

# Town of Pine Ridge

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## MAY 8, 2018 TOWN COUNCIL MEETING AGENDA

### Town Council Work Session

- 6:30 P.M. – 6:40 P.M. Introduction & Oath of Office for Chief of Police Scott
- 6:40 P.M. – 6:55 P.M. Public Hearing: Ordinance 2018-04 - 18/19 Budget
- 6:55 P.M. – 6:56 P.M. Review of Administrative Department Report
- 6:56 P.M. – 7:00 P.M. Informational Council Discussion

### 7:00 P.M. - Town Council Meeting

#### Call to Order & Invocation

#### Freedom of Information Act Compliance

#### Approval of Minutes

- 1. April 10, 2018 Regular Scheduled Meeting

#### Old Business

- 1. Town 60<sup>th</sup> Anniversary update
- 2. Estates at Indigo Bond Estimate to repair infrastructure
- 3. Indigo Place Bond Estimate to repair infrastructure
- 4. Courtyards at Rockford Place Bond Estimate to repair infrastructure
- 5. Town Signs located at Fish Hatchery Road & Pine Ridge Drive

#### New Business

- 1. Ordinance 2018-04 Proposed 18/19 Budget \*1<sup>st</sup> reading
- 2. Town Hall/PD upfit:
  - a) Irrigation Well – tank & pressure switch
  - b) Laying of pipe to well from existing irrigation system
  - c) Painting interior
  - d) Carpeting interior
  - e) Glass for service windows
  - f) Roof sealing – standing seam
  - g) Mezzanine in garage
  - h) Gable, fan & vents in garage
  - i) Cleaning of soffit & fascia on building
- 3. LC-C Funds request for funding on new sidewalk to new MDYB park
- 4. New streetlight request at entrance to new MDYB park
- 5. Upper parking lot repairs

#### Citizen's Comment Time

#### ADJOURN

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Work Session**  
**May 8, 2018**

Council present: Mayor Wells, Mayor Pro-tem Davis, Councilman Dinkins, Councilwoman Sturkie and Councilman Simms present.

Staff present: Town Administrator Viki Miller, Clerk of Court Brittany Burns, Chief Scott, Patrolman Neeley, Patrolman Bowling and Patrolman Brown

**6:30 P.M. – 6:34 P.M. Introduction & Oath of Office for Chief of Police Scott**

Mayor Wells welcomed and introduced the new Chief of Police, Nicholas “Nick” Scott to those in attendance. Mayor Wells administered the Oath of Office to Chief Scott with the assistance of the Chief Scott’s wife, Natasha.

Council recessed for a short break so that those in attendance could congratulate Chief Scott.

**6:37 P.M. – 6:40 P.M. Public Hearing: Ordinance 2018-04 – 18/19 Budget**

Mayor Wells read aloud the title to Ordinance 2018-04 and the fiscal numbers for the 2018-2019 proposed budget.

<u>Current Fiscal Year Revenues</u>	<u>Projected Revenue FY 2018-19</u>	<u>Percentage Change in Revenue</u>	<u>Current Fiscal Year Millage</u>
\$783,324	\$794,884	1.48%	0
<u>Current Fiscal Year Expenses</u>	<u>Projected Expenses FY 2018-19</u>	<u>Percentage Change in Expenses</u>	<u>Estimated Millage for 2018-19</u>
\$782,221	\$793,315	1.42%	0

The Public Hearing notice was published in the Chronicle, emailed to residents and posted on Facebook. Mayor Wells asked for anyone in opposition to speak: Mr. Allen White of 204 Meadow Crest Drive asked where the expected increases were coming from. Mayor Wells replied that the cost of gas has went up and several other unexpected things that will be discussed when Council discusses it in more detail as an agenda item. Mayor Wells asked for anyone in support to speak: none did. Mayor Wells closed the public hearing for Ordinance 2018-04.

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**6:40 P.M. – 6:41 P.M. Review of Administrative Department Report**

Written Administrative Department reports were included in the Council packets. Mayor Wells asked Council to look over the reports and if they had any questions for Ms. Burns or Mrs. Miller. Council had no comments or questions.

**6:41 P.M. - 6:43 P.M. Informational Council Discussion**

Town Council discussed the following:

- Pine Ridge Police Department received bronze in the 2017 DUI Challenge.
- Thank you letter from the former Police Chief O.T. Watts family for flowers.
- Midland Girls Softball Reunion & Car Show – fundraiser on May 12<sup>th</sup>, 10am to 2pm.

With nothing more to discuss, Mayor Wells closed the work session.

APPROVED 6/12/2018

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TOWN COUNCIL MEETING – 6:43 P.M.

**CALL TO ORDER**

Mayor Wells called the Town Council meeting to order at 6:43 P.M. with Mayor Pro-tem Davis, Councilman Dinkins, Councilwoman Sturkie and Councilman Simms present.

Staff present:           Town Administrator Viki Miller, Clerk of Court Brittany Burns  
and Chief Scott

**INVOCATION**

Councilman Dinkins led those assembled in prayer.

**Freedom of Information Act Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

1.     April 10, 2018 Regular Scheduled Meeting

Councilman Simms made a motion to approve the minutes of April 10, 2018 as submitted. Councilman Dinkins seconded the motion, which was unanimously approved by all members of Town Council who were present.

**OLD BUSINESS**

1.     Town 60<sup>th</sup> Anniversary in 2018
  - a) Festival & Banners update: Anniversary Committee Chairman Dinkins stated a Festival Committee Planning meeting is scheduled for May 22<sup>nd</sup> at 6:30pm.

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2. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells asked Lexington County Councilman Todd Cullum to update Council. County Councilman Cullum stated the following:

- Waiting on definitive cost estimate to bring Estates at Indigo and Indigo Place up to the condition that Lexington County could accept them in the system for maintenance.
- In 2008 the development was in transition but the roads and infrastructure had been installed.
- An agreement with the developer of Estates at Indigo was made to pave a portion of Oak Hill Road that the subdivision would use to access their roads.
- Phase 1 is to stabilize Oak Hill Road so that the dirt can be contained and no longer affect the infrastructure at Estates at Indigo and Indigo Place.
- Phase 2 is to begin working on the maintenance issues at Estates at Indigo and Indigo Place that have been caused by the sediment and silt run off.
- Once the engineering has been completed, the project will be ready for bid.
- County is also continuing to work on Courtyards at Rockford Place.
- In 2015, the State approved a disbursement to SCDOT for the repaving/repair of roads.
- 8.5 million was approved specifically for Lexington County.
- January 2016 the list of County roads for repaving were submitted to SCDOT.
- February 2017, SCDOT advertised for bids.
- Bids received were over budget and Lexington County had to revise list.
- May 2017, final bids were advertised by SCDOT.
- Project was delayed due to weather in late 2017 and early 2018.
- Pleasant Valley Road, Reynolds Drive and Courtney Drive were repaved.
- Lexington County is in the process of trying to create a new program that will eliminate the isolated dirt roads in the County. There is a lot of cost involved in keeping these short dirt roads graded on a monthly basis. The roads will be paved with recycled asphalt in the areas of Cayce, Pine Ridge and South Congaree approximately mid to late summer.
- Lexington County is also hoping for another possible gas tax credit from the state to help with additional resurfacing projects.

Mayor Wells thanks Lexington County Councilman Todd Cullum for attending and updating Council. Mayor Wells added that the Town has completed the FOIA request and is currently waiting for more information on Courtyards at Rockford Place.

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3. Indigo Place Bond Estimate to repair infrastructure

This item is included in the discussion under Item#2.

4. Courtyards at Rockford Place Bond Estimate to repair infrastructure

This item is included in the discussion under Item#2.

5. Town Signs located at Fish Hatchery Road & Pine Ridge Drive

Mayor Wells stated that the signs need to be cleaned of the phosphate and spray paint. Previous attempts have been made by several people to clean the signs up. Sherwin Williams has stated a paint can be matched for about \$80.00 to cover both signs. Mayor Wells reminded Council that they need to decide whether it will be hand painted, rolled or sprayed, which will have an additional cost. The current signage will need to be protected and the liability of the paint being sprayed on with vehicles driving by.

Council chose not to take any action on the painting of the sign until they could get more information.

Mayor Wells stated the other issue with the sign is the landscaping. Most of the plants have not survived since they were planted in 2008. The palm tree on the left has been replaced four times with unsuccessful results. Quotes were requested from Landscaping businesses that had renewed their business license. The project consisted of removing the dead palm tree, replant the other two palms at the end of the sign near the fencing to create a balanced landscape. Remove remaining shrubbery and replace with something that would create color at least twice a year and plant a tree that could be used for Christmas decoration.

Councilwoman Sturkie made a motion to approve the quote submitted by Carolina Quality Landscaping. Councilman Dinkins seconded the motion, which was unanimously approved by all members of Town Council who were present.

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**NEW BUSINESS**

1. Ordinance 2018-04 Proposed 18/19 Budget \*1<sup>st</sup> reading

Councilman Dinkins made a motion to approve the 1<sup>st</sup> reading of Ordinance 2018-04, as submitted. Councilman Simms seconded the motion, which opened the item up for discussion.

Council discussed the following expenses had decreased: Combining copier printing into office supplies and removing repairs and maintenance, Insurance and bonding, Telephone, election expenses, 60<sup>th</sup> Anniversary Run the Ridge, 60<sup>th</sup> Anniversary Fund, Building & Maintenance, Web Site, Renovation, Storage, Administrative Equipment, Police Department Equipment, Vehicle Insurance, Court Supplies and, Part-time Police.

Council discussed the following expenses had increased: 60<sup>th</sup> Anniversary event, Donations, Court Training, Victim Assistance Training, Payroll, payroll taxes, Workman's Compensation, Retirement and Health Insurance.

Mayor Wells stated that the 2017/2018 budget was amended earlier this year to adjust more to actual. The proposed 2018/2019 budget is similar to the original 2017/2018 budget submitted this same time last year.

All Town Council members present voted unanimously in favor of approving the 1<sup>st</sup> reading of Ordinance 2018-04, as submitted for the 2018/2019 Budget Year.

2. Town Hall/PD upfit:

- a) Irrigation Well – tank & pressure switch

Mayor Wells stated that because the original well was installed by AAA Well Drilling, that to in order to keep the warranty valid Council should also approve them to install the tank & pressure switch.

Councilwoman Sturkie made a motion to approve AAA Well Drilling in the amount of \$875.00. Councilman Dinkins seconded the motion, which was unanimously approved by all members of Town Council who were present.

- b) Laying of pipe to well from existing irrigation system

Councilman Dinkins made a motion to approve Exceed Landscaping in the amount \$1,590.00. Mayor Pro-tem Davis seconded the motion, which was unanimously approved by all members of Town Council who were present.

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- c) Painting interior  
Councilman Dinkins made a motion to approve Green's Acoustical Drywall in the amount of \$7,362.00. Councilwoman Sturkie seconded the motion, which was unanimously approved by all members of Town Council who were present.
- d) Carpeting interior  
Councilman Simms made a motion to approve Rucker Floor Service in the amount of \$5,629.00. Councilwoman Sturkie seconded the motion, which was unanimously approved by all members of Town Council who were present.
- e) Glass for service windows  
Councilwoman Sturkie made a motion to approve Sheppard's Glass in the amount of \$1,284.00. Mayor Pro-tem Davis seconded the motion, which was unanimously approved by all members of Town Council who were present.
- f) Roof sealing – standing seam  
Mayor Wells stated that we are waiting on additional quotes.
- g) Mezzanine in garage  
Mayor Wells stated that we are waiting on additional quotes.
- h) Gable, fan & vents in garage  
Mayor Wells stated that we are waiting on additional quotes.
- i) Cleaning of soffit & fascia on building  
Mayor Wells stated that we are waiting on additional quotes.

3. LC-C Funds request for funding on new sidewalk to new MDYB park

Mayor Wells stated that on April 26<sup>th</sup>, he submitted a request for C Funds to Lexington County. The Town is requesting that the town be granted C Funds to install sidewalks from the corner of Fish Hatchery Road up Pine Ridge Drive to the entrance of the multi-sport ballfield complex at 900 Pine Ridge Drive.

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4. New streetlight request at entrance to new MDYB park

Mayor Wells stated that the Town policy has been only to pay for streetlights at the intersection of two roads. However, this is a special case due to the number of families that use the new multi-sport complex which will be in use during the year instead of a couple of seasons.

Councilwoman Sturkie made a motion to approve the Town paying for a security light to be installed near the entrance of 900 Pine Ridge Drive. Councilman Simms seconded the motion, which was unanimously approved by all members of Town Council who were present.

5. Upper parking lot repairs

Mayor Wells stated that the town does not own the property. However, we use it for Camp Moore/Styx Historical Site and the annual tree lighting. The Town has patched the parking lot numerous times over the years. Stormwater runoff from the road has created potholes and a large ditch that runs across the parking lot. Councilman Simms stated he liked what Huggins Paving was proposing to do. Councilman Dinkins asked if we were liable for any damages a speed bump would cause. Mayor Wells stated that we are liable for anything as long as we are using the property for town events. Councilwoman Sturkie stated she would like this item put on hold until the State can be contacted to see if they would repair the parking lot.

Councilman Dinkins made a motion to table this discussion until the next meeting. Councilman Simms seconded the motion, which was unanimously approved by all members of Town Council who were present.

Mayor Wells stated that he would like to thank Ms. Brittany Burns for keeping the individual construction projects running on time as we would not be this far along without her help.

**Citizen's Comment Time**

Mrs. Maria Urbanek of 106 Brookfield Circle, stated that her road was filled with patched potholes and is in bad condition. She would like her road added to Lexington County's list for repaving.

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Ms. Jenny Bickley of Chase Hunt subdivision, stated she would like to have a dog park at the town's corner property on Pine Ridge Drive and Fish Hatchery Road.

Mr. Wally Price of 2579 Fish Hatchery Road, thanked Council for giving Chief Scott a chance. Mr. Price met Chief Scott at MDYB Fun Day and was very happy with having a Chief involved with the community. Mr. Price also thanked Chief Scott for giving the Town of Pine Ridge and its residence a chance.

Mr. Scott Robertson of 108 Brookfield Circle, agreed with his neighbor that the road is a patchwork of repairs and is in terrible condition. Mr. Robertson added that he has been having a lot of problems with people passing on the right-hand side of Fish Hatchery Road as you turn into Brookfield Drive, despite a "No Passing on the Right" sign.

**ADJOURN**

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:41 P.M.

Respectfully submitted,

APPROVED:

Viki M. Miller, Town Administrator

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Daniel D. Davis, Mayor Pro-tem

Date: \_\_\_\_\_