

Town of Pine Ridge

2757 Fish Hatchery Road
West Columbia, SC 29172
Telephone (803) 755-2500
Facsimile (803) 955-0605



JULY 11, 2023 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

6:45 P.M. - Town Council Work Session

6:45 P.M. – 6:46 P.M. Review of Administrative Department Report

6:46 P.M. – 6:47 P.M. Review of Police Department Administrative Report

6:47 P.M. – 6:50 P.M. Council Standing Committee Reports:

- a) Finance Committee-Chair Davis & Member Dinkins
- b) Property & Recreation Committee-Chair Sturkie & Member Simms
- c) Employee Grievance Committee-Chair Dinkins & Members Lewie & Sturkie

6:50 P.M. – 7:00 P.M. Informational Council Discussion:

- a) August 8, 2023: Public Hearing & First Reading Ordinance 2023-10: Adoption of Comprehensive Plan
- b) Notice of General Election filing for two Council seats opens 12:00 P.M., August 16, 2023 and closes 12:00 P.M., August 30, 2023 (during normal business hours)
- c) September 12, 2023: RFP2023-01: Sanitation services for January 1, 2024 through December 31, 2029

7:00 P.M. - Town Council Meeting

1. Call to Order
2. Roll Call and Determination of Quorum
3. Invocation
4. Pledge of Allegiance
5. Freedom of Information Act Compliance

Approval of Minutes

1. June 13, 2023 Regular Scheduled Council Meeting
2. June 20, 2023 Special Called Council Meeting

Old Business

None

New Business

1. Consideration of Planning Commission Resolution 2023-09: Recommendation of adoption of the Comprehensive Plan
2. Consideration of Annual Renewal of Donation Policy: Request between Council meetings

Citizen's Comment Time – (email to vmiller@townofpineridgesc.com by 5pm on 7/10/2023)

ADJOURN

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Work Session
July 11, 2023

Council members present: Mayor Davis, Mayor Pro-Tem Simms, Councilman Dinkins, Councilwoman Sturkie & Councilwoman Lewie

Staff present: Town Administrator, Mrs. Miller and Chief Neeley

6:46 P.M. – 6:47 P.M. Review of Administrative Department Report

Mayor Davis asked Council if there were any questions. There were none. Mayor Davis stated that he wanted to recognize the Town Administrator for the completion of the course on Damage Assessment.

6:47 P.M. –6:51 P.M. - Review of Police Department Administrative Report

Chief Neeley apologized to Council for not being in attendance at the meeting in June and that Lieutenant Robinson did not have the proper documentation.

Chief Neeley gave the following reports:

<u>Month of May</u>	<u>Month of June</u>
9 reports for service	9 reports for service
37 citations (17 speeding)	36 citations (18 speeding)
2 arrest	-0- arrest
2 business license citations	7 business license citations
32 property checks	42 property checks
74 community contacts	62 community contacts
-0- other agency assist	1 other agency assist

Chief Neeley thanked council for approving the purchase of the truck at the June meeting. He added that the vehicle had not been ordered, but as soon as the budget is situated and Mrs. Miller can give him a purchase order, he stated he would get that ordered through Santee Automotive.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Work Session
July 11, 2023

Chief Neeley stated that the first Dodge Charger is on the road and is currently white but it will be marked up. The other Charger will be picked up in 60 days and once that one is picked up, it will be taken to be marked up at the same time.

Chief Neeley also updated Council on the white Tahoe that was involved in an accident in May. That Tahoe is currently at Bowen's getting fixed and the black Tahoe is at Carpenters with an air conditioner problem. He added that the Impala is going to be taken to Walker's Transmission as we would like to have any problems resolved before they are taken to auction. The Chief stated that he had talked to the Town Administrator about this and she agreed.

Chief Neeley asked if there were any further questions. There were none.

6:51 P.M. – 6:52 P.M. Council Standing Committee Reports:

- a) Finance Committee: Member Dinkins stated he had nothing to report.
- b) Property & Recreation Committee: Chairwoman Sturkie stated she had nothing to report.
- c) Employee Grievance Committee: Chairman Dinkins stated he had nothing to report.

6:52 P.M. – 6:53 P.M. Informational Council Discussion

- a) August 8, 2023: Public Hearing & First Reading Ordinance 2023-10: Adoption of Comprehensive Plan
- b) Notice of General Election filing for two Council seats opens 12:00 P.M., August 16, 2023 and closes 12:00 P.M., August 30, 2023 (during normal business hours)
- c) September 12, 2023: RFP2023-01: Sanitation services for January 1, 2024 through December 31, 2029

Mayor Davis asked if any member of Council had anything to add. Hearing none, Mayor Davis closed the work session

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
July 11, 2023

1. Call to order: Mayor Davis called the meeting to order at 6:53 P.M. with Mayor Pro-Tem Simms, Councilman Dinkins, Councilwoman Sturkie and Councilwoman Lewie present.

Staff present: Town Administrator, Mrs. Miller and Chief Neeley

2. Roll Call and Determination of Quorum:
Mayor Davis stated for the record, that a quorum has been established.
3. Invocation: Mayor Pro-Tem Simms led those in attendance in prayer.
4. Pledge of Allegiance: Mayor Davis led the Pledge of Allegiance.
5. Freedom of Information Act Compliance: Mayor Davis stated that for the record, the town had met all of the requirements of the Freedom of Information Act Compliance.

Approval of Minutes

1. June 13, 2023 Regular Called Council Meeting

Councilwoman Sturkie made the motion to approve the June 13, 2023 minutes, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

2. June 20, 2023 Special Called Council Meeting

Councilman Dinkins made the motion to approve the June 20, 2023 minutes, as submitted. Councilwoman Lewie seconded the motion, which was unanimously approved.

Old Business

None

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
July 11, 2023

New Business

1. Consideration of Planning Commission Resolution 2023-09:
Recommendation of adoption of the Comprehensive Plan

Mayor Davis explained that the Planning Commission met with Benchmark a couple of weeks ago at which time Benchmark presented information and gave the Planning Commission and the Public a chance to ask questions regarding the adoption and recommendation of the Comprehensive Plan. Mayor Davis read aloud the last few lines of Resolution 2023-09. "Adopted by a majority vote on the entire membership of Planning Commission on this 27th day of June, 2023." Mayor Davis stated that the Planning Commission's recommendation is that Council adopt the new Comprehensive Plan.

Mayor David added that there were several sessions where the public had an opportunity to ask questions and review the map.

Mayor Davis asked if there were any question by Council before the vote.

Councilwoman Sturkie said that she wasn't present for any of the sessions held by Benchmark and the Planning Commission and that she did not feel comfortable voting one way or the other and wanted to know if she could be sustained from voting.

Mrs. Miller explained that the Resolution is not for the adoption of the Comprehensive Plan, but for Council to accept the Planning Commission recommendation that Council approve the Comprehensive Plan. During the August meeting, a public hearing and first reading will be held in addition to a presentation by Benchmark Planning.

Councilwoman Sturkie stated she understood and was good with that.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
July 11, 2023

Mayor Pro-Tem Simms made a motion to adopt Resolution 2023-09, with the recommendation of adopting the Comprehensive Plan. Councilman Dinkins seconded the motion, which was unanimously approved.

2. Consideration of Annual Renewal of Donation Policy: Request between Council meetings.

Mayor Davis stated that the Donation policy was developed several years ago, which gives the Finance Committee authority to approve donation requests between council meetings.

Councilwoman Sturkie made a motion to renew the current donation policy. Councilwoman Lewie seconded the motion, which was unanimously approved.

Citizen's Comment Time

Mayor Davis asked Mrs. Miller if there were any electronic questions. Mrs. Miller replied that nothing had been received.

Mayor Davis asked if there was anyone in attendance who wished to speak.

Katherine Senterfeit of Williams Circle spoke to Council about two properties she had concern about on Reynord Circle and Williams Circle. Chief Neeley stated he was aware of the situation and will continue to make sure progress has been made on the code violations.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
July 11, 2023

Adjourn

With no further business to discuss, Councilwoman Sturkie made a motion to adjourn, which was seconded by Councilwoman Lewie. With Council's unanimous approval, Mayor Davis adjourned the meeting at 7:11 7:39 P.M.

Respectfully submitted,



Viki M. Miller, Town Administrator

APPROVED:



Daniel D. Davis, Mayor

Date: 8 Aug 2023