of the council discussion concerning the differences in county and municipality sign ordinances and would be adamantly opposed to anything less restrictive than Pine Ridge currently observes. You only need to look around at surrounding municipalities to see what less restrictive measures would create.”

Mayor Pro-Tem Davis asked if there was anything else.

2. Mrs. Judith Cooper of Coolbrook Drive: “Last meeting, I did send an email regarding rental properties in the area. Our little street has six rental dwelling properties. Four of them are with Tri Con. There are residents who have issues with things and they are calling them constantly and I myself have called when there were issues with the properties. We have some home owners that rented out their homes and I sent a message to Viki regarding this and she said there isn’t an Ordinance requiring property owners to notify the Town if they are renting their property. I think that is not good. I think we really should consider knowing where these people are, where they are going to, how we can contact them. We don’t want it to get slummy and nasty looking on our streets. And in my last email I did send what could possibly happen if that does occur and there wasn’t anything good on it. She did say, however, that if they do contact us, they have to obtain a business license. Well, I don’t know why anyone would contact you because then they’d have to get a business license and would have to pay for it. So, they are not going to contact you. There needs to be some type of ordinance that states that they do need to contact you, they do need to get a business license, we need to know how to contact these people and hold them accountable because it is their property. Also, I did look into this. I was an agent for State Farm for a number of years and I did look at this through South Carolina and you are required to have Home Owners Insurance, especially if the home still has a mortgage on it because it has to be supplied to the Mortgagee. But you also, if you rent your property out, you need to have a rental dwelling property policy or in some cases a rental dwelling endorsement on your current homeowners’ policy. It is required by the State of South Carolina and I do believe that we have to follow their, we can’t make up our own rules

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if there a State, we have too. So, then they would need to contact the Town with their policy. The policy is going to ask where their homeowners' insurance is from. So, I urge you to consider that. It would be a win-win for the town. I don't know how much a business policy costs for a rental dwelling but is anybody going to refuse any money for the Town, probably not. That's really all I had and I'd like to thank you for your time and hope that you would consider this."

Mayor Pro-Tem Davis thanked Mrs. Cooper for her comments and for her time and also thanked Mr. Busby for his comments and for his prior service. Mayor Pro-Tem added that we are always looking for input because there are certainly some things that are reported to the town that we might overlook.

ADJOURN

Mayor Pro-Tem Davis asked if there was anything else and with nothing more and having completed all the agenda items he stated, the Chair entertains the motion to adjourn. Councilman Dinkins made a motion to adjourn with a second by Councilman Simms. With Council's unanimous approval, Mayor Pro-Tem Davis adjourned the meeting at 7:05 P.M.

Respectfully Submitted,

Susan Kyzer, Municipal Clerk

APPROVED:

Robert M. Wells, Jr., Mayor