

# Town of Pine Ridge

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IN ACCORDANCE WITH GOVERNOR MCMASTER'S EXECUTIVE ORDER ON SOCIAL DISTANCING, THERE WILL ONLY BE TEN CITIZENS ALLOWED IN COUNCIL CHAMBERS. THE MEETING WILL BE AVAILABLE LIVE ON FACEBOOK. THE PUBLIC IS ENCOURAGED TO EMAIL WRITTEN COMMENTS TO THE MUNICIPAL CLERK AT [skyzer@townofpineridgesc.com](mailto:skyzer@townofpineridgesc.com)

## OCTOBER 13, 2020 REGULAR SCHEDULED TOWN COUNCIL MEETING AGENDA

### Town Council Work Session

- 6:45 P.M. – 6:47 P.M. Review of Administrative Department Report
- 6:47 P.M. – 6:50 P.M. Review of Police Department Administrative Report
- 6:50 P.M. – 7:00 P.M. Informational Council Discussion

### 7:00 P.M. - Town Council Meeting

#### Call to Order & Invocation

### Freedom of Information Act Compliance

### Approval of Minutes

1. September 8, 2020 Regular Scheduled Council Meeting

### Old Business

1. Estates at Indigo Bond Estimate to repair infrastructure
2. Indigo Place Bond Estimate to repair infrastructure
3. Vehicle Maintenance issues update
4. Body Camera issues update
5. Ordinance 2020-29: Adopting by Reference the Lexington County Animal Control Ordinance 20-13\*Second Reading

### New Business

1. Consideration of IT quotes
2. Consideration of New Auditor
3. Consideration of Lexington County Stormwater Utility Fee & Pine Ridge survey results
4. Consideration of Volunteer Appreciation Acknowledgement (Donation)
5. Consideration of Town Christmas tree lighting & parade for 2020
6. Consideration of Annual Pine Ridge Senior Center Luncheon (Donation)
7. Adjourn to Executive Session
  - a) Personnel matters: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, or a person regulated by a public body or the appointment of a person to a public body. 30-4-70 (a)(1)
8. Reconvene to Regular Session
9. Possible Actions by Council in follow up to Executive Session

Citizen's Comment Time – (email to [skyzer@townofpineridgesc.com](mailto:skyzer@townofpineridgesc.com))

ADJOURN

**TOWN OF PINE RIDGE**  
**Work Session Minutes**  
**Regular Scheduled Council Meeting**  
**September 8, 2020**



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6:30 P.M. – Town Council Meeting

**CALL TO ORDER**

Mayor Pro-Tem Davis called the Town Council Work Session to order at 6:30 P.M. with Councilman Dinkins and Councilman Simms present.

Staff Present: Town Administrator, Mrs. Miller and Municipal Clerk, Mrs. Kyzer and Interim Chief Silano.

**6:31 P.M. – 6:32 P.M. Public Hearing: Ordinance 2020-29 –  
Lexington County Animal Control Ordinance 20-13**

Mayor Pro-Tem Davis stated that the County provides the town with Animal Control services.

The County has updated their ordinance as of July, 2020 and we are required to adopt these changes if the Town wants to continue the services. This Public Hearing was opened for comments for anyone who would like to speak in favor of said ordinance. No one came forward to speak in favor of said ordinance. Mayor Pro-Tem then asked if there was anyone wanting to speak in opposition of said ordinance. Hearing none, Mayor Pro-Tem Davis closed the Public Hearing for Ordinance 2020-29.

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**6:32 P.M. - 6:33 P.M. Review of Administrative Department Reports**

Mayor Pro-Tem Davis asked if there were any comments for the Municipal Clerk or the Town Administrator. There were none.

**6:33 P.M. – 6:36 P.M. Review of Police Department Administrative Reports**

Interim Chief Silano gave the following brief:

36 Calls for Service	4 Arrests
10 Reports Generated	52 Traffic Stops
3 Assisting Other Agencies	12 Citations

**2 Significant Incidents:**

1. Trafficking Ecstasy/Possession with intent to distribute within ½ mile of a school/Felon in possession of a firearm.
2. Possession with intent to distribute within ½ mile of a school/Unlawful possession of a firearm.

Interim Chief Silano stated that ATF contacted the PRPD and indicated that they were going to look into the cases and run with them, with the Town's co-operation.

Mayor Pro-Tem Davis asked whether items on the Code Enforcement Chart dropped off after they were addressed.

The Town Administrator, Mrs. Miller stated that complied violations stay on the report but are color coded. They stay on there for the calendar year, in order to see if there is a problem with a specific address during the year.

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**6:36 P.M. – 6:38 P.M. Informational Council Discussion**

Mayor Pro-Tem Davis opened the floor for any Council Member if they had anything to share.

Mayor Pro-Tem Davis stated that at the last Town Council meeting the decision was made to look for some new auditors. He stated that at the appropriate time that information would be presented to the full Council. Typically, the audit starts in November.

Mrs. Miller stated that November – December is when the final audit is usually presented.

Mayor Pro-Tem Davis said that the information would need to be gathered this month or next month. The decision was made to go in another direction and this did not have to be put back out for bid, per ordinance. Recommendations are being sought as to whom the town might go with to replace the previous auditor.

At this time, with nothing further to discuss, Mayor Pro-Tem Davis closed the Work Session.

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6:38 P.M.- Town Council Meeting

**CALL TO ORDER**

Mayor Pro-Tem Davis called the Town Council to order at 6:38 P.M., with Councilman Simms and Councilman Dinkins present. Councilwoman Sturkie arrived at 6:46 P.M.

Staff present: Town Administrator, Mrs. Miller, Municipal Clerk, Mrs. Kyzer and Interim Chief Silano.

**INVOCATION**

Councilman Dinkins led those assembled in prayer.

**FREEDOM OF INFORMATION ACT COMPLIANCE**

Mayor Pro-Tem Davis stated that public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act.

**APPROVAL OF MINUTES**

1. August 11, 2020                      Regular Scheduled Council Meeting

Mayor Pro-Tem Davis asked Council to review the minutes and if there were any questions or comments that Mrs. Kyzer was available.

Councilman Dinkins made a motion to approve the August 11, 2020 minutes, as submitted. Councilman Simms seconded the motion, which was unanimously approved.

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**OLD BUSINESS**

1. Estates at Indigo Bond Estimate to repair infrastructure

Mayor Pro-Tem Davis stated that this project had not been completed and that the Town was still awaiting its completion and hopeful that this will be done during another period.

2. Indigo Place Bond Estimate to repair infrastructure

Mayor Pro-Tem Davis stated that the work on this project will begin once the work is completed on item one, Estates at Indigo.

3. Vehicle Maintenance issues update

Interim Chief Silano stated that all of the issues with the vehicles remains the same. The only update is the Impala that was set fire, the Insurance Adjuster that he had spoken to are coming to pick up the vehicle up at South Congaree's lot tomorrow. Interim Chief Silano also stated that they are still getting around to taking the other vehicles to the maintenance shop at Carpenters to get those fixed.

Mayor Pro-Tem Davis asked if there were any definitive time periods on when these projects might be completed.

Interim Chief Silano stated as soon as possible is what he would like it to be. To get them to Carpenters and get it taken care of. His goal would be to have that done by or well before the end of this calendar year.

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4. Body Camera issues update

Interim Chief Silano stated that the grant was approved and the award letter was sent to the Town. He stated he was waiting for DPS to follow up with the logistics of the cameras.

Mayor Pro-Tem Davis mentioned an inventory list of body cameras, that he would like to have updated in order for Council to see what is and is not working. This would help Council in being able to discuss possible replacements at a later date.

Interim Chief Silano agreed to work on this.

**NEW BUSINESS**

1. Ordinance 2020-29: Adopting by Reference the Lexington County Animal Control Ordinance 20-13.

Mayor Pro-Tem Davis stated that Lexington County had updated their Ordinance in July, 2020. They provide our Animal Control service and if we want to continue that relationship, Council would need to adopt this Ordinance on 1<sup>st</sup> Reading.

Councilman Simms made the motion to adopt Ordinance 2020-29: Adopting by Reference the Lexington County Animal Control Ordinance 20-13, as submitted. Councilman Dinkins seconded the motion, which was unanimously approved.

2. 2020 Setoff Debt Collection Program – Finance Committee update

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Mayor Pro-Tem Davis updated Council on this matter. He explained that participating municipalities can submit claims to the Municipal Association, who in turn will forward that to the Department of Revenue. The claims are matched with any refunds that the individual might be getting. We would then get that money through that means. This was one of those items that came to Council in between meetings. There is a policy that allows the Finance committee to take appropriate actions. The Finance Committee approved for the Town of Pine Ridge to participate in this program once again. It does not cost the Town to participate. In the previous year's funds have been recovered. Therefore, the Finance Committee decided it was in the best interest of the Town to participate again.

3. Shop with a Cop Grant update

Mayor Pro-Tem Davis stated that Interim Chief Silano received notification from Walmart that the grant was denied.

4. Office of Highway Safety & Justice Programs-BWC Grant update

Mayor Pro-Tem Davis stated that the South Carolina Department of Public Safety awarded the Town a grant in the amount of \$3,290.25. The purpose for that grant was specifically to buy body cams. The individual costs for the body cam are \$895.00, That would be enough grant money to buy three body cams. If four were purchased, that money would have to be paid by the Town.

Mayor Pro-Tem Davis said a decision needed to be made on how many body cams the Town should buy.

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At this time the Town Administrator asked that in the motion there would need to be an acceptance of the grant.

Mayor Pro-Tem Davis stated that Chair would entertain a motion for the acceptance of the grant award, as well as how many body cams the Town would purchase with the grant funds.

Councilman Simms made a motion to approve the BWC grant and also that three cameras should be purchased with this grant. Councilman Dinkins seconded the motion.

Mayor Pro-Tem Davis asked if there was any discussion and Councilwoman Sturkie asked to discuss how many working cameras the town had at this moment.

Mayor Pro-Tem Davis stated that Interim Chief Silano stated during the work session that each officer currently has a camera assigned to them with one extra for a total of four.

Councilwoman Sturkie asked how many officer's will there be once there is a fulltime department again. She stated there should be extras on hand at all times in working order so there are no issues.

Council discussed that with the addition of the three cameras, there would be enough on hand to cover all Officers and still have additional cameras for backup.

Mayor Pro-Tem Davis called for a vote on accepting the BWC grant to purchase three additional body cams. The vote was unanimously approved.

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5. Pine Ridge Middle School G.O.L.D. RUSH (donation)

Mayor Pro-Tem Davis stated that each year the Town of Pine Ridge receives a request for a donation from Pine Ridge Middle School to support their activities. In the past there has been a donation in the amount of \$150.00, which has been budgeted for this year. He stated that this body could disposition this tonight rather than refer it to the Finance Committee. The Chair stated he would entertain a motion to make that donation to Pine Ridge Middle School.

Councilman Dinkins made a motion to approve a donation of \$150.00 to the Pine Ridge Middle School G.O.L.D. RUSH. Councilwoman Sturkie seconded the motion, which was unanimously approved.

6. Consideration of security light at Camp Moore/Styx

Mayor Pro-Tem Davis stated that at some point the town received a request that a security light be placed just adjacent to the building as a matter of safety. The additional cost would run an additional cost of \$33.00 per month.

Councilwoman Sturkie asked where the light would be located.

Mayor Pro-Tem Davis responded that Dominion Energy would be able to tell us the most advantageous place to locate the light. In addition, the light would add security to the location where the Christmas events are held for the town.

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Councilman Simms made the motion to put a security light at Camp Moore/Styx. Councilman Dinkins seconded the motion, which was unanimously approved.

7. Consideration of new Library Box

Mayor Pro-Tem Davis stated that the town received a request from a citizen requesting the placement of a Library Box on property at the Town Hall.

Councilman Simms made a motion to table this until it is given more consideration as to a proper location and other options. Councilwoman Sturkie seconded the motion. Mayor Pro-Tem Davis asked if there was any additional discussion.

Councilwoman Sturkie then asked if it would be possible to consider move the Blessing box, that she did not think the Blessing box looked good where it was under the Flag pole.

Mayor Pro-Tem Davis stated that this could be considered when the placement of the Library Box is discussed as far as moving the Blessing Box in the same location and the entity that takes on that task will bring back to Council and that can be included as well.

Councilman Dinkins and Councilwoman Sturkie volunteered to take on this project.

Mayor Pro-Tem Davis stated that a motion had been made to table this item and properly seconded. He then called for a vote, which was unanimously approved.

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8. Adjourn to Executive Session

- a. Personnel matters: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, or a person regulated by a public body. 30-4-70 (a)(1)

Councilman Dinkins made a motion that council go into executive session to discuss personnel matters as allowed by SC Code of Laws, Section 30-4-70 (a)(1), which includes discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, or a person regulated by a public body or the appointment of a person to a public body.

Councilman Simms seconded the motion, which was unanimously approved.

Mayor Pro-Tem Davis asked those in attendance to leave the building, as Council is unable to social distance in the conference room, which is packed with chairs, tables, etc. which was in Council Chambers before it had to be rearranged due to Governor McMasters orders on social distancing.

9. Reconvene to Regular Session

Councilwoman Sturkie made a motion to Reconvene to Regular Session and Councilman Dinkins seconded the motion, which was unanimously approved.

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Mayor Pro-Tem Davis stated that no votes were taken in Executive Session other than to adjourn and resume the meeting.

10. Possible Actions by Council in follow up to Executive Session

Mayor Pro-Tem Davis stated that there are no actions to be taken by Council.

**CITIZEN'S COMMENT TIME – (email to skyzer@townofpineridgesc.com)**

Mrs. Kyzer stated that there were no comments or emails that had been received.

Mayor Pro-Tem Davis asked if there were any comments from those in attendance and if so, please step forward and state your name and address for the record.

My name is Carl Kitchens, I live at 950 Brookfield Drive in Pine Ridge. His question was whether Ordinance 2020-29 would be identical to Ordinance 20-13. He also asked whether he would call us or Animal Control if he needed to talk to Animal Control.

Mayor Pro-Tem Davis stated that the County will continue to handle animal control issues and that residents would need to contact the County as the Town does not have the personnel or equipment to be able to respond.

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**Adjourn**

Mayor Pro-Tem Davis called for a motion to adjourn.

With no further business to discuss, Councilwoman Sturkie moved to adjourn, with a second by Councilman Simms. With Council's unanimous approval, Mayor Pro-Tem Davis adjourned the meeting at 7:46 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Susan Kyzer, Municipal Clerk

APPROVED:

\_\_\_\_\_  
Daniel D. Davis, Mayor Pro-Tem

Date: \_\_\_\_\_

**October 13, 2020**  
**OLD BUSINESS**  
**ITEM #5**  
**Ordinance 2020-29**  
**Adopting by reference the Lexington County Animal Control**  
**Ordinance 20-13 \*\* Second Reading**

*OBJECTIVE: A motion and second is needed for approval of Ordinance 2020-29 for second reading.*



**County of Lexington**

Scotty "Scott" Whetstone  
Chairman

212 South Lake Drive, Suite 601  
Lexington, South Carolina 29072

Telephone: (803) 785-8103 / Fax: (803) 785-8101

July 29, 2020

The Honorable Robert M. Wells, Jr.  
Mayor, Town of Pine Ridge  
2757 Fish Hatchery Road  
West Columbia, SC 29172

**RECEIVED**

AUG 03 2020

Dear Mayor Wells:

Town of Pine Ridge

We the members of Lexington County Council want to make you aware of changes to the County's Animal Control Ordinance by our body. As you are aware, the County of Lexington provides Animal Control Services inside your municipal borders by virtue of your municipality passing an ordinance adopting by reference the County's Animal Control Ordinance as well as permitting the County of Lexington's staff to enforce the Ordinance. If you wish to continue receiving these services, your municipality will need to adopt Lexington County Animal Control Ordinance 20-13 as amended.

The changes to the Ordinance are pertaining to regulation of Nuisance Cats on private property. A Nuisance Cat means if an owner/lawful user of any property notifies Lexington County Animal Services that the cat habitually trespasses upon their property and damages their property and causes an unreasonable annoyance to the property owner/lawful user while upon their property, or that harms a person or pet on public or private property.

The Nuisance Cat Process will be completed by Lexington County Animal Service and Pawmetto Lifeline. The Nuisance Cat Process will include the following:

- Type of nuisance activity the cat is exhibiting
- Identity of the owner or caregiver
- Appropriate plan of action to resolve the issue

Depending on the type of nuisance activity, the mitigation strategies to include, but not limited to sterilization (TNR), deterrent methods, and eliminating food sources or other attractions will be attempted. The Resolution Process will begin within three (3) days of the complaint and is not to exceed sixty (60) days.

Any cat that has been determined to be a Nuisance Cat may be removed from the property affected upon completion of the Nuisance Cat Process set forth by the Animal Services Director. This removal may be done by the owner/lawful user, an Animal Control Officer, or other authorized party. Unless approved by the Animal Services Director, nuisance cats will not be accepted by the Lexington County Animal Shelter until completion of the Nuisance Cat Process. Any nuisance cat impounded at the Lexington County Animal Shelter shall be subject to the provisions under Section 10-38 of the Animal Control Ordinance.

Any cat that has been impounded as a Nuisance Cat may be reclaimed by the owner upon initial impoundment. The owner must provide proof of a State Board of Health Certificate of pet Rabies Vaccination or agree to have a Rabies Vaccination administered by Animal Services staff for a fee of \$10. If the cat does not have a micro-chip implanted already, the owner must agree to have one implanted by Animal Services staff for a fee of \$10. If the cat is not sterilized, the owner must show proof of sterilization within thirty (30) days of the cat being reclaimed or provide proof of one of the exceptions to sterilization under the Ordinance. An owner may not reclaim a cat upon second impoundment until a Court Hearing where Animal Services will request the Court to determine the disposition of the cat.

Also included in this Amended Ordinance are clerical changes that clarify the purpose of certain provisions and definitions. A copy of the Amended Ordinance, and a copy the previous Ordinance indicating all changes are enclosed in this letter.

Third and Final Reading for this Amended Ordinance occurred on July 28, 2020 and is effective immediately. If you have any specific questions about the changes to the County's Animal Control Ordinance, please contact the Roy Mefford, Lexington County Animal Services Director, at 803-767-7557.

Sincerely,

Scotty "Scott" Whetstone  
Chairman

Enclosures

CC: Roy Mefford, Animal Services Director