



# Town of Pine Ridge, SC ZONING PERMIT APPLICATION

Application Fee \$50

## Applicant Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Contractor Name: \_\_\_\_\_  
Contractor Phone: \_\_\_\_\_  
Contractor Email: \_\_\_\_\_

## Property Information

Address: \_\_\_\_\_  
Tax map number: \_\_\_\_\_  
Lot number: \_\_\_\_\_  
Zoning District: \_\_\_\_\_  
Total Acreage: \_\_\_\_\_  
Lot square footage: \_\_\_\_\_  
Located within 100-Yr Floodplain (Y/N): \_\_\_\_\_

## Proposed Use

Single Family Home  
 Mobile or Manufactured Home (Yr): \_\_\_\_\_  
 Retail Business (Type): \_\_\_\_\_  
 Office Business (Type): \_\_\_\_\_  
 Industrial Use (Type): \_\_\_\_\_  
 Other (Specify): \_\_\_\_\_  
\_\_\_\_\_

## Owner Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Structure

Overall Building Size (Length, ft) \_\_\_\_\_  
Building Size (Width, ft) \_\_\_\_\_  
Distance to Property Lines (ft):  
Front (to road ROW) \_\_\_\_\_  
Back: \_\_\_\_\_  
Side: \_\_\_\_\_  
Side (if corner lot, to road ROW): \_\_\_\_\_

## Water and Sewer Service

Public water  
 Public sewer  
 Private utility provider  
 Well water  
 Septic system  
 Other (please describe): \_\_\_\_\_  
\_\_\_\_\_

If septic and/or well is proposed, submit a letter confirming the distance from the subject property to the nearest public or private centralized water and sewer systems.  
Is extension of service required?  Yes  No



**Town of Pine Ridge, SC**  
**ZONING PERMIT APPLICATION**  
Application Fee \$50

**Acknowledgment**

I have received the applicable zoning regulations and certify that the information provided in this application is accurate to the best of my knowledge. I further confirm that there are no existing deed restrictions or easements on the subject property that would affect or prohibit the proposed activity. I understand that if any information provided is found to be false or inaccurate, this permit may be declared void. I also acknowledge that if the work described above has not commenced within six (6) months from the date of the permit, or within the time specified in a special exception, the permit shall expire and be void upon written notice by the Zoning Administrator.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Application Submittal Checklist:**

- Complete Zoning Permit Application and Fee
- Project Description Narrative, on separate sheet include a typed detailed description of all proposed work
- Site Plan Requirement, two copies of a site plan prepared and certified by a licensed surveyor or engineer. The plan must be drawn to scale and include the following: actual dimensions and shape of the lot, existing road right-of-way, sizes and locations of all existing structures, location and dimensions of all proposed structures or alterations, required setbacks and easements, existing and proposed structure locations, watercourses (if applicable), contour lines and spot elevations, and type and location of water and sewer facilities. Additional requirements for properties in the 100-Year Floodplain: proposed building elevation (for new structures), existing lowest floor elevation (for substantially improved/damaged structures), base flood elevation (BFE), delineation of flood hazard areas and floodway. Alternative plan requirements may be accepted upon consultation with and approval by the Planning Official.
- Letter of Agency, attach if applicant is not the owner.
- Centralized Water and Sewer Availability Letters, if septic and/or well is proposed, attach letter confirming the distance from the subject property to the nearest utility facilities.
- Copy of Driver's License

**Office Use Only**

---

- Approved
- Approved w/ condition (a Floodplain Development Permit shall be obtained from Lexington County).
- Disapproved

Date: \_\_\_\_\_

Reason (if disapproved): \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Applied for:

- Variance
- Appeal
- Special Exception

Zoning Board Decisions: \_\_\_\_\_ Date: \_\_\_\_\_