

# Town of Pine Ridge

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## March 12, 2019 TOWN COUNCIL MEETING AGENDA

### **Town Council Work Session**

6:45 P.M. – 6:55 P.M. Friends of South Congaree-Pine Ridge Library presentation

6:55 P.M. – 6:56 P.M. Review of Administrative Department Report

6:56 P.M. – 6:57 P.M. Review of Police Department Administrative Report

6:57 P.M. – 7:00 P.M. Informational Council Discussion:

- a) Midlands Blessing Box Project update
- b) Lexington County Stormwater Consortium update
- c) Tree Lighting 2019
- d) Christmas Parade 2019
- e) March for Meals – annual Mayor delivery

### **7:00 P.M. - Town Council Meeting**

#### **Call to Order & Invocation**

#### **Freedom of Information Act Compliance**

#### **Approval of Minutes**

1. February 12, 2019 Regular Scheduled Meeting

#### **Old Business**

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure
3. Courtyards at Rockford Place Bond Estimate to repair infrastructure
4. Town Hall/PD upfit:
  - a) Council/Court Chamber Furniture
5. Ordinance 2019-02: Amend 2018/2019 Budget \* 2nd Reading
6. Ordinance 2019-03: Adopt Lexington County Animal Control Ordinance 18-21 \* 2nd Reading

#### **New Business**

1. Friends of South Congaree-Pine Ridge Library (donation)
2. RFP19-01: Municipal Lighting

#### **Citizen's Comment Time**

#### **ADJOURN**

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Work Session**  
**March 12, 2019**

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Council present: Mayor Wells, Mayor Pro-tem Davis, Councilman Dinkins,  
Councilman Simms and Councilwoman Sturkie

Staff present: Town Administrator, Mrs. Viki Miller and Chief Neeley

**6:45 P.M. – 6:52 P.M. Friends of South Congaree-Pine Ridge Library presentation**

Mrs. Gambrell introduced the Friends of the Library in attendance and Ms. Carol Clark, Librarian. Mrs. Gambrell updated Council with various programs for all ages that are being held at the South Congaree-Pine Ridge Library. Councilwoman Sturkie asked if the Library will be bringing back a past reading event that included a themed cake. Ms. Clark stated that she will put that on the list of items for consideration

**6:52 P.M. – 6:53 P.M. Review of Administrative Department Report**

Written Administrative Department reports were included in the Council packets. Mayor Wells stated that Mrs. Miller was able to get caught up on her monthly reports and will remind Council about a budget item during the second reading of Ordinance 2019-02.

**6:53 P.M. – 6:55 P.M. Review of Police Department Administrative Report**

Chief Neeley updated Council on the February statistics:

30 calls for service	3 arrests
19 reports written	43 community contacts
23 uniform traffic tickets	50 property checks
30 warning tickets	several assists to other law enforcement agencies

Chief Neeley stated that the Police Department has been working on four cases of burglary in the Bachman Road area that occurred from November 2018 to February 2019. They have several suspects that they are actively investigating.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Work Session**  
**March 12, 2019**

---

**6:55 P.M. - 7:06 P.M. Informational Council Discussion**

- a) Midlands Blessing Box Project update: Mayor Wells stated a Kindness box has been donated by Midlands Blessing Box Project and is in the process of being built. The Kindness Box is where resident can donate or pick up non-perishable food at any time, no questions asked. Update Box has been sent to the painters but no time table given when ready. Would be nice if we have any money left at year-end to donate \$50.00 towards this worthy cause.
- b) Lexington County Stormwater Consortium update: Mayor Wells attended the quarterly meeting for Mrs. Miller in which they discussed upcoming outreach activities, workshops and training. The Consortium assists the town in meeting the South Carolina Department Health and Environmental Control's mandated National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit as the town has limited funds and personnel to complete this requirement on our own.
- c) Tree Lighting 2019: Mayor Wells stated that we needed to go ahead and set the date as Santa & Mrs. Claus's schedule is filling up fast but they have an opening on Friday, December 6<sup>th</sup>.
- d) Christmas Parade 2019: Mayor Wells stated that Santa & Mrs. Claus have an opening on Saturday, December 7<sup>th</sup> until 5pm. Councilman Dinkins stated that he would like to create a committee with assigned duties and make it more of an outdoor event near our Christmas tree. Council discussed repairing the stairs prior to the event and agreed that the Tree Lighting would be December 6<sup>th</sup> and the Parade would be December 7<sup>th</sup>.
- e) March for Meals: Mayor Wells stated that Lexington County Recreation & Aging is no longer requesting Municipalities to pass the annual proclamation supporting Meals on Wheels. However, they are continuing the annual Mayors Delivery week from March 18-22, 2019. Mayor Wells stated that he is unable to participate this year, as it is the week of his son's wedding and they will be decorating and preparing. Mayor asked if any members of Council would be interested in volunteering about an hour of their time to let Mrs. Miller know so she could get it set up.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**Work Session**  
**March 12, 2019**

---

- f) Councilman Simms stated he would like to make a service announcement that all four of the hospitals that were under the Palmetto Health name have now become Prisma Health which includes seven Greenville Health hospitals that are in the upstate region.
- g) Mayor Wells stated that Council received an invitation to the Grand Opening in the North Tower Atrium at Lexington Medical Center on Thursday, March 14<sup>th</sup>.
- h) Councilman Dinkins asked Chief Neeley to let Officer Swanson know what a huge asset he has been to Congaree-Wood Early Childhood Center and Herbert A. Wood Elementary. Officer Swanson has been going to the school every morning walking around and talking to the children, parents and even participated in the morning news show. Councilman Dinkins stated that they really appreciate Officer Swanson.

With nothing more to discuss, Mayor Wells closed the work session.

APPROVED 4/1/19

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**March 12, 2019**

---

TOWN COUNCIL MEETING – 7:06 P.M.

**CALL TO ORDER**

Mayor Wells called the Town Council meeting to order at 7:06 P.M. with Mayor Pro-tem Davis, Councilman Dinkins, Councilman Simms and Councilwoman Sturkie present.

Staff present: Town Administrator, Mrs. Viki Miller and Chief Neeley

**INVOCATION**

Councilman Dinkins led those assembled in prayer.

**Freedom of Information Act Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

1. February 12, 2019 Regular Scheduled Meeting

Councilman Simms made a motion to approve the minutes of February 12, 2019, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

**OLD BUSINESS**

1. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Wells stated that there are no updates other than paving will begin on Oakhill Road when the weather warms up.

2. Indigo Place Bond Estimate to repair infrastructure

Mayor Wells stated that there are no updates other than paving will begin on Oakhill Road when the weather warms up.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**March 12, 2019**

---

3. Courtyards at Rockford Place Bond Estimate to repair infrastructure

Mayor Wells stated that this item is currently in litigation.

4. Town Hall/PD Upfit

A) Council/Court Chamber Platform

Mayor Wells stated he has received one quote but has not had a chance to prepare the ad.

5. Ordinance 2019-02: Amend 2018/2019 Budget \*2<sup>nd</sup> Reading

Mayor Wells stated the public hearing and first reading was held at the February 12, 2019, Council meeting. Mayor Wells reminded Council that the only change at the February meeting for the amended 2018/2019 budget was under Revenue for the South Carolina Insurance Reserve Fund reimbursement for repairs to the 2008 Chevrolet Tahoe that totaled \$8,329.44.

Mayor Pro-tem Davis made a motion to approve Ordinance 2019-02 for second reading as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved.

6. Ordinance 2019-03: Adopt Lexington County Animal Control Ordinance 18-21 \*2<sup>nd</sup> Reading

Mayor Wells stated the public hearing and first reading was held at the February 12, 2019, Council meeting. Lexington County handles any animal control issues within the town limits as we do not have the funds or personnel to handle on our own. Lexington County has updated their Animal Control Ordinance 18-21. In order for the County to continue enforcement for the Town, we will need to adopt their new ordinance.

The amended ordinance includes implementation of the following new County program initiatives:

- Mandatory sterilization and microchipping of animals impounded at the shelter.
- Managed intake for owner surrender dogs.
- Lexington County will no longer accept owner surrender cats.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**March 12, 2019**

---

Councilman Dinkins made a motion to approve Ordinance 2019-03, which adopts the Lexington County Animal Control Ordinance 18-21, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

**NEW BUSINESS**

1. Friends of South Congaree-Pine Ridge Library (donation)

Mayor Wells stated that we currently have \$500.00 allocated in the 2018/2019 budget under donations and would need a motion and second to approve this donation.

Mayor Pro-tem Davis made a motion to donate \$500.00 to the Friends of South Congaree-Pine Ridge Library. Councilman Dinkins seconded the motion, which was unanimously approved.

2. RFP19-01: Municipal Lighting

Mayor Wells stated that the Request for Proposal (RFP) was created for Municipal Lighting. The RFP been posted on the South Carolina Business One Stop website for free. The proposals are due by 3/31/2019 and will be on the 4/9/2019 agenda for Property & Recreation Committee recommendation and Council vote. Council discussed Mr. Summers experience with the audit firms changing to LED lights and the long-term cost savings since the current lights, which T12's nor the ballast are no longer being made. The project consists of sixty-four indoor lights, outdoor flood lights, garage lights, outdoor sign lights and a new installed light for the flag pole. Councilman Dinkins added that they changed the lighting in the schools last year and they have not had any problems with any of the lights being out and how bright they are in the classrooms.

**TOWN OF PINE RIDGE**  
**Town Council Minutes**  
**March 12, 2019**

---

**Citizen's Comment Time**

Ms. Carol Clark from the South Congaree-Pine Ridge Library asked for more information regarding the Blessing Box project. Mayor Wells stated that our Clerk of Court, Ms. Brittany Burns had been working hard on this project and could give her the information she needed to help with the Blessing Box as a project for the Library.

Mrs. Maria Urbanek of 106 Brookfield Circle stated that her road needed to be re-paved.

**ADJOURN**

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With the Council's unanimous approval, Mayor Wells adjourned the meeting at 7:19 P.M.

Respectfully submitted,

APPROVED:

Viki M. Miller, Town Administrator

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Robert M. Wells, Jr., Mayor

Date: \_\_\_\_\_

APPROVED 4/9/2019