

Town of Pine Ridge

2757 Fish Hatchery Road
West Columbia, SC 29172
Telephone (803) 755-2500
Facsimile (803) 955-0605



APRIL 11, 2023 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

6:30 P.M. - Town Council Work Session

- 6:30 P.M. – 6:45 P.M. Public Hearing Ordinance 2023-03 Authorizing and directing the Town of Pine Ridge to enter into an Intergovernmental Agreement relating to South Carolina Local Revenue Service Programs; to execute and deliver one or more Participant Program Supplements; and other matters relating thereto
- 6:45 P.M. – 6:46 P.M. Review of Administrative Department Report
- 6:46 P.M. – 6:47 P.M. Review of Police Department Administrative Report
- 6:47 P.M. – 6:50 P.M. Council Standing Committee Reports:
- a) Finance Committee-Chair Davis & Member Dinkins
 - b) Property & Recreation Committee-Chair Sturkie & Member Simms
 - c) Employee Grievance Committee-Chair Dinkins & Members Lewie & Sturkie
- 6:50 P.M. – 7:00 P.M. Informational Council Discussion:
- a) April 27, 2023: Chief's Forum from 6:00pm to 6:30pm
 - b) April 27, 2023: Council Quarterly Work Session from 6:45pm to 7:45pm

7:00 P.M. - Town Council Meeting

1. Call to Order
2. Roll Call and Determination of Quorum
3. Invocation
4. Pledge of Allegiance
5. Freedom of Information Act Compliance

Approval of Minutes

1. March 14, 2023 Regular Scheduled Council Meeting

Old Business

1. Consideration of Victims Assistance Procedure Manual

New Business

1. Consideration of Ordinance 2023-03: Authorizing and directing the Town of Pine Ridge to enter into an Intergovernmental Agreement relating to South Carolina Local Revenue Service Programs; to execute and deliver one or more Participant Program Supplements; and other matters relating thereto
2. NPDES Permit SMS4 Annual report 11/1/2021-12/31/2022 submission to DHEC
3. Consideration of donation: Meals on Wheels Lexington County

Citizen's Comment Time – (email to vmiller@townofpineridgesc.com by 5pm on 4/10/2023)

ADJOURN

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Work Session
April 11, 2023

Council members present: Mayor Pro-Tem Simms, Councilman Dinkins, Councilwoman Sturkie & Councilwoman Lewie.

Councilmembers absent: Mayor Davis

Staff present: Town Administrator, Mrs. Miller and Chief Neeley.

6:30 P.M. – 6:32 P.M. Public Hearing Ordinance 2023-03 Authorizing and directing the Town of Pine Ridge to enter into an Intergovernmental Agreement relating to South Carolina Local Revenue Service Programs; to execute and deliver one or more Participant Program Supplements; and other matters relating thereto

Mayor Pro-Tem Simms read aloud the title to Ordinance 2023-03 and stated that the public hearing notice was advertised and the documents were available online.

Mayor Pro-Tem Simms opened the floor for anyone in opposition of Ordinance 2023-03, none were heard. He called for anyone in favor of Ordinance 2023-03, none were heard.

Mayor Pro-Tem Simms closed the public hearing for Ordinance 2023-03.

6:32 P.M. – 6:33 P.M. Review of Administrative Department Reports

Mayor Pro-Tem Simms stated that Council could review the monthly administration report for the previous month, March month-end budget, code violations and the gas report.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Work Session
April 11, 2023

6:33 P.M. – 6:37 P.M. Review of Police Department Administrative Report

Mayor Pro-Tem Simms asked Chief Neeley to proceed with the report to Council. Chief Neeley spoke about the following that happened during February 2023:

- 14 reportable calls for service
- 3 arrests
- 5 motor vehicle accidents
- 89 citations (67 speeding)
- 1 business license citation
- 46 community contacts
- 44 property checks
- SRO vehicle on premises.
- Two additional vehicles: both at West Chatham for equipment installation.
- SRO Farmer has resigned, last day is April 27th
- Will be filling SRO slot with existing Officers until school ends and will be advertising the job opening

Mayor Pro-Tem Simms stated that he appreciated the contributions that Patrolman Farmer gave to the Town and wished him the best of luck.

6:37 P.M. – 6:38 P.M. Council Standing Committee Reports:

- a) Finance Committee-Member Dinkins stated there was nothing to report.
- b) Property & Recreation Committee-Chairwoman Sturkie stated there was nothing to report.
- c) Employee Grievance Committee – Chairman Dinkins stated there was nothing to report.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Work Session
April 11, 2023

6:38 P.M. – 6:40 P.M. Informational Council Discussion:

- a) April 27, 2023: Chief's Forum from 6:00pm to 6:30pm – Mayor Pro-Tem Simms reminded those in attendance.
- b) April 27, 2023: Council Quarterly Work Session from 6:45pm to 7:45pm – Mayor Pro-Tem Simms reminded those in attendance.
- c) Councilman Dinkins reminded Council that the Senior Center was having a volunteer cookout on April 19th from 10am-1pm.
- d) Councilwoman Lewie updated everyone on the schedule for the May 20th Clean-up event.
- e) Councilman Dinkins and Mayor Pro-Tem Simms thanked staffed for getting the focal wall done.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Work Session
April 11, 2023

1. **Call to order**: Mayor Pro-Tem Simms called the meeting to order at 6:40 P.M. with Councilwoman Lewie, Councilwoman Sturkie and Councilman Dinkins present.

Councilmembers absent: Mayor Davis

Staff present: Town Administrator, Mrs. Miller and Chief Neeley.

2. **Roll Call and Determination of Quorum**: Mayor Pro-Tem Simms stated for the record, that a quorum has been established.
3. **Invocation**: Councilwoman Sturkie led those in attendance in prayer.
4. **Pledge of Allegiance**: Mayor Pro-Tem Simms led the Pledge of Allegiance for all in attendance.
5. **Freedom of Information Act Compliance**: Mayor Pro-Tem Simms stated that for the record, the town had met all of the requirements of the Freedom of Information Act Compliance.

Approval of Minutes

1. March 14, 2023 Regular Scheduled Council Meeting

Councilman Dinkins made the motion to approve the March 14, 2023 minutes, as submitted. Councilwoman Sturkie seconded the motion, which was unanimously approved.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
April 11, 2023

Old Business

1. Consideration of Victims Assistance Procedure Manual

Councilwoman Lewie made the motion to approve the Victims Assistance Procedure Manual, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

New Business

1. Consideration of Ordinance 2023-03: Authorizing and directing the Town of Pine Ridge to enter into an Intergovernmental Agreement relating to South Carolina Local Revenue Service Programs; to execute and deliver one or more Participant Program Supplements; and other matters relating thereto

Mayor Pro-Tem Simms read aloud the title to Ordinance 2023-03.

Councilman Dinkins made a motion to approved Ordinance 2023-03 for first reading and Councilwoman Sturkie seconded the motion.

Mayor Pro-Tem Simms asked if Council wished to have any discussion on the item.

Councilwoman Lewie stated that she had spoken to a citizen who was concerned about adopting this ordinance. She added that she had talked with Mrs. Miller who said that we currently participate in these programs but due to Act 176, which the S.C. General Assembly adopted in 2020, the Municipal Association rebranded their local revenue services, which is requiring us to update our ordinances in order to continue participation in the programs. She was thankful the citizen contacted her, as she found the ordinance to contain a lot of legal information.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
April 11, 2023

Mayor Pro-Tem Simms called for a final vote, which passed unanimously.

2. NPDES Permit SMS4 Annual report 11/1/2021 – 12/31/2022 submission to DHEC

Mayor Pro-Tem Simms stated that this is just to document that the town is in compliance with the requirement of submitting our annual stormwater report.

Councilman Dinkins stated that he noticed we were not in compliance with sending a volunteer to a stormwater related workshop/event and where could he find a listing of those events. Mrs. Miller replied that she would advise Council on the events, but that the reason we were not in compliance was due to the County not sending the details, as Councilman Dinkins had volunteered.

3. Consideration of donation: Meals on Wheels Lexington County

Mayor Pro-Tem Simms stated that the town has allocated \$500.00 in the 2022/2023 fiscal budget specifically for the Meals on Wheels program, which qualifies under the donation policy as an in-town community service project.

Councilwoman Sturkie made a motion to allocate \$500.00 for the Meals on Wheels program in the 2023/2024 budget. Mrs. Miller asked if it would be possible to amend the motion to reflect the current 2022/2023 budget. Councilwoman Sturkie amended her motion to reflect the 2022/2023 budget. Councilwoman Lewie seconded the motion and Mayor Pro-Tem Simms called for any discussion. Councilman Dinkins stated that he didn't realize that the Silver Level Sponsor of \$500.00 only feeds one senior for six months. He was shocked at the amount of money it would take to feed a number of people over time.

Mayor Pro-Tem Simms called for a vote, which was unanimously approved.

TOWN OF PINE RIDGE
Town Council Minutes
Regular Scheduled Council Meeting
April 11, 2023

Citizen's Comment Time

Mayor Pro-Tem Simms asked Mrs. Miller if there were any emailed comments. She stated that there were no emailed comments received.

Mayor Pro-Tem Simms asked if there was anyone in attendance who wished to speak.

Hearing none, Mayor Pro-Tem Simms called for a motion to adjourn.

Adjourn

With no further business to discuss, Councilwoman Sturkie made the motion to adjourn, which was seconded by Councilwoman Lewie. With Council's unanimous approval, Mayor Pro-Tem Simms adjourned the meeting at approximately 6:53 P.M.

Respectfully Submitted,



Viki M. Miller
Town Administrator

APPROVED:


Daniel D. Davis, Mayor

5-9-23

Date